



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

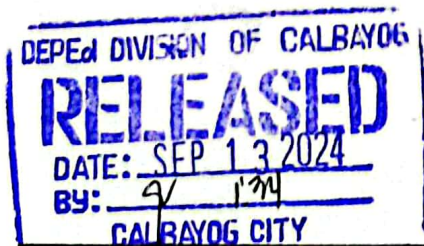
No. 473 s. 2024

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
School Heads
All Others Concerned

SUBJECT : **Corrigendum to Memorandum No. 315 s. 2024, dated June 21, 2024 (Re: Live-in Workshop for the Development of Contextualized Teaching and Learning Resource Package for EPP 4 and TLE 7 of MATATAG Curriculum Q1)**

DATE : September 12, 2024

1. This Office would like to inform the herein attached listed participants that the conduct of the Live-in Workshop for the Development of Contextualized Teaching and Learning Resource Package for EPP 4 and TLE 7 of MATATAG Curriculum (Quarter 1 – 4) is changed from July 1-3, 2024 to **September 26 - 29, 2024**. The venue of this activity is at **West Prime Hotel, Calbayog City**. Day 0 is on September 26, 2024. The registration, check-in time and opening program is at exactly 3:00 o'clock in the afternoon with afternoon snack and dinner as first two meals to be served in Day 0, and the last meal is lunch in Day 3.
2. Attached to this corrigendum is the updated matrix and list of the participants. This will serve as their **Travel Authority**.
3. A Service Credit/Compensatory Time Off (CTO) will be granted to all participants who will render overtime services as per DepEd Order No. 53, s. 2003.
4. Travelling and other expenses incurred by the school head participants shall be reimbursable to school MOOE/PTA/or other source of funds, while food and accommodation shall be charged to program support fund, all are subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.



MARGARITO A. GADAYONA Jr. PhD, CESO VI
OIC - Schools Division Superintendent



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DEPARTMENT OF EDUCATION
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SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure No. 01 of Division Memorandum No. _____ s. 2024

Technical Working Group		
Participants	Position	Role
1. Dr. Renato S. Cagomoc	CID Chief	Over-All Chairperson
2. Arnold M. Jaraba	EPS I – EPP/TLE	Chairperson Dev./ QA/Content/Focal Person
3. Noel E. Sagayap DHC	EPS I - LRMS	Co-Chairperson Dev./QA/Instructional Design/Illustrator
4. Anabelle O. Yangzon	PSDS	Head TWG/QA
5. Luz T. Uy	School Principal	Sec. Content QA/TWG/Writer
6. Dr. Maria Liza T. San Pedro	Head Teacher	Sec. Content QA/TWG/Writer
7. Enrico Tomalon	Head Teacher	Sec. Content QA/TWG/Writer
8. Nieves Javines	School Principal	Elem Content QA /TWG/Writer
9. Janice Jose	School Head	Elem Content QA /TWG/Writer
10. Maximo T. Pacho	School Head	Elem Content QA /TWG/Writer
11. Dr. Erwin L. Purcia	EPS I - English	QA/Language English
12. Dr. Lourdes L. Matan DHC	EPS I - Filipino	QA/Language Filipino
13. Dr. Jaime E. Sagayap Jr.	P3	QA/Layout/Illustrator
14. Loidel obinguar	HT	QA/Layout/Illustrator
15. Dr. Geraldine P. Sumbise	EPS Designate/MT2	QA/Language English/Content-ICT
16. Ma. Teresa S. Simon	PSDS	QA/Language Filipino
EPP 4 WRITER		
Name	Position/Designation	School/District
1. Malvin Regulacion	TIC	Cahumpan ES/C6
2. Sheryl Jean Garcia	TIC	Panoypoy Is/O2
3. Normel Galias	HT	Cag-olango ES/T2
4. Sarah Allego	P1	Cagnipa ES/T2
5. Carren Julaton	MT 1	Anislag ES
6. Cynthia Pagatpat	Principal I	Dagum ES
7. Chona Valenzuela	Principal I	Cogon ES
TLE 7 WRITER		
Name	Position/Designation	School/District
1. Rolando Lacbo	P2	Pilar NAHS/O3
2. Rona Delos Reyes	HT	Mag-ubay NIIS/O2
3. Robert Ygrubay	TIC	Himalandrog IS/C



