



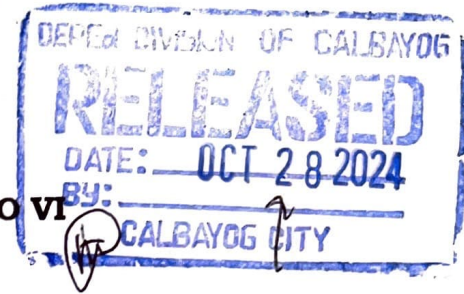
Republic of the Philippines
Department of Education
 Schools Division of Calbayog City

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DIVISION MEMORANDUM

No. 560 s. 2024

TO : Public Schools District Supervisors
 Secondary/Elem School Heads (Public & Private)
 Guidance/EsP/CGP Coordinators/Teachers
 All Other Concerned



FROM :  **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
 OIC - Schools Division Superintendent

SUBJECT: **ACTIVITIES, TIMELINES, MODULES AND ASSESSMENT TOOLS IN THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP) TO GRADE 6, 10, 11 & 12 STUDENTS FOR SY 2024-2025**

DATE : **October 23, 2024**

1. Pursuant to DepEd Order No. 009, s. 2024 on School Calendar of Activities SY 2024-2025 thereby specifying the timeline of Career Guidance Implementation and DepEd Advisory BCD-CSDD-0-2022-3155 from the Office of Undersecretary for Curriculum and Instruction, this is to inform all secondary schools of the **“ACTIVITIES, TIMELINES, MODULES AND ASSESSMENT TOOLS IN THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAM (CGP) TO GRADE 6, 10, 11 & 12 STUDENTS”** for SY 2023-2024.
2. This aimed the following:
 - a. To guide schools in the implementation of CGP throughout the school year.
 - b. To help students in choosing good career tracks that they intend to pursue towards becoming productive and contributing individuals.
3. Below is the implementation timeline, prescribed activities, and report to be prepared/submitted:

TIMELINE/ SCHEDULE	GRADE LEVEL INVOLVED	ACTIVITIES	REPORT/OUTP UT NEEDED
October 2024 to May 2025	Grade 10, 11 & 12	<ul style="list-style-type: none"> • Distribute and answer the CGP Module of G10, G11 & G12 (found in the CGP Teachers Guide) up to the end of Classes Link to Teacher’s Guide/Modules (Note: Students’ Activities already contained inside): 	Answered/ completed all modules (by April, 2025)

October 2024 to December 2024	Grade 10	<ul style="list-style-type: none"> Distribute and answer the Multiple Career Development Pathways (MCDP) Toolkit from SEAMEO Innotech Download Link: https://tinyurl.com/MCDP-MATATAG 	Answered/ completed MCDP and submitted ACR to Division (by December 2024)
October 2024 to May 2025	Grade 11 & 12	<ul style="list-style-type: none"> Start of the compilation of Career Portfolio Link to Guideline: https://tinyurl.com/CGP-Portfolio 	Presentation of Completed Career Portfolio Output (by April, 2025)
October 2024 to December 2024	Grade 10	<ul style="list-style-type: none"> “School-based Orientation of Students and Parents on SHS Tracks and Strands, Career Guidance Program and Career Portfolio (G10)” (Activities/Tasks, Target Outputs, Forms/Assessments & Timeline) Recommended Topics: SHS Program Offering, Voucher Program (Note: The Division shall attend and give topics on this activity). 	Submit Activity Completion Report (ACR) to Division
November to December 2024	Grade 6	<ul style="list-style-type: none"> “Division District-based Career Guidance Orientation to Grade 6 Learners” among 12 Districts 	Submit Activity Completion Report (ACR) to Division
January 2025 to April 2024	Grade 10 & 12	<ul style="list-style-type: none"> Division Culmination Activity or “Orientation on Career Guidance Program” to Grade 10 & 12 Students Topics: Tertiary Education, Employment Readiness, Middle Level Skills, College Admission Portfolio gallery/presentation during Graduation of G12 	Career Portfolio
January 2025 to April 2025	Grade 12	<ul style="list-style-type: none"> School shall conduct of Grade 12 Review Classes for College Entrance Exam 	ACR

4. The **resource package** on the implementation of the Career Guidance Program can be downloaded at: <https://tinyurl.com/CGP-2024-2025>

5. Expenses relative to the implementation of the Career Guidance Program can be charged against Division Fund /School MOOE and other support funds subject to the existing accounting and auditing rules and regulations.

6. Immediate dissemination and strict compliance with this Memorandum are desired.

