



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

June 18, 2025

DIVISION MEMORANDUM

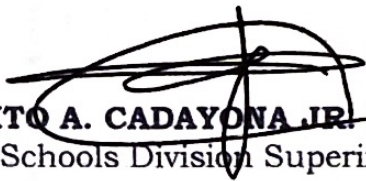
No. 260, s. 2025

**POST-EVALUATION ON THE CONDUCT OF THE 2024 CALBAYOG CITY
ATHLETIC ASSOCIATION (CCAA) MEET AND THE PARTICIPATION OF
THE CCAA IN THE 2025 EASTERN VISAYAS REGIONAL ATHLETIC
ASSOCIATION (EVRAA) MEET AND 2025 PALARONG PAMBANSA**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
District Advisors
Public Schools District Supervisors
Public & Private Elementary and Secondary School Heads
All Others Concerned

1. Post-evaluation is a critical component of the activity management process. It offers valuable insights into the strengths and weaknesses of the activity, allowing the management team to identify what worked well and what needs improvement. Additionally, it helps stakeholders assess whether the intended goals and objectives were achieved. In this context, this office, through the School Governance and Operations Division (SGOD), will conduct a post-evaluation on the conduct of the 2024 Calbayog City Athletic Association (CCAA) Meet and the participation of CCAA in the 2025 Eastern Visayas Regional Athletic Association (EVRAA) Meet and 2025 Palarong Pambansa. The post-evaluation will be held on June 24, 2025, at the Division Conference Hall from 1:00PM to 5:00PM.
2. The expected participants of the activity are the Head of the Delegation, Asst. Heads of the Delegation, Athletic Manager, Asst. Athletic Managers, Head Coach, Asst. Head Coach, Chairmen/Heads of the Committees, District Sports Officers, and Tournament Officers (*see attached list*).
3. All concerned personnel shall bring the accomplished Enclosure No. 1 – M&E Tool for the conduct of Calbayog City Athletic Association (CCAA) Meet and the participation of CCAA in the 2025 Eastern Visayas Regional Athletic Association (EVRAA) Meet and 2025 Palarong Pambansa.

4. Travel and food (snacks) expenses of the participants shall be charged against their respective School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.
5. This Memorandum shall serve as the **Travel Authority** of the participants.
6. Immediate dissemination of and compliance with this Memorandum are earnestly desired.


MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC-Schools Division Superintendent

Enclosure: *M&E Tool and List of Participants*

To be indicated in the *Perpetual Index Under* the following subject:
SGOD **SPORTS PROGRAM**





Republic of the Philippines

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REGION VIII

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M&E TOOL FOR THE CONDUCT OF CALBAYOG CITY ATHLETIC ASSOCIATION (CCAA) MEET AND THE PARTICIPATION OF CCAA IN THE EASTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (EVRAA) MEET AND PALARONG PAMBANSA

Name of Respondent: _____

Position & Designation: _____

Role in the Participated Sports Meet: _____

Date of Evaluation _____

**Kindly complete each column below with appropriate feedback or response.*

Area of Concern	Findings/Issues & Concerns		Action/s Taken	Recommendations for Improvement
	What went well?	What went wrong?		

Prepared by: _____

Checked & Reviewed by: _____

Noted: _____

Signature Over Printed Name of Respondent _____

OSCAR D. BILLATE, JR.
EPS-SGOD/ Division Sports Officer

AVELINA P. TUPA Edd
OIC-Chief ES, SGOD



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**LIST OF PARTICIPANTS TO THE POST-EVALUATION OF THE CONDUCT
OF THE 2024 CCAAM AND THE PARTICIPATION OF CCAA TO THE
2025 EVRAA MEET AND 2025 PALARONG PAMBANSA**

June 27, 2025

A. Delegation Officials

Name	Position/Designation	Role in the Activity
1. Dr. Margarito A. Cadayona Jr.	SDS	Head of the Delegation
2. Dr. Jun-nilou D. Dulfo	ASDS	Asst. Head of the Delegation
3. Dr. Avelina P. Tupa	OIC-SGOD Chief	Asst. Head of the Delegation
4. Dr. Renato S. Cagomoc	CID-Chief	Asst. Head of the Delegation
5. Oscar D. Billate Jr.	EPS-SGOD	Division Sports Officer/Athletic Manager
6. Mercedita S. Garcia	EPS-MAPEH	Co-Athletic Manager
7. Benedicto M. Merales	PSDS	Oquendo 2/Asst. Athletic Manager for Training
8. Michael V. Pernia	Principal III	Asst. Athletic Manager for Administration/T1 District Sports Officer
9. Christopher D. Salino	Principal I	Head Coach
10. Berly C. Manzanero	Head Teacher III	Asst. Head Coach/O1 District Sports Officer
11. Nora G. Capetillo	PSDS	Calbayog 1 District
12. Alma R. Caber	PSDS	Calbayog 2 District
13. Anabelle O. Yangzon	PSDS	Calbayog 3 District/Chair, Secretariat
14. Jose O. Abon	PSDS	Calbayog 4 District/Chair, M&E Committee
15. Reynaldo T. Bernales	PSDS	Calbayog 5 District/Chair, Security & Safety
16. Teresa D. Villa	PSDS	Calbayog 6
17. Noemi S. Castante	PSDS	Oquendo 1
18. Ma. Teresa S. Simon	PSDS	Tinambacan 1
19. Elbert G. Ongcal	PSDS	Tinambacan 2
20. Ester A. Siozon	PSDS	Tinambacan 3/Chair, Records
21. Cresenciano B. Llego	Head Teacher III	C1 District Sports Officer
22. Danilo G. Mirales	Head Teacher III	C2 District Sports Officer
23. Joey A. Catampo	Head Teacher III	C3 District Sports Officer
24. John Michael C. Jalayajay	Head Teacher III	C4 District Sports Officer
25. Romeo D. Castante	Principal IV	C5 District Sports Officer/Chair, Events Monitoring Committee
26. Rafael M. Mente	Head Teacher II	C6 District Sports Officer/Screening Officer-Sec
27. Dondon S. Ale	TIC	O2 District Sports Officer
28. Kristian Aldrin B. Cruda	Head Teacher I	O3 District Sports Officer
29. Arsenio A. Sintos, Jr.	Principal II	T2 District Sports Officer