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4. Carlo Dionog	TIC	Patong-Happy Valley IS/C
5. Samuel Repelente	TIC	CADSEV/C5
6. Luz Murillo	P1	Oquendo NHS/O1
7. Rowena Oyo-a	P1	Acedillo IS/C5
8. Nicolas B. Tarrayo	HT	Dawo IS/O3
9. Herminia S. Balanay	HT	Caglanipao IS
SECRETARIAT		
Name	Position/Designation	School/District
1. Lilibeth G. Ortiz	PDO II - LR	CID -LRMS
2. Beverly C. Longcop	Div. Librarian	CID -LRMS



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Enclosure No. 02 of Division Memorandum No. _____ s. 2024 -

TRAINING MATRIX	
TITLE	LIVE-IN WORKSHOP FOR THE DEVELOPMENT OF CONTEXTUALIZED TEACHING AND LEARNING RESOURCE PACKAGE FOR EPP 4 AND TLE 7 OF MATATAG CURRICULUM (QUARTER 1)
DATE	September 26-29, 2024
VENUE	West Prime Hotel
TIME	Activities
Day 0 (Thursday) September 26, 2024	
1:00 AM – 2:00 PM	Travel Time
2:00 PM – 3:00 PM	Arrival, Registration, Attendance, Hotel Check-in
3:00 PM – 4:00 PM	Opening Program
4:00 PM – 4:15 PM	Health Break
4:15 PM – 5:30 PM	Social Content Guidelines (Noel E. Sagayap, EPS I - LRMS)
	Copyright Management (Anabelle O. Yangzon, PSDS)
5:30 PM – 6:30 PM	Dinner
Day 1 (Friday) September 27, 2024	
6:30 – 7:45 PM	Breakfast
7:45 AM – 8:00 AM	MOL
8:00 AM - 8:30 AM	Integration of 21 st Century Skills and Contextualization (Noel E. Sagayap, LRMS- EPS)
8:30 AM – 10:00 AM	Tools for Evaluation of LRs (Beverly C. Longcop, Division Librarian)
10:00 AM – 10:15 AM	HEALTH BREAK
10:15 AM – 12:00 PM	Workshop Proper
12:00 PM – 1:00 PM	LUNCH BREAK
1:00 PM – 5:00 PM	Continuation of Workshop
5:30 PM – 6:30 PM	Dinner
Day 2 (Saturday) September 28, 2024	
6:30 – 7:45 PM	Breakfast
7:45 AM – 8:00 AM	MOL
8:00 AM - 10:00 AM	Continuation of Workshop
10:00 AM – 10:15 AM	HEALTH BREAK
10:15 AM – 12:00 PM	Continuation of Workshop
12:01 PM – 1:00 PM	LUNCH BREAK
1:00 PM – 3:00 PM	Continuation of Workshop /Presentation of Outputs/QA
3:15 PM – 5:30 PM	Continuation of Workshop/Presentation of Outputs/QA

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5:30 PM – 6:30 PM	Dinner
Day 3 (Sunday) September 29, 2024	
6:30 – 7:45 PM	Preparation of Breakfast
7:45 AM – 8:00 AM	MOL
8:00 AM - 10:00 AM	Continuation of Workshop/Presentation of Outputs/QA
10:00 AM – 10:15 AM	HEALTH BREAK
10:15 AM – 11:00 AM	Finalization of Outputs
11:00 AM – 12:00 AM	Final QA
12:00 PM – 1:00 PM	LUNCH BREAK
1:00 PM – 4:30 PM	Final QA/ Submission of Outputs
4:30 PM – 5:00 PM	Closing Program
Emcee:	Lilibeth G. Ortiz/ Beverly O. Longcop



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