



January 9, 2025

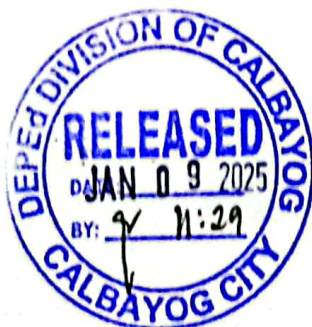
DIVISION MEMORANDUM

No. 014, s. 2025

**CONFERENCE OF COACHES, ASSISTANT COACHES, AND
CHAPERONS FOR 2025 EVRAA MEET**

To: Chiefs CID and SGOD
Education Program Supervisors
Public School District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. There will be a conference of coaches, assistant coaches, and chaperons on January 14, 2025 to start at eight o'clock in the morning in Lonoy Integrated School, Calbayog 6 District, Calbayog City.
2. The main objective of this conference is to disseminate updates on the needed documentary requirements for 2025 EVRAA Meet.
3. The participants of this activity are all the selected coaches, assistant coaches, and chaperons. A hundred percent attendance is expected from the participants.
4. This memorandum shall serve as **Travel Authority** of the participants.
5. All expenses relative to the conduct of this activity shall be charged to respective division/school MOOE fund subject to the usual government accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.



MARGARITO A. CADAYONA, JR. PhD, CESO VI
OIC – Schools Division Superintendent

