



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

March 3, 2025

DIVISION MEMORANDUM

PRS-2025- 144

**SCHEDULE AND LIST OF PRESENTERS AND EVALUATORS FOR THE
 1ST PRESENTATION AND ASSESSMENT OF NON-BERF RESEARCH
 AND INNOVATION PROPOSALS FOR CALENDAR YEAR 2025**

To : Assistant Schools Division Superintendent
 SGOD and CID Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to Division Memoranda Nos. 097 and 124, s. 2017, regarding the "1st Presentation and Assessment of Non-BERF Research and Innovation Proposals for Calendar Year 2025," this Office, through the Planning and Research Section (PRS), announces the list and schedule of presenters and evaluators for the activity.

DAY 1			
March 5, 2025 (Wednesday) 8:00 A.M. – 5:00 P.M. SDO Conference Hall			
8:00 A.M. – 8:30 A.M.	Registration		
8:30 A.M. – 8:50 A.M.	Opening Program		
PRESENTATION - BASIC RESEARCH PROPOSALS			
No.	Title	Researcher/s	School/Office
1	Personal Hygiene Practices And Associated Factors Affecting Academic Performance Of Intermediate Grade Learners In Bugtong Elementary School	May S. Mag-Ampo	Bugtong Elementary School
2	Investigating Mismatched Specialization Of Senior High School Teachers Towards Teaching: A Quantitative Analysis	Ylrah May Dulay Salor	Oquendo National High School
PRESENTATION - ACTION RESEARCH PROPOSALS			
1	Reading Champion: An Intervention to Improve the Reading Skills of Grade 2 Learners in Bugtong Elementary School	Normel C. Galias	Bugtong Elementary School
2	Enhancing Numeracy Skills of Intermediate Learners in Bugtong Elementary School Through Project Cathy	Catherine Rosadeño, Mejailyn L. Claro	Bugtong Elementary School
3	Play Based Learning: An Intervention in Improving Letter Sound Recognition of Kindergarten Learners	Lobella R. Binay	Bugtong Elementary School

4	Improving Reading Ability of Among Grade 1 Learners in Bugtong Elementary School Through ABC Ladder	Jonalyn T. Provadora	Bugtong Elementary School
5	Metacognitive Argument-Driven Inquiry in Teaching Theorems of Quadrilaterals: Effects On Students' Conceptual Understanding And Argumentation Skills	Jhan Glend S. Castanares	Oquendo National High School
6	Boosting Interest of Grade 4 Learners in Mathematics Through Offline Game-Based Learning Activities	Normelyn G. Basierto	Malaga Central Elementary School

Evaluators:

1	Galina V. Panela	SEPS-PRS /Division Research Coordinator
2	Robert Anthony Ygrubay	MT II/OIC-SEPS-SMME
3	Dr. Teody Lester V. Panela	Associate Professor V (NWSSU)
4	Elizabeth B. Lumod	OIC-Assistant School Principal (CCNHS)

DAY 2**March 6, 2025 (Thursday) | 8:00 A.M. – 5:00 P.M. | SDO Conference Hall**

8:00 A.M. – 8:30 A.M. Registration

8:30 A.M. – 8:50 A.M. Opening Program

PRESENTATION - INNOVATION PROPOSALS

No.	Title	Proponent/s	School/Office
1	Project WAVES (Wastes to Arts for Valuable Education Support)	Genesis S. Lingling	Tabawan Integrated School
2	ABC Ladder: An Innovation in Reading Among Grade 1 Learners of Bugtong Elementary School	Sonny D. Pondario	Bugtong Elementary School
3	Unlocking Growth and Opportunities Through Proficiency (UGOP)	Janine Maica B. Escareal	Oquendo National High School
4	Project MAXIE (Monitoring and Assessment to Exile Inadequacy of Learning Through Reading Experiences): A Home-Based Reading Innovation Project For Struggling Students of Malayog Elementary School S.Y. 2024 - 2025	Maximo T. Pacho, Jr.	Malayog Elementary School
5	Project POWERS (Promoting Objective, Watchful, Engaged, and Responsible Scribes)	Ken Elben D. Puralan	Oquendo National High School
6	Tuklas Tunog: Aklat Sa Unang Pagbasa - An Innovation Project For Struggling Readers in Grade One	Almira B. Alburan	Malayog Elementary School
7	Project BELLE (Building Engaged Literacy and Learning Experiences)	Anna Belle T. Tocayon	Malayog Elementary School
8	Project READ (Reading Engagement and Advancement Drive)	Pamela T. Dura	Malayog Elementary School

