



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

January 7, 2025

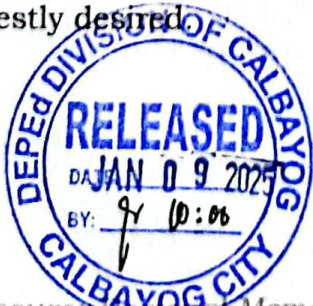
DIVISION MEMORANDUM

No. 017, s. 2025

**REGISTRATION OF ALL SCHOOLS IN EASTERN VISAYAS FOR
THEIR EXISTING SCHOOL SPORTS CLUB**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
District Advisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In compliance with Regional Memorandum No. 1626, s. 2024, this Office through the School Governance and Operations Division (SGOD) hereby directs all schools of Calbayog City division with existing School Sports Club to register by accomplishing and uploading the Form SSC.1 and Form SSC.2 to the registration link using the school DepEd Microsoft account at <http://bit.ly/afterschoolsportsclubregistration2024>.
2. The data gathered through the registration process will be used to identify the recipient school for the School Sports Supplies Materials and Equipment Enhancement Distribution Program (SSEEDP) for the School Sports Club.
3. Enclosed are the templates for Form SSC.1 and SSC.2.
4. Immediate dissemination of and compliance with this Memorandum are earnestly desired.



MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC-Schools Division Superintendent

Enclosure: Regional Memorandum No. 1626, s. 2024

To be indicated in the **Perpetual Index Under** the following subjects:

SGOD

SPORTS



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

December 23, 2024

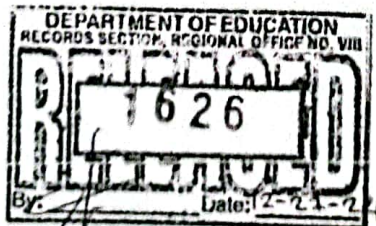
REGIONAL MEMORANDUM

No. **1626** s. 2024

**REGISTRATION OF ALL SCHOOLS IN EASTERN VISAYAS
 FOR THEIR EXISTING SCHOOL SPORTS CLUB**

To: Schools Division Superintendents
 Division Sports Officers
 School Heads
 All Others Concerned

1. This office, through the Education Support Services Division, hereby announces the Registration of all Schools in **DepEd Region VIII - EASTERN VISAYAS** with existing School Sports Club.
2. The objective of the registration is used to identify the recipient school for the School Sports Supplies Materials and Equipment Enhancement Distribution Program (SSEEDP) for School Sports Club.
3. School shall accomplish and submit Form SSC.1 and Form SSC.2 signed by their concerned superior/s. and upload to the registration link using the school DepEd Microsoft account: <https://bit.ly/afterschoolsportsclubregistration2024>.
4. Enclosed is the template for Form SSC. 1, SSC. 2.
5. Immediate dissemination of and compliance with this Memorandum are desired.



[Signature]
EVELYN R. FETALVERO, CESO III
 Regional Director

Enclosures: As stated,

References: None

To be indicated in the Perpetual Index under the following subjects

FORMS

PROGRAMS

SPORTS

ESSD-MJDR



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph





Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.1: SCHOOL SPORTS CLUB REGISTRATION FORM

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

A. Basic Information			
Region		Division	
Name of School		School ID	
Address			
Email address (if any)		Telephone No.	
Website URL (if any)			
B. School Profile			
<p>Announces the Registration of all Schools in DepEd Region VI - VISEA and existing School Sports Clubs.</p> <p>The purpose of the registration is to identify and list all existing School Sports Clubs and to provide a platform for the Department to support and assist them in their development.</p> <p>Schools shall complete and submit Form SSC.1 and pay the registration fee (P100.00) and attach to the registration form a copy of the School Sports Club Charter and a copy of the School Sports Club Registration Form (SSC.1) for DepEd Region VI - VISEA.</p> <p>This form is the template for Form SSC.1 (Rev. 2012).</p> <p>It is the responsibility of the School to complete and submit this form to the DepEd Office in Region VI - VISEA.</p> <p><i>[Signature]</i> SCHOOL SPORTS CLUB REGISTRAR</p> <p><i>[Signature]</i> SCHOOL SPORTS CLUB REGISTRAR</p> <p><i>[Signature]</i> SCHOOL SPORTS CLUB REGISTRAR</p>			

C. Sports Club**C.1 Mandatory Sports**

At least **three out of six mandatory sports**; however you may establish any preferred sports club.
Add rows if necessary.

1.	
2.	
3.	
4.	
5.	
6.	

C.2 Preferred Sports

Add rows if necessary.

1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Sports Club Coordinator	
Signature	
Date	

Certified by:

Principal/Officer-in-Charge	
Signature	
Date	

Verified by:

Division Sports Officer	
Signature	
Date	

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.
DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

Sport's Club Name:	
Established Date:	
Sports Club Facilitator/s:	
Sports Club Member/s:	
Members' Name	Grade Level
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Sport's Club Name:	
Established Date:	
Sports Club Facilitator/s:	
Sports Club Member/s:	
Members' Name	Grade Level
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Sport's Club Name:	
Established Date:	
Sports Club Facilitator/s:	
Sports Club Member/s:	
Members' Name	Grade Level
1.	
2.	
3.	
4.	
5.	

6.	
7.	
8.	
9.	
10.	

II. PROGRAMMING

Put the preferred time schedule. Add rows and columns if necessary.

Time	Sports Club	Mon	Tues	Wed	Thurs	Fri	Sat
Example							
3:00PM-4:00PM	Arnis Sports Club		/				
4:00PM-5:00PM	Chess Sports Club			/			
5:00PM-6:00PM	Sepaktakraw Sports Club					/	

Put the preferred time schedule. Add rows and columns if necessary.

Time	Varsity Club	Mon	Tues	Wed	Thurs	Fri	Sat

III. LIST OF AVAILABLE SPORTS EQUIPMENT AND SPORTS FACILITIES

Tick the box if standard sports equipment and facilities are available and ready to use. Put remarks and add rows if necessary.

Learning Facilities		Remarks
<input type="checkbox"/>	Track and field oval	
<input type="checkbox"/>	Gymnasium / covered court	
<input type="checkbox"/>	Basketball court	
<input type="checkbox"/>	Volleyball court	
<input type="checkbox"/>	Swimming pool	
<input type="checkbox"/>	Football/ softball/ baseball field	
<input type="checkbox"/>	Spacious playing area	
<input type="checkbox"/>	Others: _____ _____	
Sports Equipment		Remarks
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
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<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

IV. SPORTS ACTIVITIES, PROGRAMS AND/OR PROJECTS

Give at least (3) three recent activities, programs, projects or any other initiatives implemented related to sports.
Add rows if necessary.

Activities/Programs/Projects	Date of Implementation
1.	
2.	
3.	

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Sports Club Coordinator	
Signature	
Date	

Certified by:

Principal/Officer-in-Charge	
Signature	
Date	

Verified by:

Division Sports Officer	
Signature	
Date	