



Republic of the Philippines  
Department of Education  
Region VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

OFFICE MEMORANDUM  
No. 007 s 2025

JANUARY 28, 2025

**MEETING WITH SDO KEY OFFICIALS, SUPERVISORS, AND SPECIALISTS**

TO: Assistant Schools Division Superintendent  
Chiefs, Functional Divisions  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program Specialists  
OSDS Unit Heads  
All Others Concerned

1. The following SDO Officials and Key Personnel are very highly requested to attend the meeting with the OIC-Schools Division Superintendent at the Office of the Schools Division Superintendent on the date and at the time specified below:

**a. Monday, February 3, 2025 at 10:00 am – 12:00 am**

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|-----------------------------|-----------------------------|
| 1) Bachar, Asther E.        | 7) Mendoza, Ma. Marlie M.   |
| 2) Balza, Sharon D.         | 8) Montances, Lyrian L      |
| 3) Billate, Oscar Jr. D.    | 9) Panela, Galina V.        |
| 4) Cabadsan, Carren Meryl A | 10) Rivera, Rosalia M.      |
| 5) Catalan, Arlene C.       | 11) Senolos, Marita P.      |
| 6) De Veyra, Jordan         | 12) Ygrubay, Robert Anthony |

**b. Monday, February 3, 2025 at 1:00 pm – 3:00 pm**

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|---------------------------|------------------------|
| 1) Bello, Nelson R.       | 6) Matan, Lourdes L.   |
| 2) Cano, Ricky S.         | 7) Purcia, Erwin L.    |
| 3) Garcia, Mercedita S.   | 8) Sagayap, Noel E.    |
| 4) Jaraba, Arnold M.      | 9) Saldana, Joy B.     |
| 5) Lim, Joshua Sherwin T. | 10) Sumbise, Geraldine |

**c. Monday, February 3, 2025 at 3:00 pm – 5:00 pm**

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|--------------------------|--------------------------|
| 1) Abon, Jose O.         | 7) Moreno, Ma. Gina U.   |
| 2) Bernales, Reynaldo A. | 8) Ongcal, Elbert G.     |
| 3) Caber, Alma R.        | 9) Simon, Ma. Teresa S.  |
| 4) Capetillo, Nora G.    | 10) Siozon, Ester A.     |
| 5) Castante, Noemi S.    | 11) Villa, Ma. Teresa D. |
| 6) Merales, Benedicto M. | 12) Yangzon, Anabelle O. |




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**d. Tuesday, February 4, 2025 at 9:00 am - 12:00 pm**

- 1) Aguado, Rhea P.
- 2) Ballon, Gary H.
- 3) Cagomoc, Renato Jr. S.
- 4) Dulfo, Jun-Nilou Jr. D.
- 5) Lacaba, Sheryll Ann Marie G.
- 6) Pagunsan, Grace S.
- 7) Tupa, Avelina P.
- 8) Ventures, Sunshine Marjorie E.

2. Attendance and punctuality are very highly desired.

  
**MARGARITO A. CADAYONA, JR.**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