9	Project STAR: "Systematic Training and Analysis on Reading" in English for Comprehension Deficit of Intermediate Learners in Calbayog City SPED Center	Ricky S. Artoza	Calbayog City SPED Center
10	MATHuto (Learning Mathematics Using Play-Based Technique for Optimum Development) for Struggling Learners in Mathematics 5 & 6 Classes of Malayog Elementary School	Jean Cano	Malayog Elementary School
11	GARDEN: Growing Agriculture and Resilient Design for Educational Nurturing	Kecelyn A. Dalupan	Malayog Elementary School
12	Project Sail To Excel: School Automated Innovation Of Learners' Record To Excel	Mieshery A. Layong	Rafael Lentejas Memorial School Of Fisheries

Evaluators


1	Galina V. Panela	SEPS-PRS / Division Research Coordinator
2	Robert Anthony Ygrubay	MT II/OIC-SEPS-SMME
3	Dr. Teody Lester V. Panela	Associate Professor V (NWSSU)
4	Elizabeth B. Lumod	OIC-Assistant School Principal (CCNHS)

2. As such, the appraisal tools for assessing research and innovation proposals are provided in Enclosure Nos. 1 to 3.

3. Travel and incidental expenses of the participants shall be charged against the School's MOOE/local funds, subject to the usual accounting and auditing rules and regulations.

4. For inquiries or concerns, please visit the PRS Office or contact Galina V. Panela, Senior Education Program Specialist, at galina.panela@deped.gov.ph.

5. Immediate dissemination of and compliance with this Memorandum are desired.


MARGARITO A. CADAYONA JR. CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Enclosure: As stated
 Reference: As stated

To be indicated in the Perpetual Index under the following subjects: **RESEARCH INNOVATION PROPOSAL PRESENTATION**

SGOD-PRS-GVP



1ST PRESENTATION AND ASSESSMENT OF NON-BERF RESEARCH AND INNOVATION PROPOSALS FOR CALENDAR YEAR 2025

March __, 2025 / SDO Conference Hall

ACTION RESEARCH PROPOSAL APPRAISAL FORM

Research Proposal Title			
Name of Researcher/s		School/Office	

Main Criteria	Sub- Criteria	<i>Low</i> - - - - - > <i>High</i>				Score
Rationale of the Action Research 30 points	Context (15)	Not described <i>(no points)</i>	The action research proposal presents a general description of the problem or issue as its focus of inquiry (8 points)	The educational relevance and timeliness of the problem or issue are shown. The need to conduct action research as a way to address or improve the situation is explained. (12 points)	The nature, extent and salience of the identified problem or issue are comprehensively discussed. Different aspects of the action research setting are elaborated showing in depth and critical analysis of the situation. (15 points)	
	Proposed Intervention, Innovation, Strategy (15)	Not presented <i>(no points)</i>	The action research proposal mentions an intervention, innovation or strategy to be tried out to address the problem or issue. (8 points)	The proposal outlines when and where the intervention, innovation or strategy will be undertaken, and who will be involved. Activities to be undertaken are stated. (12 points)	The rationale, extent and limitation of the intervention, innovation or strategy are explained in detail. Its plausibility as a way to address the problem or issue is given support. (15 points)	
Action Research Question(s) 30 points		Not stated <i>(no points)</i>	The action research proposal has a stated aim, objective, or general research question(s). (15 points)	The research question(s) specifies the action research variables(s) or the focus of inquiry. Key elements of the research question(s) are reflected in the title of the proposal. (25 points)	The research question(s) logically proceeds from the context of the inquiry. It clearly relates to the inquiry. It clearly relates to the identified problem or issue, and conveys the desired change or improvement. (30 points)	
	Participants and/or other Sources of Data and Information (10)	Not stated <i>(no points)</i>	The action research proposal states the target participants and/or other sources of data and information (ex: learners, teachers, documents, realia, learners' products, others) (5 points)	Details are provided about the target participants (ex: number, characteristics, sampling procedure, if any) and/or other sources of data and information. Clear rationale for their inclusion in the study is given. (10 points)		

