



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

September 3, 2024

DIVISION MEMORANDUM

NO. 453, s. 2024

**UPDATES TO DM NO. 431, S. 2024 RE 2024 DIVISION SEARCH FOR THE MOST
 OUTSTANDING DEPED EMPLOYEES, AND BEST SCHOOLS
 and PPAS IMPLEMENTERS**

TO: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Elementary and Secondary School Teachers
 Unit/Section Heads
 Non-teaching Personnel
 All Others Concerned

1. With the recent issuance of RM No. 1001, s. 2024, this Office informs the field that the timeline of activities relative to the 2024 Division Search for the Most Outstanding DepEd Employees, Best Schools and Best PPAs Implementers is herein adjusted. To wit:

- | | |
|------------------------------|---|
| September 13, 2024: | Submission of school nominees to the District Office |
| September 16-19, 2024: | District validation of school nominees |
| September 20: | Submission of district nominees to DO (c/o Records Section) |
| September 23-25, 2024: | Document validation of district nominees |
| September 26, 27 & 30, 2024: | Field validation of Top 3 nominees |
| October 1, 2024: | Deliberation of Results |
| October 2, 2024: | Posting of Final Results |
| October 30, 2024: | 2024 Division PASIDUNGOG |

2. To align with the new set of awards issued by the regional office, the following are the categories/awards to be screened/selected:

For RO8-initiated Categories

(Note: Division winners shall be automatically nominated to 2024 RO Search)

Category/Award	Validators
A. Most Outstanding Teacher (T I-III and MT)	Chairperson: Dr. Joy B. Saldaña, EPS
1. Kindergarten	Members:
2. Elementary	Anabelle O. Yangzon, PSDS
3. Junior High School (JHS)	Ester A. Siozon, PSDS
4. Senior High School (SHS)	Ma. Gina U. Moreno, PSDS
5. Alternative Learning System (ALS)	
6. Special Education (SPED)	



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<p>7. MADRASAH 8. Multigrade</p>	
<p>B. Most Outstanding School Head 1. Elementary (Monograde School-Central) 2. Elementary (Monograde School Non-Central) 3. Elementary (Multigrade School) 4. Secondary School (purely JHS) 5. Secondary School (JHS with SHS; Stand-alone SHS) 6. Integrated School (Elem with JHS/SHS)</p>	<p>Chairperson: Dr. Noel E. Sagayap, EPS Members: Anabelle O. Yangzon, PSDS Benedicto M. Merales, PSDS Jose O. Abon, PSDS</p>
<p>C. Most Outstanding Non-Teaching/ Teaching-Related</p> <p>Level 1: 1. Administrative Aide 2. Administrative Assistant</p> <p>Level 2 (School Level): 1. Administrative Officer II 2. Registrar 3. Implementing Unit Bookkeeper/Accountant 4. Librarian</p> <p>Level 2 (Division Level): 5. Administrative Officer V 6. Human Resource Management Officer (HRMO) 7. Supply Officer 8. Cashier 9. Records Officer 10. Legal Officer 11. Accountant 12. Budget Officer 13. Division Librarian 14. Planning Officer 15. Information Technology Officer 16. Engineer 17. Project Development Officer II 17.a. Youth Foramtion 17.b. Disaster Risk Reduction 17.c. Learning Resource 18. Senior Education Program Specialist 16.a. Human Resource Development 16.b. School Management Monitoring & Evaluation 16.c. Social Mobilization and Networking 16.d. Planning and Research 19. Education Program Specialist II 20. Education Program Specialist II for ALS (EPSA) 21. Nurse</p>	<p>Chairperson: Grace S. Pagunsan, AO V Members: Sunshine Marjorie E. Ventures, AO V Suzette P. Candaza, AO IV Angela B. Antonio, AO IV Gennerson T. Nabual, Supply Ofcr-Designate Jennifer C. Alvarez, HRMO-Designate</p>

