



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

January 27, 2025

DIVISION MEMORANDUM

No. 074, s. 2025

**ADDENDUM TO DM 049 S.2025 IMPLEMENTATION OF SUPPORT TO SCHOOLS
 FOR IMPROVED LEARNING OUTCOMES**

TO: Chief (CID/SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads
 All Others Concerned

1. In reference to Division Memorandum 049 s.2025, "Implementation of Support to Schools for Improved Learning Outcomes," in the division's participation to International Large-Scale Assessments (ILSA) on April 6-12, 2025, the herein listed of English, Science and Math teacher-trainers (Enclosure 1), are likewise involved in the conduct of learning sessions in preparation for the said assessment of learning outcomes.
2. This is to ensure the effective implementation of readiness activities, including the preparation of facilities, enhancement of ICT skills of learners, and delivery of high-quality review sessions to improve learning outcomes for students participating in International Large-Scale Assessments (ILSA).
3. Attached as Enclosure 2 is the class program/schedule of learning sessions of learners to be facilitated by all volunteer teachers including the review experts, review masters, teacher-trainers, ICT experts, and ESM teachers in Pena I National High School.
4. All personnel involved in the preparations and learning sessions to improve the learning outcomes shall be guided by the following Terms of Reference (TOR):

Persons Involved	Terms of Reference	Timeframe
Division Monitors and TA Providers (listed in paragraph 2 of DM 049 s.2025)	<ul style="list-style-type: none"> • Oversee the overall implementation of preparation activities, provides technical guidance, and ensures compliance with the ILSA framework. • Monitor the progress of review sessions, ICT skills enhancement, and readiness of facilities. • Conduct regular school visits to observe sessions and assess compliance with ILSA standards. • Provide technical assistance to review experts, review masters, teacher-trainers, and volunteer teachers. • Address challenges encountered during the 	January to April 2025



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	<p>implementation and propose actionable solutions.</p> <ul style="list-style-type: none"> • Coordinate and/or prepare progress reports and recommendations 	
<p>Review Experts (listed in item 8 of DM 049 s.2025)</p>	<ul style="list-style-type: none"> • English, Science and Math specialists who will guide the design and content of review sessions. • Spearhead in the conduct a comprehensive review of the ILSA framework, including its competencies and item formats. • Identify priority areas for enhancement based on historical assessment results and data trends. • Develop and approve content for review materials, ensuring alignment with international standards. • Provide technical guidance to review masters and teacher-trainers on key concepts and strategies. • Monitor the progress and effectiveness of review sessions through periodic assessments. 	February 3 to April 4, 2025
<p>Volunteer Review Masters (listed in item 9 of DM 049 s.2025)</p>	<ul style="list-style-type: none"> • Facilitate the delivery of Front-Learner review materials and needs-based content and reviewers while ensuring efficient implementation of review sessions. • Collaborate with review experts to translate technical content into practical review strategies. • Organize and lead intensive review sessions for students in various learning abilities/levels. • Coordinate with volunteer teachers to ensure uniformity in delivery. • Conduct mock assessments and practice exercises to simulate ILSA conditions. • Report feedback on student performance to review experts for iterative improvements. 	Every Thursday, Friday, and Saturday from January 30 to April 5, 2025
<p>SDO Teacher-Trainers for ESM (list is attached as Enclosure 1 of this Memorandum)</p>	<ul style="list-style-type: none"> • Serve a dual role of preparing/training and directly engaging in review sessions thru Khan Academy learning sessions. • Attend training sessions conducted by Khan Academy/DepEd CO and acquire the necessary skills and content knowledge. • Coordinate with volunteer teachers on ILSA requirements, content delivery techniques, and ICT tools. • Conduct learning review sessions for learners in ILSA identified school. • Integrate ICT-based learning strategies to enhance student engagement. • Maintain records of student attendance, participation, and performance. 	Every Tuesday, Wednesday, and Saturday from January 28 to April 12, 2025
<p>ESM Volunteer Teachers (listed in item 10)</p>	<ul style="list-style-type: none"> • Conduct intensive learning sessions and related preparatory activities. • Facilitate review sessions in the ILSA identified schools using Khan Academy, Front Learners, 	January to April 2025