Action Research Methods 30 points	Data Gathering Method(s) (10)	Not described <i>(no points)</i>	The action research proposal presents a general description of the method(s) to be employed for gathering data. (5 points)	Details of the data gathering method(s) are provided: the specific kinds of data, how and when they will be collected (ex: pretest and posttest scores). Research instruments, if any, are described (ex: test, scale, survey questionnaire, checklist, interview guide, others) (8 points)	The proposal explains why the selected data gathering method(s) is suited to the nature and purpose of the action research. The data gathering method(s) is aligned with the research question(s). research instruments, if any, are appropriate for obtaining the desired kind of data / information (10 points)	
	Data Analysis Plan (10)	Not stated <i>(no points)</i>	The action research proposal presents a general description of how the gathering data/information will be analyzed. (5 points)	Details of the method(s) of data analysis are given. Techniques (ex: quantitative/statistical, qualitative, or both method), as well as tools (ex: software) to be employed are specified. (8 points)	The selected method of data analysis is shown to be appropriate to the nature of the data/information to be gathered and for addressing the research question(s). (10 points)	
Action Research Work Plan and Timelines 5 points		Not included <i>(no points)</i>	The action research proposal includes a list of major activities and their timeliness. (3 points)	A detailed work plan is provided covering start to completion of the action research. Timeliness are realistic and show concretely how the action research will unfold over the allowed period. The overall plan reflects the proponent's capacity to concretize ideas into clear and sequential steps to be undertaken. (5 points)		
Cost Estimates 5 points		Not included <i>(no points)</i>	The action research proposal includes a list of major items and their estimated costs. The total cost is shown. (3 points)	A detailed breakdown of items with their corresponding costs is furnished. The items and costs reasonably reflect the funding needs of the action research, and adhere to the Research Management guidelines (RMG) / BERF guidelines. The overall plan reflects the proponent's capacity to project specific expenses that she or he be accountable for. (5 points)		
Total Score						

Remarks:

Name of the Evaluator:

Signature:

Date:

1ST PRESENTATION AND ASSESSMENT OF NON-BERF RESEARCH AND INNOVATION PROPOSALS FOR CALENDAR YEAR 2025

March __, 2025 / SDO Conference Hall

BASIC RESEARCH PROPOSAL APPRAISAL FORM

Research Proposal Title			
Name of Researcher/s		School/Office	

Main	Sub- Criteria	Low - - - - - > High		Score
Rationale of the Research 10 points	Not described (no points)	The research proposal presents a general description of the topic or focus of inquiry. (5 points)	The educational relevance and timeliness of the research topic are shown. It explains the need to conduct research to understand a phenomenon, advance or validate knowledge, improve a situation, or address an issue / problem. (8 points)	The nature, extent and salience of the research topic are comprehensively discussed. Different aspects of the research setting are elaborated showing in depth and critical analysis of the situation. Policy implications, benefits and limitations of the study are stated. (10 points)
Research Questions 20 points	Not stated (no points)	The research proposal has a stated aim, objective, or general research questions. (10 points)	The research questions specify the variables or the focus inquiry. Key elements of the research questions are reflected in the title of the proposal. (15 points)	The research questions logically proceed from the context of the study. They are formulated to clearly show the extent and different angles of inquiry (ex: different variables of interest, relationships to be probed, geographical and temporal scope). (20 points)
Use of Related Literature and Proper Citation 10 points	Not provided (no points)	The research proposal cites theories and/or previous studies related to the present research. Sources are properly acknowledged. (5 points)	Viewpoints and issues underlying the present research are discussed and synthesized. They are critically evaluated to identify inconsistencies or gaps in current knowledge or educational policy that the study intends to address. Constructs are defined and presented in a conceptual framework. Citation of literature sources is consistent. (10 points)	
	Participants and/or other Sources of Data and Information (10)	not stated (no points)	The research proposal states the study's target participants and/or other sources of data and information (ex: divisions, districts, Offices, schools, learners, teachers, parents, documents, secondary data, others) (5 points)	Details are provided about the target participants (ex: number, characteristics sampling procedure, if any) and/or other sources of data and information. Clear rationale for their inclusion in the study is given. (10 points)

