



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

May 15, 2025

DIVISION MEMORANDUM

No. 225, s. 2024

BRIGADA ESKWELA 2025 SCHEDULE OF ACTIVITIES

TO : Asst. Schools Division Superintendent
SGOD and CID-chiefs
Education Program Supervisors
Public School District Supervisors
Elementary & Secondary School Heads
All others concerned

1. Pursuant to DepEd Memorandum No. 042, s. 2025, and Regional Memorandum No. 552, s. 2025 re 2025 Brigada Eskwela Implementing Guidelines, and Division Memorandum No. 135, s. 2025 re Division Brigada Eskwela 2025, this Office announces the schedule of activities for the National, Regional, and Division Brigada Eskwela Kick-off. The schedule BE Kick-off activities is provided in Annex A. This year's theme is **"Brigada Eskwela: Sama-sama Para sa Batang Bumabasa."**
2. In line with Regional Memorandum No. 552, s. 2025, the Division Learners Rights and Protection (LRP) Focal Person shall take the lead in facilitating the Anti-Bullying Session. To ensure consistency and adherence to the prescribed standards, the Regional LRP Focal shall provide the session guides and presentation materials, including PowerPoint slides. Additionally, Medical Officers are requested to carry out the required health screening procedures in accordance with current health and safety protocols.
3. Furthermore, the Division Brigada Eskwela Kick-off shall be monitored and provided with technical assistance by the Regional Field Technical Assistance Composite Teams (RFTACTs).
4. Additionally, the Division Brigada Eskwela 2025 monitoring will be conducted from June 12 to 14, 2025. The **Brigada Eskwela Monitoring Committee** is outlined in Annex B of this memorandum, while the **Brigada Eskwela Monitoring Tool** is provided in Annex C.

5. Further, attached under Annex D is the List of Personnel to attend the Division Brigada Kick-off at Bayo Elementary School, Oquendo 3 District. If any personnel or the School Head is unable to attend, a replacement must be designated for the event.
6. A route for the caravan is attached under Annex E.
7. Preparation of logistics and other related concerns shall be handled by the following PDO's, from May 26-30, 2025, and are advised to report to the Division Office, School Governance and Operations Division (SGOD), SMN Unit.
 - i. Aliza Borela- Roa
 - ii. Eliseo A. Amatosa
 - iii. Katherine Capalis
 - iv. Reggie C. Halabaso
8. For the information and guidance of all concerned.

MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC-Schools Division Superintendent

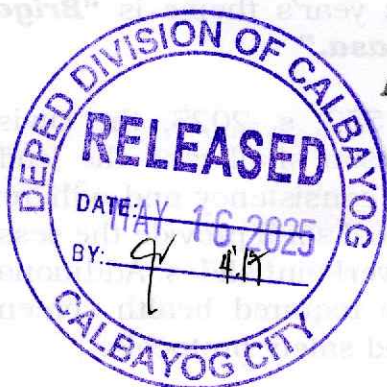
For the Schools Division Superintendent

ATTY. RHEA M. PRUDENCIADO - AGUADO

Legal Officer - Designate

Office-In-Charge

S.O. # 296. 2025



ANNEX A

SCHEDULE OF ACTIVITIES

Date	Activity	Participants	Venue
June 9, 2025	National Brigada Eskwela Kick-off	DepEd Personnel Streamed live via DepEd Philippines official Facebook Page and other DepEd official social media accounts	Region V
June 9, 2025	Regional Brigada Eskwela Kick-off	SDS ASDS SGOD Chief CID Chief SEPS-SMN LRPO-SMN	Caibiran Central School SPeD Center, Biliran Leyte
June 11, 2025	Division Brigada Eskwela Kick-off	SDS, ASDS, CID & SGOD Chief, PSDS, EPS, SGOD Personnel, DFPTA Members, Cabicahan IS Faculty and Staff, Stakeholders, School Heads	Bayo Elementary School Oquendo 3 District
June 12, 2025	Simultaneous School Brigada Eskwela Kick-Off	SDS, ASDS, CID Chief, SGOD Chief, PSDS, EPS, School Heads, Personnel (assigned personnel/ team)	Schools
June 12-14, 2025	Division Brigada Eskwela Monitoring	SDS, ASDS, CID Chief, SGOD Chief, PSDS, EPS, School Heads, Personnel (assigned personnel/ team)	Schools

