



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

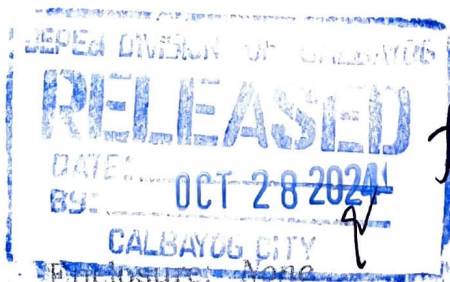
October 28, 2024

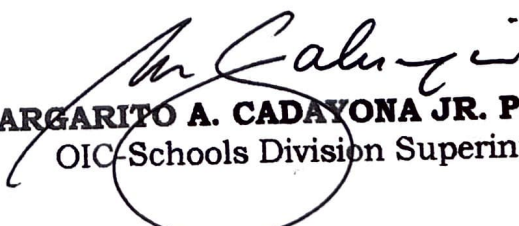
DIVISION MEMORANDUM
No. 568, s. 2024

**PRE-PLANNING CONFERENCE WITH THE HOST DISTRICTS FOR THE
CONDUCT OF THE 2024 CALBAYOG CITY ATHLETIC
ASSOCIATION MEET (CCAAM)**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors of Oquendo Districts
Elementary and Secondary School Heads of Oquendo Districts
All Others Concerned

1. In preparation for the conduct of the 2024 Calbayog City Athletic Association Meet (CCAAM), this Office through the School Governance and Operations Division (SGOD) will conduct a **Pre-Planning Conference with the host districts - Oquendo 1, 2, and 3 Districts on October 31, 2024 at 9:00AM at the Division Conference Hall.**
2. The activity aims to discuss important matters concerning the conduct of the said activities.
3. The participants in this activity are the district supervisors and school heads of the abovementioned host districts.
4. This Memorandum also serves as the Travel Authority of the mentioned participants in *item number 3*.
5. For strict compliance, information, and guidance of all concerned.



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MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC-Schools Division Superintendent

To be indicated in the *Perpetual Index Under* the following subjects:
SGOD **SPORTS**