



Republic of the Philippines  
**Department of Education**  
Region VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 020 s. 2025

TO : **Public School District Supervisors**  
**School Heads**  
**All Others Concerned**

FROM : **MARGARITO A. CADAYONA JR, PhD., CESO VI**  
OIC - Schools Division Superintendent



SUBJECT : **ALS URGENT MEETING ON THE PREPARATION OF THE CONDUCT OF ACCREDITATION AND EQUIVALENCY (A&E) TEST ELEMENTARY AND JUNIOR HIGH SCHOOL LEVEL SY: 2024 - 2025**

DATE : January 21, 2025

1. In line with the conduct of Accreditation and Equivalency ( A&E ) Test, the field is hereby informed that there will be an urgent meeting for the ALS Mobile Teachers this coming January 23, 2025 at the Division Library Hub, Old Building, SDO Calbayog , at 100 o'clock in the afternoon.
2. The agenda will focus on the important preparation, updates and responsibilities relative to the conduct of A&E Test.
3. Participants are the Mobile Teachers and the Local School Aid ( LSA).
4. Your attendance is highly essential.
5. Immediate and wide dissemination of this memorandum is required.