



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

February 25, 2025

DIVISION MEMORANDUM
PRS-2025- 132

**PRESENTATION OF PLANNING AND RESEARCH SECTION'S UPDATES
AND ACTIVITIES WITH REORIENTATION ON RESEARCH AND
INNOVATION MANAGEMENT GUIDELINES**

To : Assistant Schools Division Superintendent
SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Unit/Section Heads
All Others Concerned

1. In line with DepEd Order No. 016, s. 2017 on *Research Management Guidelines (RMG)* and Division Memorandum No. 579, s. 2022 on *Dissemination and Adoption of Innovation Management Guidelines*, this Office, through the Planning and Research Section (PRS), will present research- and innovation-related updates and activities and conduct a reorientation on Research and Innovation Management Guidelines on March 17, 2025, at the Schools Division Office Conference Hall.

2. This activity aims to:


- a. provide updates and the schedule of activities of the section;
- b. reorient participants on the Research and Innovation Management Guidelines;
- c. provide guidelines on the section's processes; and
- d. discuss other relevant matters.

3. The participants for this activity include Education Program Supervisors (EPSs), Public School District Supervisors (PSDSs), unit/section heads, and school heads. Below is the schedule of participants:

Districts	Time
Oquendo I – III Tinambacan I - III	9:00 AM to 12:00 noon
Calbayog I – VI EPSs and Unit/Section Heads	1:30 PM to 4:30 PM

4. For inquiries or concerns, please visit the PRS Office or contact Galina V. Panela, Senior Education Program Specialist, at galina.panela@deped.gov.ph.

5. Immediate dissemination of and compliance with this Memorandum are desired.


MARGARITO A. CADAYONA JR. CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Enclosure: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

RESEARCH

INNOVATION

MANAGEMENT GUIDELINES

SGOD-PRS-GVP