



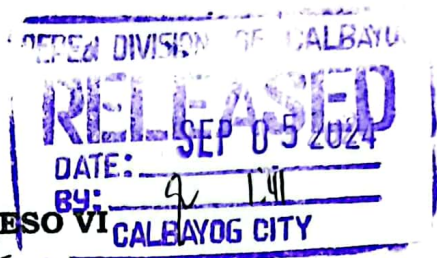
Republic of the Philippines
Department of Education
Schools Division of Calbayog City


Pinok 2, Brgy. Hamorawon, Calbayog City, Samar 6710
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DIVISION MEMORANDUM

No. 450 s. 2024

To : Public Schools District Supervisors
Secondary School Heads (Public & Private)
SNEd Resource Persons
All Other Concerned



FROM : 
MARGARITO A. CADAYONA JR. PhD, CESO VI
OIC - Schools Division Superintendent

SUBJECT: **PLANNING CONFERENCE OF RESOURCE PERSONS & TWGs IN PREPARATION FOR THE CONDUCT OF "DIVISION CAPABILITY-BUILDING OF TEACHERS AND SCHOOL LEADERS ON INCLUSIVE EDUCATION AND SPECIAL NEED EDUCATION (SNEd) CONTENT AND PEDAGOGIES"**

DATE : **September 9, 2024**

1. In consonance to Division Memorandum No. 330, s. 2024, there will be Planning Conference of Resource Persons & TWGs in Preparation for the conduct of **"Division Capability-Building of Teachers and School Leaders on Inclusive Education and Special Need Education (SNEd) Content and Pedagogies"** this **September 16, 2024; 9:00 am** at **Calbayog City SPED Center**.
2. The objectives of the Planning Conference are the following:
 - a. Finalize the activities and presentation for the training.
 - b. Assign committee members for the smooth flow of the activity.
 - c. Prepare materials needed for the training.
3. The attached names of participants shall bring their own laptop and e-copy for their **5 minutes run-through** their presentation/topic.
4. **100% attendance** of the participants is needed.
5. **No registration fee.** Foods and other expenses relative the conduct of the activity shall be charged against the local fund/School MOOE or SNEd Program Support Funds subject to usual government accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.



Project SHINES: Care to Shine!

Enclosure No. 1



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LIST OF PARTICIPANTS

**For the “Division Capability-Building of Teachers and School Leaders
on Inclusive Education and Special Need Education (SNEd) Content
and Pedagogies”**

**September 16, 2024; 9:00 am
Calbayog City SPED Center.**

DIVISION PERSONNEL

1. **Dr. Nelson R. Bello** – EPS / Division SnEd/Inclusive Ed Coordinator
2. **Anabelle O. Yangzon** – PSDS / Division SnEd Co-Coordinator
3. **Ma. Mariie M. Mendoza** – Planning Officer III – Resource Person

RESOURCE PERSONS

4. **John Michael C. Jalayajay** – Head Teacher / Resource Person
5. **Marjorie Cababat** - Teacher/ Resource Person – CCNHS
6. **Chona Arpon** – MT-III / Resource Person – Calb. SPED Center
7. **Nimfa C. Cacait** - SpEd Teacher / Resource Person - Calb. SPED Center
8. **Jinky O. Genio** - MT2 / Resource Person - Calb. SPED Center
9. **Irene M. Jalayajay** - SPET 3 / Resource Person - Calb. SPED Center
10. **Rizzielle S. Maghari** - T3 / Resource Person - Calb. SPED Center
11. **Sylvia C. Cinco** - SPET 2 / Resource Person - Calb. SPED Center
12. **Evangeline L. Dalmacio** - SPET 3 / Resource Person - Calb. SPED Center
13. **Haydee B. Salurio** - MT 2 / Resource Person - Calb. SPED Center
14. **Marites R. Mateo** - SPET 1/ Resource Person - Calb. SPED Center
15. **Maria Leyda C. Carausos** - Resource Person - Calb. SPED Center



Project SHINES: *Care to Shine!*