



Republic of the Philippines
Department of Education
 Schools Division Office - Calbayog City

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DIVISION MEMORANDUM

No. 456 s. 2024

To : EPS's/PSDS's
 School Heads (Elem/Sec; Public & Private)
 All Other Concerned

FROM : **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
 OIC - Schools Division Superintendent

For the Office of the Schools Division Superintendent:


RENATO S. GAGOMOC, EdD, DM
 CID Chief
 Office In-charge

DEPED DIVISION OF CALBAYOG
RELEASED
 DATE: SEP 06 2024
 BY: EV S/S
 CALBAYOG CITY

SUBJECT: **PARTICIPANT ALLOCATION FOR "TRAINING ON MUNICIPAL EXPANDED YOUTH LEADERSHIP AND GOVERNANCE PROGRAM - MODULE 2 (MEYLG-P-M2)**

DATE : **September 9, 2024**

1. In consonance with the letter received from Anthony Rosendo G. Faraon, deputy executive director of Zuellig Family Foundation dated August 27, 2024, this is to allocate participant for the **"TRAINING ON MUNICIPAL EXPANDED YOUTH LEADERSHIP AND GOVERNANCE PROGRAM - MODULE 2 (MEYLG-P-M2)** on **September 25 - 27, 2024** in Metro Manila (specific venue to be announced later) to wit:

Name of Participants	School/Office	Position	Role on the Training
1. Dr. Erwin L. Purcia	Div. Office - CID	EPS	Participant
<i>xxx Nothing Follows xxx</i>			

2. This **serves as travel order** of the participant. Other information regarding the activity is herewith attached.

3. The ZFF will provide the venue and meals from check-in a day before the activity to breakfast on the day of check-out. Travel expenses, per diem and other expenses relative to the activity shall be charged against local or division fund subject to usual government accounting and auditing rules and regulation.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.