<p>22. Medical Officer 23. Dentist 24. Public Schools District Supervisor 25. Education Program Supervisor 25.a. Curriculum and Delivery Implementation 25.b. Program Implementation 26. Assistant School Principal 27. JHS Head Teacher/Department Head 28. Administrative Officer II (HRMO I)</p> <p>D. Most Outstanding Coordinator/Coach/Trainer/Researcher *School Level:*</p> <p>1. Literacy Coordinator (Elem only) 2. Numeracy Coordinator (Elem only) 3. ICT Coordinator 4. Sports Coach/Trainer</p> <p>*Division Level:*</p> <p>5. WinS Coordinator 6. School-based Feeding Program Coordinator 7. GAD Coordinator 8. SBM Coordinator 9. TA Coordinator 10. Learners' Rights and Protection Coordinator 11. Sports Officer 12. Division Information Officer</p> <p>*Open Category (School and Division):*</p> <p>13. Researcher</p>	<p>Chairperson: Dr. Erwin L. Purcia, EPS Members: Alma R. Caber, PSDS Noemi S. Castante, PSDS Oscar D. Billate, Jr. Gary H. Ballon, ITO-I Gennerson T. Nabual, Supply Ofcr-Designate Marian C. Advincula, PDO1 Joanna Lou V. Portura, PDO I Dr. Arlene C. Catalan, Medical Officer Eric R. Doroja, PDO II</p>
<p>E. Most Outstanding School</p> <p>1. Elementary (Monograde School-Central Category) 2. Elementary (Monograde School Non-Central Category) 3. Elementary (Multigrade School) 4. Secondary School (purely JHS) 5. Secondary School (JHS with SHS; and Stand-Alone SHS) 7. Integrated School (Elementary and JHS/SHS)</p>	<p>Chairperson: Dr. Lourdes L. Matan, EPS Members: Dr. Geraldine P. Sumbise, EPS Dr. Nelson R. Bello, EPS Reynaldo T. Bernales, PSDS</p>
<p><i>(Note: Categories/awards with lone positions shall automatically be nominated to RO level search provided that the applicant has met the required number of points and the basic qualifications.)</i></p>	

For Division-initiated Categories

Category/Award	Validators
<p>A. Most Outstanding Teacher (Grade Levels 1-4)</p> <p>1. Grade 1 2. Grade 2 3. Grade 3 4. Grade 4</p>	<p>Chairperson: Ricky S. Cano, EPS Members: Ma. Teresa S. Simon, PSDS Elbert G. Ongcal, PSDS</p>



<p>B. Most Outstanding Subject Teacher</p> <ol style="list-style-type: none"> 1. Regular <ol style="list-style-type: none"> a. English (Elementary & Secondary) b. Filipino (Elementary & Secondary) c. Science (Elementary & Secondary) d. Mathematics (Elementary & Secondary) e. Araling Panlipunan (Elementary & Secondary) f. EPP/TLE (Elementary & Secondary) g. MAPEH (Elementary & Secondary) h. Values Education (Elementary & Secondary) 2. Special Programs <ol style="list-style-type: none"> i. SPA j. STE k. SPFL l. MADRASAH 3. Senior High <ol style="list-style-type: none"> m. Research n. Science and Technology, Engineering, and Mathematics (STEM) o. Accountancy, Business and Management (ABM) p. Humanities and Social Sciences (HUMMS) q. General Academics (GA) r. Arts & Design s. Technical, Vocational and Livelihood (TVL) 	<p>Chairperson: Arnold M. Jaraba, EPS</p> <p>Members:</p> <p>Dr. Erwin L. Purcia, EPS Dr. Lourdes L. Matan, EPS Dr. Joy B. Saldaña, EPS Joshua Sherwin T. Lim, JD, EPS Dr. Geraldine P. Sumbise, EPS, Reynaldo T. Bernales, PSDS Nora G. Capetillo, PSDS Dr. Nelson R. Bello, PSDS Galina V. Panela, PSDS Elbert G. Ongcal, PSDS</p>
<p>C. Most Outstanding School Coordinator (Elementary and Secondary) Teacher</p> <ol style="list-style-type: none"> 1. SBM Coordinator 2. School Partnership Focal Person 3. Special Curricular Program (ADM, SPA, STE/SSES, SPFL, MADRASAH, SPED, OHSP, and MG) 	<p>Chairperson: Joshua Sherwin T. Lim, JD</p> <p>Members:</p> <p>Dr. Erwin L. Purcia, EPS Dr. Lourdes L. Matan, EPS Dr. Geraldine P. Sumbise, EPS-Designate Oscar D. Billate, Jr., SEPS Asther E. Bachar, EPS II Carren Meryl A. Cabadsan, SEPS Gary H. Ballon, ITO</p>
<p>D. Most Outstanding Coordinator (School Head)</p> <ol style="list-style-type: none"> 1. Division Numeracy Coordinator 2. Division Literacy Coordinator 3. Division Program Coordinator (Generic) 	
<p>E. Most Outstanding/Best School PPAs Implementer</p> <ol style="list-style-type: none"> 1. SBM WINS 2. School Academic Parks 3. School Canteen 4. School Clinic 5. MTB-MLE Program Implementer 	<p>Chairperson: Dr. Nelson R. Bello, EPS</p> <p>Members:</p> <p>Dr. Arlene C. Catalan, Med Ofcr III Engr. Jordan De Veyra, Engr. III Dr. Joy B. Saldaña, EPS Dr. Lourdes L. Matan, EPS Dr. Erwin L. Purcia, EPS Sharon D. Balza, EPS II</p>

