



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM
NO. 587, S. 2024

TO : Assistant Schools Division Superintendent
Education Program Supervisors
Public School Districts Supervisors
Heads, Public Elementary/ Secondary and Senior High Schools
All Others Concerned

FROM : **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
OIC-Assistant Schools Division Superintendent

For the OIC-Schools Division Superintendent:

GRACE S. PAGUNSAN

Administrative Officer V

SO # 121 S. 2024



SUBJECT : **CAPABILITY BUILDING ON LITERACY AND NUMERACY OF
NEWLY-HIRED AND NEWLY-TRANSFERRED KEY STAGE 1
TEACHERS**

DATE : November 5, 2024

1. In line with the continuous efforts to improve the literacy and numeracy status in the Schools Division of Calbayog City, the Curriculum Implementation Division will conduct the Capability Building on Literacy and Numeracy for Newly-hired and Newly-transferred Key Stage 1 Teachers on December 9-11, 2024 at the Division Conference Hall.

2. The training aims to:

2.1 equip newly-hired and newly-transferred stage 1 teachers on beginning reading and numeracy instructions;

2.2 strategize instructions in dealing with different phases or transition schemes for literacy and numeracy;

2.3 expand capabilities in handling and managing key stage 1 learners

3. No registration fee will be collected from each participant. Food and travel expenses of the participants to include those of the host district, shall be charged against school MOOE and other school funds subject to usual accounting and auditing rules and regulations.



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4. This memorandum will serve as their **Travel Authority**.
5. Immediate dissemination of and compliance with this Memorandum are desired.



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