



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

June 26, 2025

DIVISION MEMORANDUM

No. 296, s. 2025

**LIVE-OUT WRITESHOP FOR THE GAWAD TEODORA AWARD (GTA)
 STORYBOOK WRITING AND ILLUSTRATING**

To: Education Program Supervisors/District Adopters
 Public Schools District Supervisors
 School Heads/Principals/Head Teachers/TICs
 All others Concerned

1. In consonance with the Bureau of Learning Resources Advisory, dated June 18, 2025, as attached, the Curriculum Implementation Division through the Learning Resource Management Section (CID-LRMS) will conduct a Live-out Writeshop for the Gawad Teodora Award (GTA) Storybook Writing and Illustrating on July 24- 27, 2025, 8:00 am – 5:00 pm, at the venue to be announced later.
2. The participants of this writeshop are the Management Team, Quality Assurance Team, Illustrators/layout artists, writers and the LRMS Staff. See attached enclosure No. 1.
3. The objectives of this writeshop are the following:
 - a. discuss the styles and approaches in writing a storybook;
 - b. orient the illustrators on the techniques in illustrating storybooks;
 - c. submit finished storybooks with illustration per district; and
 - d. other GTA matters.
4. This Memorandum serves as Authority to Travel for all participants.
5. Immediate dissemination of and compliance with this Memorandum are highly desired.

MARGARITO A. CADAYONA JR. PhD. CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

For the Schools Division Superintendent:

Rhea P. Guado
ATTY. RHEA P. GUADO
 Legal Officer Designate
 Office In - Charge
 S.O. # 045 s. 2025



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
 Email Address: calbayogcity@deped.gov.ph
 Website: <https://calbayogcity.deped.gov.ph/>





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PARTICIPANTS FOR THE LIVE-OUT WRITESHOP FOR THE GAWAD TEODORA AWARD (GTA) STORYBOOK WRITING AND ILLUSTRATING	
Margarito A. Cadayona Jr. PhD, CESO VI	OIC, Schools Division Superintendent (Management Team Chair)
Jun-Nilou D. Dulfo PhD	OIC, Assistant Schools Division Superintendent (Management Team Co-Chair)
Renato S. Cagomoc EdD, DM	CID Chief (Management Team Co-Chair)
Noel E. Sagayap DHC, EPS LRMS Dr. Lourdes L. Matan, EPS Filipino Dr. Erwin L. Purcia, EPS English Joshua Sherwin T. Lim JD, EPS Math	(Members, Management Team & Head QA Team)
Lillibeth G. Ortiz	Technical Working Group (C1-6)
Beverly C. Longcop	Technical Working Group (O1-3 & T1-3)
24 Writers	2 writers (1 elem. & 1 Se.c) per district
12 layout Artists/Illustrators	1 layout Artist/Illustrator per district
6 Storybook Evaluators	6 School Principals



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ACTIVITY CONTENT MATRIX

TITLE	LIVE-OUT WRITESHOP FOR THE GAWAD TEODORA AWARD (GTA) STORYBOOK WRITING AND ILLUSTRATING	
DATE	July 24-26, 2025	
VENUE	TBA	
TIME	8:00 am – 5:00 pm	Activities
Day 1 (Thursday) July 24, 2025		
7:00 AM – 8:00 AM	Arrival, Registration, Attendance, Hotel Check-in and Opening Program	
8:01 AM – 9:00 AM	Opening Program	
9:01 AM – 10:30 AM	GTA Guidelines (Noel E. Sagayap, EPS I - LRMS)	
10:31AM – 12:00 NN	Styles and approaches in writing a storybook (Dr. Lourdes L. Matan)	
12:01 PM – 1:00 PM	LUNCH BREAK	
1:01 PM – 2:00 PM	Techniques in Illustrating Storybook (Noel E. Sagayap, EPS I - LRMS)	
2:01 PM – 3:00 PM	Writeshop on writing of storybook and storyboard making/illustrating	
3:01 PM – 3:15 PM	HEALTH BREAK	
3:16 PM – 4:16 PM	Continuations of Writeshop on writing of storybook and storyboard making/illustrating	
4:17 PM – 5:00 PM	Continuations of Writeshop on writing of storybook and storyboard making/illustrating	
Day 2 (Friday) July 25, 2025		
7:46 AM – 8:30 AM	MOL	
8:31 AM - 10:00 AM	Continuation of Workshop	
10:01 AM -10:15 AM	HEALTH BREAK	
10:16 AM -12:00 PM	Continuation of Workshop	
12:01 PM – 1:00 PM	LUNCH BREAK	
1:01 PM – 3:00 PM	Continuation of Workshop	
3:01 PM – 3:15 PM	HEALTH BREAK	
3:16 PM – 5:00 PM	Start of Presentation/QA of Storybook and storyboard/illustrations	
Day 3 (Saturday) July 26, 2025		
7:45 AM – 8:30 AM	MOL	
8:31 AM - 10:00 AM	Presentation/QA of Storybook and storyboard/illustrations	
10:01 AM -10:15 AM	HEALTH BREAK	
10:16 AM -12:00 PM	Presentation/QA of Storybook and storyboard/illustrations	
12:01 PM – 1:00 PM	LUNCH BREAK	
1:01 PM – 3:00 PM	Finalization of Storybook and storyboard/illustrations	
3:16 PM – 3:30 PM	HEALTH BREAK	
3:31 PM – 4:00 PM	Submission of final outputs	
4:01 PM – 5:00 PM	Closing Program	