



Republic of the Philippines
Department of Education

REGION VIII
SCHOOLS DIVISION OF CALBAYOG
P2, Hamorawon, Calbayog City, Western Samar

Office of the Schools Division Office
HRMPSB

ADVISORY

In compliance with DepEd Order No. 007, s. This advisory is issued in 2023, not for endorsement, as per Department Order (DO) 28, Section [number]. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public.
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ADVISORY ON THE CONDUCT OF THE WRITTEN EXAM AND INTERVIEW FOR ADMINISTRATIVE OFFICER II, ADMINISTRATIVE ASSISTANT II (Clerk IV), AND ADMINISTRATIVE AIDE IV (Clerk II) June 29, 2025

This is to inform all applicants for the positions of Administrative Officer II, Administrative Assistant II (Clerk IV), and Administrative Aide IV (Clerk II) that the Written Exam and Interview will take place on July 1, 2025, instead of July 2, 2025. The event will begin at 8:30 AM at the Calbayog City National High School, Senior High Conference Hall.

Each written exam will last for one hour, and we will accommodate 70 applicants per hour. After completing the exam, please proceed to the ASDS Office for the interview.

We would also like to request that the designated Administrative Officers (AO II) assist with the remaining documents for the applicants affected by the system errors. Please refer to the attached files for the list of assigned AO II personnel.

For more information, please contact

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HRMO

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JUN-NILOU D. DULFO, PhD

OIC-Assistant Schools Division Superintendent
HRMPSB Chairman



ANNEX 1.0

	SCHOOL-BASED ADMINISTRATIVE OFFICER II
1	Mary Grace Cailo
2	Marilyn Villanueva
3	Ma. Edelaine A. Sanchez
4	John Roy B. Talahiban
5	Ravir N. Castillo
6	Dave Mark Celum
7	Jomarton Ladag
8	Dristel Abanilla
9	Giovannie O. Desquitado
10	Joel A. Gensis
11	Lindsay Jules Yauder
12	Angelica Mae Comota
13	Joseph Amita
14	Ma. Joan Tocayon
15	Sharon Mancol Gonzalbo
16	Jennifer Z. Prudenciado
17	Warlito D. Sabañao
18	Ronnel Clarido