<p>6. Special Curricular Program Implementer (SPA, STE/SSES, SPFL, MADRASAH, SPED, OHSP, and MG)</p> <p>7. GAD Program Implementer</p> <p>8. Guidance Program Implementer</p> <p>9. Division Literacy Implementer</p> <p>10. Division Numeracy Implementer</p> <p>11. Gulayan sa Paaralan</p> <p>12. Child Protection Policy Implementer</p>	<p>Sharon D. Balza, EPS II</p> <p>Eric R. Doroja, PDO II</p> <p>Marian C. Advincula, PDO I</p>
<p>F. Most Outstanding School Head</p> <p>1. Principal</p> <p>2. Head Teacher</p> <p>3. Teacher-In-Charge</p>	<p>Chairperson: Dr. Noel E. Sagayap, EPS</p> <p>Members:</p> <p>Anabelle O. Yangzon, PSDS</p> <p>Benedicto M. Merales, PSDS</p> <p>Jose O. Abon, PSDS</p>
<p>G. Most Outstanding Non-teaching Personnel</p> <p>1. Unit/Section Head</p>	<p>Chairperson: Grace S. Pagunsan, AO V</p> <p>Members:</p> <p>Sunshine Marjorie E. Ventures, AO V</p> <p>Suzette P. Candaza, AO IV</p> <p>Angela B. Antonio, AO IV</p> <p>Gennerson T. Nabual, Supply Ofcr-Designate</p> <p>Jennifer C. Alvarez, HRMO-Designate</p>
<p>H. Special Awards</p> <p>1. Hall of Fame - is given to employees who have received the same award for three (3) consecutive years.</p> <p>2. Salamat Award - is given to school heads and Division Office personnel who retired from service (as of January 1, 2024).</p> <p>2. Service Award - is given to school heads and Division Office personnel who have rendered 30, 35, 40 or 45 years in government service (as of January 2024).</p> <p>4. Special Recognition to Regional, National and International Awardees</p>	

3. It is reiterated that there should be only one (1) representative/nominee in every District per award/category who garnered a total number of at least **65 points** from their District Level screening/selection process. Likewise, all nominees should be officially endorsed by their conforming Public Schools District Supervisors.
4. The criteria for the above-mentioned awards can be accessed through this link: https://bit.ly/2024search_criteria
5. All other provisions stipulated in DM No. 431, s. 2024 shall remain enforced.
6. Immediate dissemination of and compliance with this Memorandum are desired.



[Signature]
MARGARITO A. CADAYONA JR, PhD, CESO VI
 OIC-Schools Division Superintendent