of DM 049 s.2025)	and needs-based learning materials <ul style="list-style-type: none"> • Help identify and address individual learner needs during sessions. • Provide moral and academic support to learners throughout the preparation period. • Participate in debriefings and provide feedback for program improvement. 	
ICT Experts (listed in items 5-7 of DM 049 s.2025)	<ul style="list-style-type: none"> • Assist in setting up and maintaining ICT equipment during review and practice sessions. • Ensure the technical readiness of facilities, tools, and systems used during ILSA preparations and facilitate ICT skills development among learners and educators. • Assess and ensure the availability and functionality of ICT equipment (e.g., laptops, ISP, networks) in preparation for and actual conduct of ILSA activities. • Conduct orientation and hands-on training for learners, teachers, and reviewers on the use of ICT tools relevant to ILSA. • Provide technical support during learning sessions and actual assessment day, ensuring smooth operation of digital learning tools and platforms. • Collaborate with teacher-trainers and review experts to integrate ICT in teaching and review strategies. • Troubleshoot technical issues promptly to avoid disruptions during sessions. • Regularly update and upgrade software or tools used in preparation activities. 	January to April 2025

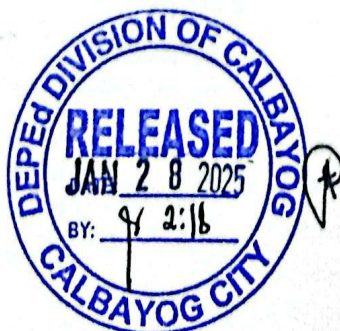
5. This Memorandum shall serve as **Special Order** as well **Travel Order** for the personnel involved in the conduct of the aforementioned activities.


6. All personnel involved shall be granted vacation service credits for teachers and COC/CTO for non-teaching and teaching related personnel for services conducted during Saturdays and Holidays.

7. All expenses related to these shall be charged against downloaded PSF on Learning Outcomes subject to usual accounting and auditing rules and regulations.

8. All other provisions cited in DM 049 s.2025 shall remain in effect.

9. Immediate dissemination of and compliance with this memorandum are desired




MARGARITO A. CADAYONA JR. PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Enclosure 1

LIST OF ENGLISH, SCIENCE AND MATH TEACHER-TRAINERS

COMPLETE NAME	Learning Area
Harvey Gaviola	Math
Gene C. Raga	Math
Hannajie Okimoto	Math
Jhan Glend Castañares	Math
Jocelyn Demayo	Math
Margie M. Sarong	Math
Ramil Matan	Math
Maridel Benecario	Math
Nicanor Montad	Math
Nick Rojo	Math
Arben Lanca	Math
Reggie Jumaday	Math
Jefrey Rosales	Math
Rojanie Cacaít	Math
VINCENT LOPEZ	Math
Aiza D. Cabundoc	Science
Angiela Mahilum Refamonte	Science
Anjie T. Beduya	Science
Joekim R. Casiño	Science
Cris Emmanuel A. Pil	Science
Benedict R. Benecario	Science
Genesis S. Lingling	Science
Geh De Tomas	Science
Karen J. Yu	Science
Marciano E. Managaysay Jr.	Science
Margie R. Catalan	Science
Demetrio M. Bonguet	Science
Mary Jane B. Lagang	Science
Jialyn Siara D. Seragon	Science
Zuelmer Lanca	English
SARAH MAY M. BALAN	English
Lido C. Manicane	English
Remirose Doann Getigan-Yu	English
Lanie S. Fortaleza,	English
Lora Puenteblanca	English
Ma. Sheina Angela A. Catamora	English
Martin Ygbuhay II	English
Ma. Nelín Acoba	English
Maileen Colitoy	English
Karla Mayne Umala	English
Jessa Mae Escareal	English
Ma. Cristy B. Dagami	English
Nidelaine J. Villarin	English
Maryjane Pedrosa	English