



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 13, 2025

DIVISION MEMORANDUM

No. 113, s. 2025

**TRAINING FOR THE DESO TECHNICAL SUPPORT STAFF RELATIVE TO
NATIONAL AND LOCAL ELECTIONS 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
Unit/Section Heads
All Others Concerned

1. In preparation for the upcoming National and Local Elections (NLE) 2025, the Commission on Elections (COMELEC) will be conducting a **Training for the DESO Technical Support Staff on February 17-22 at Baypark Hotel, Calbayog City.**
2. The activity aims to equip the designated personnel with the necessary skills and knowledge to effectively perform their roles in ensuring a smooth and credible electoral process.
3. For further information or concern, please contact the COMELEC at (055) 543-8711.
4. Immediate dissemination and guidance of all concerned are desired.

MARGARITO A. CADAYONA PhD, CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

For the Schools Division Superintendent:


ATTY. RHEA P. AGUADO
Teacher III

Officer In-Charge
OSDS – Legal Services Unit
Office In-Charge
SO No. 009 s. 2025



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February 12, 2024

DR. MARGARITO A. CADAYONA, JR.
Schools Division Superintendent
Calbayog City Schools Division of the Department of Education
Calbayog City, Samar

Dear Dr. Cadayona,

Greetings of peace and democracy!

In preparation for the upcoming National and Local Elections (NLE) 2025, the Commission on Elections (COMELEC) will be conducting a Training for the DESO Technical Support Staff on February 17-22, 2025, at Baypark Hotel, Calbayog City. This training aims to equip the designated personnel with the necessary skills and knowledge to effectively perform their roles in ensuring a smooth and credible electoral process.

We have been informed that some of the hired DESO Technical Support Staff for this training are teachers and staff under your supervision. In this regard, we respectfully request your office's support and approval for their participation in this crucial training activity. Their presence and full cooperation will be vital in strengthening the technical capabilities of our election workforce.

Should you require further information or have any concerns regarding this matter, please feel free to contact our office at (055) 543-8711. We greatly appreciate your cooperation and continued support in ensuring the success of the upcoming elections.

Thank you, and we look forward to your favorable response.

Sincerely,


ATTY. KAREN C. CAJIPO
Provincial Election Supervisor