Research Methods 40 points	Data Gathering Method(s) and research Instruments (20)	Not described <i>(no points)</i>	The research proposal presents a general description of the method to be employed for gathering data. (10 points)	Details of data gathering methods are provided: the specific kinds of data, how and when they will be collected. It describes any research instruments (ex: test, scale survey questionnaire, checklist, interview guide) to be developed or adopted. (15 points)	The proposal explains why the data gathering methods are suited to the nature and purpose of the study. The data gathering methods are aligned with the research questions. Details about research instruments are presented such as their sources or how they will be developed and by whom, and their appropriateness for obtaining the desired kind of data/ information. (20 points)
	Data Analysis Plan (10)	Not described <i>(no points)</i>	The research proposal presents a general description of how the gathered data / information will be analyzed. (5 points)	Details of the methods of data analysis are given. Techniques (ex: quantitative/ statistical, qualitative, or both methods), as well as tools (ex: software) to be employed are specified. (8 points)	The selected methods of data analysis are shown to be appropriate to the nature of the data/information to be gathered and for addressing the research questions. (10 points)
Work Plan and Timelines 10 points	Not included <i>(no points)</i>	The research proposal includes a list of major activities and their timelines. (5 points)	A detailed work plan is provided covering start to completion of the research. Timelines are realistic and show concretely how the research will unfold over the allowed period. The overall plan reflects the proponent's capacity to concretize ideas into clear and sequential steps to be undertaken. (10 points)		
Cost estimates 10 points	Not included <i>(no points)</i>	The research proposal includes a list of major items and their estimated costs. The total cost is shown. (5 points)	A detailed breakdown of items with their corresponding costs is furnished. The items and costs reasonably reflect the funding needs of the research, and adhere to Research Management guidelines (RMG) / BERF Guidelines. The overall plan reflects the proponent's capacity to projects specific expenses that she or he will be accountable for. (10 points)		
Total Score					

Remarks:

Name of the Evaluator:	
Signature:	
Date:	

1ST PRESENTATION AND ASSESSMENT OF NON-BERF RESEARCH AND INNOVATION PROPOSALS FOR CALENDAR YEAR 2025

March __, 2025 / SDO Conference Hall

RUBRICS ON THE EVALUATION AND APPROVAL OF INNOVATION PROPOSALS

Research Proposal Title		
Name of Proponent/s		School/Office

Criteria	Excellent	Good	Average	Fair	Poor	Score
Alignment with DepEd's Strategic Priorities (25%)	(25) The proposal is 100% aligned with and directly supports DepEd's strategic priorities, with some direct linkages.	(20-24) The proposal is 75%-99% aligned with DepEd's strategic priorities, with some direct linkage.	(15-19) The proposal is 50%-74% aligned with DepEd's priorities, but the connection is not very strong.	(10-14) The proposal is 25%-49% aligned with DepEd's strategic priorities.	(1-9) The proposal is 0%-25% aligned with DepEd's strategic priorities.	
Potential Effects on Learning Outcomes, Teaching Effectiveness or System Efficiency (25%)	(25) The proposed innovation has 100% potential to significantly improve learning outcomes, teaching effectiveness, or system efficiency	(18-24) The proposed innovation has 75%-99% potential to improve learning outcomes, teaching effectiveness, or system efficiency, but the impact is not as clearly defined.	(12-17) The proposed innovation has 50%-74% potential to improve some aspects, but the impact is limited.	(6-11) The proposed innovation has 25%-49% potential to improve outcomes, effectiveness, or efficiency.	(0-5) The proposed innovation is unlikely (0%-24% potential) to have any meaningful impact on learning outcomes, teaching effectiveness or system efficiency.	
Originality of the Innovation (20%)	(20) The proposed solution is 100% original and innovative, with a clear differentiation from existing approaches.	(15-19) The proposed solution demonstrates a 75%-99% level of originality and innovation, with improvements regarding current practices.	(10-14) The proposed solution has 50%-75% elements of innovation, but the overall approach is not significantly different from existing methods.	(5-9) The proposed solution has 25%-50% originality and Innovation, with only minor improvements over current practices.	(0-4) The proposed solution has a 0%-24% level of originality and innovation and is remarkably like existing approaches.	
Feasibility and Sustainability 20%	(20) The proposal presents 1. A comprehensive, well-structured implementation plan with clear timelines and milestones 2. Feasible and specific activities for each milestone 3. Identified potential challenges with detailed mitigation measures 4. Comprehensive monitoring and evaluation schemes	(15-19) Three of the 4 elements are present	(10-14) Only 2 of the 4 elements are present	(5-9) Only 1 element is present	(0-4) No element is present	
Cost Effectiveness and Resource Utilization 10%	(9-10) The proposal demonstrates 100% cost-effectiveness and efficient utilization of resources. Detailed budget and cost estimates are provided.	(7-8) The proposal demonstrates 75%-99% cost-effectiveness and resources utilization. Budget and cost estimates are provided.	(5-6) The proposal outlines the cost and resource requirements, but only demonstrates 50%-74% cost-effectiveness.	(3-4) The proposal has limited or 25%-49% cost-effectiveness and resource utilization. Budget details are incomplete.	(1-2) The proposal lacks (0%-24%) cost-effectiveness and efficient use of resources. Budget details are not provided.	
Total Score						

Comments:

Name of the Evaluator:	
Signature:	
Date:	