



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

March 3, 2025

**DIVISION MEMORANDUM**

NO. 146, s. 2025

TO: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

**REGIONAL ONSITE MONITORING ON THE IMPLEMENTATION OF PROJECT INITIATIVES BY THE SCHOOL HEADS WHO PARTICIPATED IN INSTRUCTIONAL LEADERSHIP TRAINING (ILT) BATCHES 1-3**

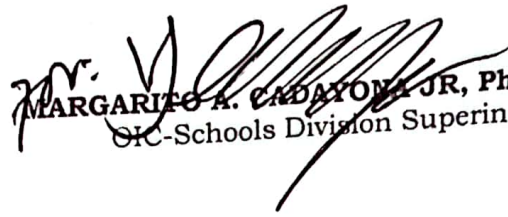
1. In response to RM No. 178, s. 2025, this Office, through SGOD-HRDS announces the conduct of the *Regional Onsite Monitoring on the Implementation of Project Initiatives by the School Heads who Participated in Instructional Leadership Training (ILT) Batches 1-3* on April 3-4, 2025. With this, there will be a planning/consultative conference with the concerned participants on **March 6, 2025 3:00 pm at SGOD office.**
2. This activity aims to (a) monitor the implementation of Project Initiatives, (b) provide technical assistance to implementers, (c) gather good practices on instructional supervision grounded on a positive climate to improve literacy in the early grades, and (d) harvest issues and concerns with the implementers' recommendations.
3. The participants to this monitoring activity are the following:
  - Lourdes L. Matan, EPS on Early Literacy Program
  - Bartolome R. Doroja, SH of Cabugawan & Cagbilwang Clustered School
  - Berly C. Manzanero, SH of Nabang Elem. School
  - Nicolas B. Tarrayo Jr., SH of Dawo Integrated School
  - Normel C. Galias, SH of Bugtong ES
  - HRDS Personnel
4. The School Head participants are requested to submit their approved PIP through ***bit.ly/Submit-Approved-PIP*** and accomplish the online progress monitoring tool through ***bit.ly/PI-monitoring*** on or before **March 5, 2025.**
5. Expenses incurred in relation to the conduct of this monitoring activity shall be charged against school MOOE/HRTD funds, subject to the existing accounting and auditing rules and regulations.



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6. For queries and further clarifications, feel free to visit HRDS office or email at HRD@calbayog.ph.education.
7. Immediate dissemination of and compliance with this Memorandum are desired.

  
MARGARITO A. CADAYONA JR, PhD, CESO VI  
SIC-Schools Division Superintendent

