



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

November 15, 2024

MEMORANDUM
DM-OSGOD-LFD 623, S. 2024

**CORRIGENDUM TO DM#537, S. 2024 RE: DIVISION TRAINING OF
TRAINERS ON EMPATHETIC EDUCATION: EQUIPPING EDUCATORS
WITH PSYCHOLOGICAL FIRST AID SKILLS**

TO: Asst. Schools Division Superintendent
SGOD and CID Chiefs
Public School District Supervisors
Public and Private Elementary/Secondary School Heads
All Others Concerned

1. Due to the equal administrative activities, this office announces the field that the Division Training of Trainers on Empathetic Education: Equipping Educators with Psychological First Aid Skills has been rescheduled from November 27-28, 2024 to indefinite time. Please wait for further notification regarding this matter for the new schedule and updates.
2. The rest of the provision stipulated in the previous memorandum remain in effect
3. Furthermore, for questions and related concerns, please contact **Ms. Marian C. Advincula** and **Mrs. Joanna Lou V. Portura**, PDO I/LFC at **09953692499** or email at **lfd@calbayog.ph.education**.
4. Immediate dissemination of and compliance with this Memorandum are desired.

~~MARGARITO A. CADAYONA JR.~~ **PH.D. CESO VI**
Asst. Schools Division Superintendent
Officer-In-Charge
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1. In accordance with the School Calendar and Activities for the School Year 2023–2024 and the Memorandum from the Office of the Undersecretary for Operations (OUOPS) No. 2023–03 dated May 5, 2023, entitled "Interim Guidelines of Learners Government Program (LGP) for School Year 2023–2024," this division, through the SGOD-Learner Formation Unit, notifies the field that the Division SELG and SSLG Elections for SY 2024–2025 are set to take place in the final quarter of SY 2023–2024.
2. The Department of Education recognizes that SGP/LGP is the foremost co-curricular learner-led organization authorized to operate and implement pertinent programs, projects, and activities in all schools nationwide.
3. In line with this, the office of SGOD-Learner Formation Division directs all the Public and Private Elementary and Secondary Learners to conduct **Learners Government Program (LGP) Elections** for the School-Based, District-Based, and Division Federated Officers of **Supreme Elementary Learners Government (SELG) and Supreme Secondary Learners Government (SSLG)** on the following schedules:

Dates	Activity
April 15 – 26, 2024	School-based Election
April 29 to May 3, 2024	District-based Election
May 9-10, 2024	Division Federation Election of SELG, SSLG, and other established organizations (YES-O, BKD)

4. Other academic-related and co-curricular clubs and organizations like *Barkada Kontra Droga (BKD)*, *Youth for Environment in Schools' Organization (YES-O)*, *Red Cross Youth Council*, *We Advocate Time Consciousness and Honesty (WATCH)*, and *Campus Integrity Crusaders (CIC)* may start their membership recruitment activities and elections after the conduct of the SELG and SSLG Elections.
5. On **April 12, 2024, at 9:00 A.M.**, a virtual orientation on the interim guidelines of the Learners Government Program (LGP) will be conducted for all district SELG/SSLG advisers via the **Zoom** online platform. The purpose of this activity is to ensure and offer guidance to the field regarding the effective implementation of the Learner Government Program (LGP). The district participants will then conduct a **roll-out** to all schools within their respective districts.




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6. The Division Federated Elections for the SELG and SSLG are set on **May 9, 2024**, and for the Division Federated BKD, and YES-O elections, are set on **May 10, 2024**.
7. To provide guidance to schools for the effective implementation of the LGP, attached are Annexes Interim Guidelines 2024:
 - a. Annex A: *Constitution and By-Laws of the Supreme Elementary Learner Government (SELG) and Supreme Learner Government (SSLG)*
 - b. Annex B: *Learner Government Election and Appointment Code (LGEAC)*
 - c. Annex C: *Guidelines and Procedures in the Election of Division and Regional Federation of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Officers.*
8. All District SELG/SSLG Advisers shall submit confirmation through this link: https://bit.ly/ORIENTATION_LGPINTERIMGUIDELINES_2024.
9. All expenses incurred relative to the conduct of this activity shall be charged to Division/School MOOE/Local Funds or other available funds subject to the usual accounting and auditing rules and regulations.
10. The Division Learner Formation Coordinators are authorized to coordinate, monitor, and provide technical assistance to various activities concerning the conduct of elections of the SELG/SSLG, as well as other registered clubs and organizations, and shall lead the organization of the Division Federation.
11. For queries, kindly coordinate with **Ms. Marian Cabonegro-Advincula @ 09953692499** or **Ms. Joanna Lou V. Portura @ 09271312151**, Learner Formation Coordinators, SGOD Office, this division.
12. Immediate dissemination of and strict compliance with this Memorandum are desired.


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