ANNEX B

MONITORING COMMITTEE

CORE TEAM	DR. MARGARITO A. CADAYONA JR. CESO VI <i>OIC-Schools Division Superintendent</i>		
	DR. JUN-NILOU D. DULFU <i>OIC-Asst. Schools Division Superintendent</i>		
	DR. RENATO S. CAGOMOC <i>CID Chief</i>		
	DR. AVELINA P. TUPA <i>EPS / OIC-SGOD Chief</i>		
	CARREN MERYL A. CABADSAN <i>BE Div. Coordinator – SEPS-SMN</i>		
Calbayog 1 District	Nora G. Capetillo Geraldine P. Sumbise Ma. Marlie M. Mendoza Asther E. Bachar	Oquendo 1 District	Noemi S. Castante Ricky S. Cano Nikki Ivy S. Dollado Adrian Marie C. Nuevo
Calbayog 2 District	Alma R. Caber Joshua Sherwin T. Lim, JD Joanna Lou V. Portura Ma. Bella B. Ortiz	Oquendo 2 District	Benedicto M. Merales Lourdes L. Matan Engr. Lyrian L. Montances Gary Ballon and/or Drixel Idol Ortega
Calbayog 3 District	Anabelle O. Yangzon Dr. Joy B. Saldaña Galina V. Panela Ma. Benjie B. Sañora	Oquendo 3 District	Dr. Geraldine P. Sumbise Dr. Renato S. Cagomoc Carren Meryl A. Cabadsan Engr. Jordan De Veyra
Calbayog 4 District	Jose A. Abon Dr. Nelson R. Bello Robert Anthony F. Ygrubay Marian D. Advincula	Tinambacan 1 District	Ma. Teresa S. Simon Dr. Renato S. Cagomoc Dr. Susana S. Queroljico Sharon D. Balza
Calbayog 5 District	Reynaldo T. Bernales Dr. Erwin L. Purcia Marita P. Senolos Dr. Arlene C. Catalan	Tinambacan 2 District	Elbert G. Ongcal Arnold A. Jaraba Sophia C. Monteron Eric Doroja
Calbayog 6 District	Teresa D. Villa Mercedita S. Garcia Rosalia M. Rivera Patricia G. Lapara	Tinambacan 3 District	Ester A. Siozon Noel S. Sagayap Oscar D. Billate Dr. Simeon M. Panoy

ANNEX C

BRIGADA ESKWELA MONITORING TOOL

SCHOOL: _____

MONITORING DATE: _____

DISTRICT: _____

a. Pre-Implementation Stage

INDICATOR	OBSERVABLE		REMARKS	RECOMMENDATION/ MODE OF VERIFICATIONS / DOCUMENT SUBMITTED
	(Check one)			
	Satisfactory	Unsatisfactory	If Unsatisfactory, please describe	
Conducted Assessment on the physical facilities and maintenance needs of the school				
• Classroom				
• Furniture				
• School Grounds				
• Toilet				
• Others: (Please specify)				
Compliance with the absolute prohibition on solicitation				
• Engagement letter to partners				
• Brigada Eskwela partners proposal				
• Others: (Please specify)				
Activities for the Brigada Eskwela Working Committee				
• Public Awareness Campaign				
• Establishment of Partnerships for Resource Mobilization				
• Handling of Administrative and Financial Matters				
• Documentation				

b. Implementation Stage (Please check yes or no)

INDICATOR	Visible		Best Practices	Recommendations
	Yes	No		
Maintenance of Clean School:				

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• Zero litters				
• Clutter-free (everything is well ordered, arranged, and organized)				
• Soil/Dust-free floorings and walls (absence of spill water or liquids on floors, tables, walls, etc.)				
• Zero garbage placed outside (hallways, school perimeter, school buildings, gym)				
• Zero illegal postings (walls, posts, trees, etc.)				
• Waste segregation compliance (no mixed wastes)				
• Absence of vandalism				
• Presence of activity in preventing pollution, minimizing waste and caring for the environment				

c. Overall Assessment

How would you rate the overall implementation of Brigada Eskwela in the School?

