



Republic of the Philippines

Department of Education

Region VIII

SCHOOLS DIVISION OF CALBAYOG CITY

February 5, 2025

DIVISION MEMORANDUM

No. 093 s 2025

MEETING WITH THE PROPOSED TEACHERS FOR PROMOTION

TO: Public Schools District Supervisors
Head Teachers, Elementary and Secondary Schools
All Others Concerned

1. The following teachers for promotion are requested to attend the meeting with the OIC-Schools Division Superintendent at the Office of the Schools Division Superintendent on the date and at the time specified below:

a. Wednesday, February 26, 2025 at 8:00 am – 10:00 am

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|----------------------------|-----------------------------------|
| 1. Aniban, Jennifer B. | 6. Advincula, Judy Ann S. |
| 2. Magistrado, Josphine M. | 7. Araiz, Krystal S. |
| 3. Ortiz, Fe C. | 8. Lodripas, Donald C. |
| 4. Arquista, Ofelia S. | 9. Lanoy, Roldan S. |
| 5. Danduan, Reda J. | 10. Ilustrisimo, Mara Cristina D. |

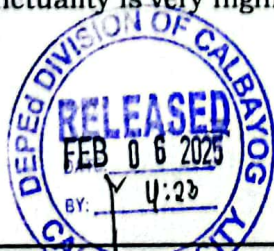
b. Wednesday, February 26, 2025 at 10:00 am – 12:00 nn

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| 1. Borromeo, Naome S. | 6. Casaña, Charlene C. |
| 2. Monsanto, Rose Marie D. | 7. Jalayajay, Mary Ann G. |
| 3. Cu, Cristina A. | 8. Lucis, Julie A. |
| 4. Muñoz, Crislyn A. | 9. Lim, Joseph A. |
| 5. Septimo, Jelynn M. | 10. Paloma, Joseph A. |

c. Wednesday, February 26, 2025 at 1:00 pm – 3:00 pm

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|------------------------------|-----------------------------|
| 1. Allero, Fe E. | 7. Antivo, Reynaldo A. |
| 2. Turla, Ivan A. | 8. Garalza, Jean A. |
| 3. Benecario, Maria Angel P. | 9. Magdaraog, Riza C. |
| 4. Aler, Mila G. | 10. Madamba, Menchie P. |
| 5. Malwenda, Nerwin T. | 11. Monteron, Mary Grace D. |
| 6. Dejapin, Edilberto S. | 12. Gementiza, Kinnedy C. |

2. Please bring with you the following requirements to be submitted to the Personnel Section fastened in a red folder after the meeting:
- Oath of Office – 3 copies -(CSC Form No. 32, Revised 2018)
 - Form 212 duly accomplished - with **Work Experience** Sheet (attachment to CS Form 212) (revised 2017 – 2 copies w/ 1 ID picture) "MISREPRESENTATION" upper left not misinterpretation
 - valid PRC License (1 copy back to back) – Authenticated by PRC
 - Prof/Sub-prof - Authenticated by CSC for non-teaching
 - Report of Rating – PBET/LET – 1 copy
3. Punctuality is very highly desired.




MARGARITO A. CADAYONA, JR.
Assistant Schools Division Superintendent
Officer-In-Charge