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30. Michael S. Buenaventura	Principal I	T3 District Sports Officer
31. Dr. Joy B. Saldaña	EPS-Science	Chair, Events & Discipline Committee
32. Robert Anthony F. Ygrubay	SEPS-Designate, SMM&E	Co-Chair, M&E Committee
33. Generson T. Nabual	AO IV-Supply	Supply Officer
34. Dr. Arlene C. Catalan	Medical Officer	Chair, Medical Team
35. Joshua Sherwin T. Lim	EPS-Math	Screening Officer-Elem
36. Rina M. Aboganda	EPS-ALS	Co-Chair, Records
37. Samuel A. Repelente	TIC	Chair, Publication & Documentation
38. Atty. Rhea P. Aguado	Legal-Designate	Chair, LRP
39. Carren Meryl A. Cabadsan	SEPS-SMN	Chair, Partnership & Linkages
40. Gerardo Domayan	Principal I	Chair, Transportation Committee
41. Fernando P. Medrina	Principal II	Quarter Director
42. Marcia C. Tocayon	Head Teacher III	Head, Procurement Committee
43. Sara B. Demit	Principal II	Mess Manager (Elem)
44. Blesildo T. Orquin	Principal I	Mess Manager (Sec)
45. Arnold M. Jaraba	EPS-EPP/TLE	Head, Lanscaping
46. Engr. Jordan B. De Veyra	Engineer III	Head, Physical Facilities
47. Eric R. Doroja	PDO II	Head, DRRM
48. Jaysson A. Alilita	TIC	Sanitation Officer

B. Tournament Directors

49. Nelson R. Castillo	Baseball
50. Gregorio Cuizon	Baseball
51. Joel Balbido	Billiards
52. Dikos Dilao	Billiards
53. Gian Carlo Barandino	Boxing
54. John Bryan Molleno	Boxing
55. Joenel F. Pagjunasan	Futsal
56. Maria Erna Luaton	Sepak Takraw
57. Nicolas B. Tarrayo, Jr.	Sepak Takraw
58. Baltazar Villaflor	Sepak Takraw
59. Aaron Flor	Sepak Takraw
60. Gente Corsiga	Softball
61. Mary Grace Chan	Softball
62. Elvira Carpon	Table Tennis
63. Ethel Bacarra	Table Tennis
64. Angelo Sajorda	Table Tennis
65. Modesto Sapinit	Arnis
66. Emilia Jaguio	Arnis
67. Marianette Layong	Arnis
68. Alejandro Diyao	Arnis
69. Benjie Beduya	Badminton
70. John Roderick C. Yabao	Badminton
71. Jaime Millamis	Basketball
72. Dario Baragenio	Basketball
73. Francis June Errojo	Basketball

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74. Dody Palima	Basketball
75. Noel E. Sagayap	Chess
76. Jaime E. Sagayap Jr.	Chess
77. Norman E. Sagayap	Chess
78. Sherwin Camilon	Chess
79. Mark Reyel Andol	Chess
80. Hipolito Penito Jr.	Football
81. Rannie Albelda	Volleyball
82. Ernesto Cajegas	Volleyball
83. Bryan Collamar	Volleyball
84. Lorieta Yrigan	Volleyball
85. Agatha Seragon	Wushu
86. Laica Aquino	Wushu
87. Lilibeth Munez	Pencak Silat
88. Therese Lovelle Gaborni	Archery
89. Warren Yabao	Archery
90. Roselle Cajegas	Athletics
91. Jorcne P. Dasbas	Athletics
92. Marcelo B. Alivario	Athletics
93. Chrisanto Potoy	Athletics
94. Teresita Banate	Athletics
95. Reynaldo D. Coquilla	Gymnastics
96. Loniza Tizon	Gymnastics
97. Romina Oguis	Gymnastics
98. Angel Porlares	Gymnastics
99. Mylene T. Ballon	Gymnastics
100. Mary Meldred Normor	Swimming
101. Marlon Oben	Swimming
102. Cora Ruth Getigan	Swimming
103. Jovy Cinco	Swimming
104. Mary Jane Ebardone	Taekwondo
105. Eduardo Hibaya	Taekwondo
106. Blyth Gal	Tennis
107. Maria Jana Belizar	Tennis
108. Jovelyn Enriquez	Tennis
109. Romeo Labine II	Wrestling
110. Joebert Cula	Wrestling
111. Jaime Larosa	Dancesport
112. Jelea Fate Pono	Dancesport
113. Nimfa C. Cacaib	Paragames
114. Irene M. Jalayajay	Paragames