5 - Outstanding	4 - Very Satisfactory	3 - Satisfactory	2 - Fair	1 - Poor

How would you rate the spirit of volunteerism in the school?

5 - Outstanding	4 - Very Satisfactory	3 - Satisfactory	2 - Fair	1 - Poor

Commendations / Suggestions / Recommendations:

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d. Volunteer Engagement

Indicators	Best Practices	Specifics (Number/Amount)	Recommendation
Number of Brigada Eskwela Volunteers from the following groups working on the school		Visible Yes No	

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ANNEX D		LIST OF PERSONNEL	
(Please enumerate)			
Donations received for Brigada Eskwela / Resources Generated			
(Please specify)			
Relationships in the Community			
(Please describe)			

Schools Division Office Representative

Full Name: _____

Office: _____

Full Name: _____

Office: _____

ANNEX D

LIST OF PERSONNEL

OSDS	
1	Dr. Margarito A. Cadayona Jr.
2	Aguado, Rhea P.
ASDS	
3	Dr. Jun-Nilou D. Dulfo
4	Drilon, Christie N.
ADMIN SECTION	
5	Campillo, Jennifer M.
6	Pagunsan, Grace S.
CASH	
7	Candaza, Suzette P.
SUPPLY	
8	Nabual, Generson T.
RECORDS	
9	Antonio, Maria Angela B.
10	Pagunsan, Rio Francis A.
FINANCE SECTION	
11	Lacaba, Sheryll Ann Marie G.
BUDGET SECTION	
12	Ventures, Sunshine Marjorie E.
ITO	
13	Ballon, Gary H.
14	Ortega, Drixel Idol R.
CID	
15	Aboganda, Rina M.
16	Bello, Nelson R.
17	Cagomoc, Renato Jr. S.
18	Cano, Ricky S.
19	Garcia, Mercedita S.
20	Jaraba, Arnold M.
21	Lim, Joshua Sherwin T.
22	Longcop, Beverly C.
23	Matan, Lourdes L.
24	Purcia, Erwin L.
25	Sagayap, Noel E.
26	Saldana, Joy B.
27	Sumbise, Geraldine
PSDS	
28	Abon, Jose O.
29	Bernales, Reynaldo A.
30	Caber, Alma R.
31	Capetillo, Nora G.
32	Castante, Noemi S.
33	Merales, Benedicto M.

