



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

May 26, 2025

DIVISION MEMORANDUM  
No. 221, s. 2025

**ORIENTATION ON QMS: CID PROCESSES**

TO: Chief (CID)  
Education Program Supervisors  
Public Schools District Supervisors  
CID Staff  
All Others Concerned

1. In order to uphold continuous improvement promote through institutionalizing key processes in quality management, the Curriculum Implementation Division (CID) shall be conducting an **Orientation on Quality Management System (QMS): CID Process** on **May 27-28, 2025** at the **Division Conference Hall**.

2. This activity aims to enable its personnel to understand and apply the fundamental concepts, practices and tools for an enhanced organizational productivity and growth.

2. The participants of the said activity are **all EPSs, PSDSs and CID staff**.

3. The hereunder listed personnel are assigned in respective Core Processes and of the division lodged to the CID:

Core Process	Sub-Process	Persons In-Charge
Learning Delivery Management and Development	Instructional Supervision and Management	Dr. Joy B. Saldana Anabelle O. Yangzon Ma. Teresa S. Simon Teresa D. Villa
Learning Resource Management and Development	Development of Contextualized Learning Resources	Noel E. Sagayap Lillibeth G. Ortiz Beverly C. Longcop
	Management of Quality Assurance of Learning Resources/ Contextualized Learning Resources	Mercedita S. Garcia Benedicto Merales Ricky S. Cano
Education Assessment and Research	Design and Development of Assessment Framework, Programs, and Tools/Instrument	Dr. Nelson R. Bello Ester A. Siozon Jose O. Abon
	Assessment Operation	
	Data Analysis and Interpretation	Joshua Sherwin T. Lim Reynaldo T. Bernales

	Development of Education, Research Framework, Design, Procedures and Instruments	Dr. Erwin L. Purcia Noemi S. Castante Alma R. Caber
	Conduct of Research	Arnold M. Jaraba Dr. Geraldine P. Sumbise Elbert G. Ongcal
	Utilization of Research Data and Information	Dr Lourdes L. Matan Nora G. Capetillo Rina M. Aboganda Leah G. Arnejo

4. The 2-day activity shall be hosted by the districts as follows:

Day 1: Calbayog 1 to 6

Day 2: Oquendo 1 to 3 and Tinambacan 1 to 3

5. This memorandum shall serve as a **Travel Order** for all the CID personnel involved in the conduct of the aforementioned activity.

6. Expenses related to the activity shall be charged against MOOE/local funds subject to usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this memorandum are desired.

**MARGARITO A. CADAYONA JR. PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

For the Schools Division Superintendent:

*Rhea P. Aguado*  
**ATTY. RHEA P. AGUADO**  
Legal Office Designate  
Office In-Charge

S.O # 033 S. 2025

