



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

15 January 2025

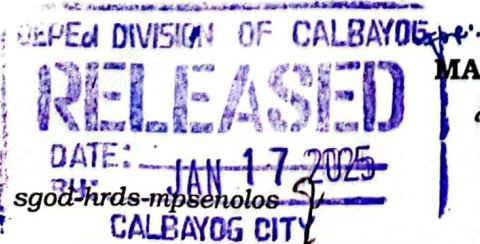
DIVISION MEMORANDUM

No. 034, s. 2025

**2024 PERFORMANCE REVIEW AND PERFORMANCE COMMITMENT FOR CY 2025
OF SCHOOL GOVERNANCE AND OPERATIONS DIVISION PERSONNEL**

To: Asst. Schools Division Superintendent
Chiefs, SGOD & CID
Education Program Supervisors
Public Schools District Supervisors
Section/Units Heads
All Others Concerned

1. This Office, through the School Governance and Operations Division shall conduct a two-day live-in **2024 Performance Review and Performance Commitment for CY 2025 of School Governance and Operations Division Personnel** on February 6-7, 2025 at a venue to be announced in a separate memorandum.
2. The activity aims:
 - to review the program implementation for CY 2024 relative to human resource development;
 - conduct performance commitment in preparation for CY 2025; and
 - appreciate the importance of monitoring, feedback-giving, and planning.
3. The participants of this activity are all the personnel in the School Governance and Operations Division (SGOD). In addition, participants are enjoined to bring Performance Accomplishments Reports for CY 2024 and draft plans for CY 2025. Furthermore, bring laptop, extension wires to be used during the conduct of accomplishment reporting and performance planning.
4. The expenses to be incurred of this activity shall be charged against Continuing HRD INSET Fund, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.



M.S.
MARGARITO A. CADAYONA, JR. PhD, CESO VI
MOIC-Schools Division Superintendent
SO # 002 S. 2025



P2 Brgy. Hamorawon, Calbayog City, Samar
(055) 530-0059 | bit.ly/depedcalbayog
Calbayog city.division@deped.gov.ph