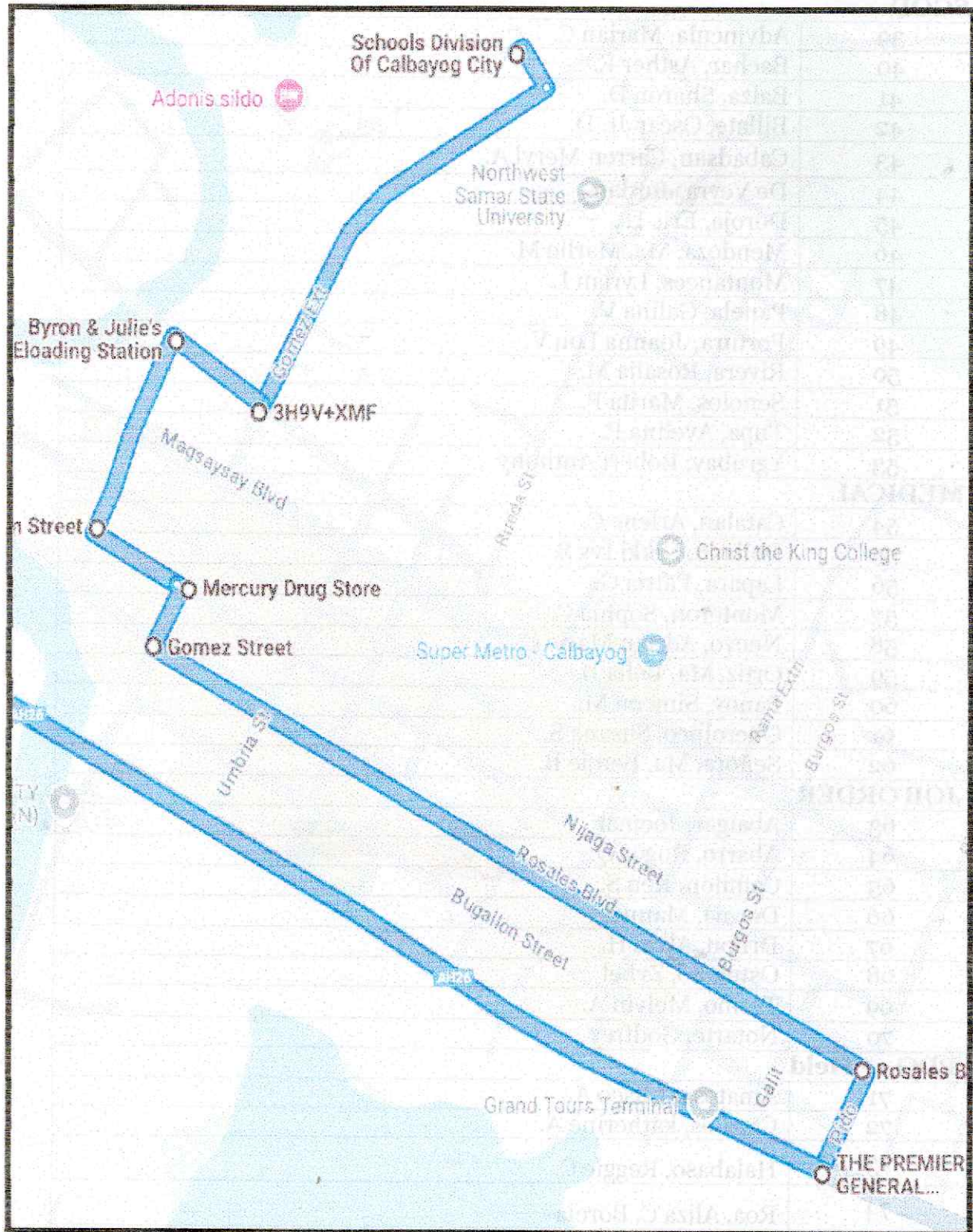
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34	Ongcal, Elbert G.
35	Simon, Ma. Teresa S.
36	Siozon, Ester A.
37	Villa, Ma. Teresa D.
38	Yangzon, Anabelle O.
SGOD	
39	Advincula, Marian C.
40	Bachar, Asther E.
41	Balza, Sharon D.
42	Billate, Oscar Jr. D.
43	Cabadsan, Carren Meryl A.
44	De Veyra, Jordan
45	Doroja, Eric D.
46	Mendoza, Ma. Marlie M.
47	Montances, Lyrian L.
48	Panela, Galina V.
49	Portura, Joanna Lou V.
50	Rivera, Rosalia M.
51	Senolos, Marita P.
52	Tupa, Avelina P.
53	Ygrubay, Robert Anthony
MEDICAL	
54	Catalan, Arlene C.
55	Dollado, Nikki Ivy S.
56	Lapara, Patria G.
57	Monteron, Sophia C.
58	Nuevo, Adrian Marie C.
59	Ortiz, Ma. Bella B.
60	Panoy, Simeon M.
61	Queroljico, Susana S.
62	Señora, Ma. Benjie B.
JOB ORDER	
63	Abaigar, Joemar
64	Abarro, Roger Q.
65	Camilon, Ken S.
66	Doroja, Manuel
67	Drilon, Alvin H.
68	Ostulano, Zybel
69	Termo, Melvin A.
70	Notarte, Godfrey
PDO 1 - Field	
71	Amatosa, Eliseo A.
72	Capales, Katherine A.
73	Halabaso, Reggie C.
74	Roa, Aliza C. Borela-

ANNEX E

ROUTE

Division Office to Cajurao St. to Orquin St., to Nijaga St., Rosales Blvd. to Pido St. to JD Avelino St. to Bayo ES- Oquendo 3 District



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