



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

September 04, 2024

DIVISION MEMORANDUM

No. 447, s. 2024

**CONDUCT OF 2024 LOWER MEETS:
SCHOOL MEET, DISTRICT MEET, AND CITY-WIDE MEET**

TO : Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public & Private Elementary and Secondary School Heads
District Sports Coordinators
All Others Concerned

1. In strong support to the department's thrust of nurturing and promoting the holistic development of its learners through sports, this Office through the School Governance and Operations Division (SGOD) is pleased to announce the **conduct of lower meets: school meet, district meet, and city-wide meet**. These events are part of our commitment to fostering the holistic development of our learners through sports, **in preparation for the 2025 Eastern Visayas Regional Athletic Association (EVRAA) Meet**.

2. The primary objectives of this activity encompass:
- facilitating the development of essential skills and abilities among student athletes and other participants with utmost precision;
 - creating an inclusive and welcoming environment that fosters self-confidence and a growth mindset, ensuring individuals of all skill levels can participate and experience a profound sense of belonging;
 - instilling core values such as teamwork, sportsmanship, camaraderie, respect, and perseverance among participants, thereby promoting an unwavering commitment to positive character traits and ethical conduct;
 - recognizing and celebrating the remarkable efforts and accomplishments of participants while fostering a profound sense of pride and motivation for continual personal growth;



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- e. strengthening community bonds by engaging parents, volunteers, and local organizations in organizing and supporting the event, thus fostering a profound sense of unity and shared purpose;
 - f. ensuring that participants have an exhilarating and unforgettable experience that inspires their sustained involvement in related activities; and
 - g. serving as a pivotal stepping stone or preparatory platform for athletes to advance to more challenging competitions, thereby affording them unparalleled exposure and invaluable experiences.
3. The participants in this activity include student-athletes, teacher-coaches, assistant coaches, chaperones, officiating officials, tournament directors, trainers, school heads, district sports coordinators, and supervisors in every school/district.
4. The schedule of the said sporting events at various levels are indicated below:
- a. **School Meet** : **October 10-12, 2024**
 - b. **District Meet** : **October 26-28, 2024**
 - c. **City-Wide Meet** : **November 7-9, 2024**
5. All concerned shall adhere to DepED Memoranda No. 20 and 21, s. 2024 re: Conduct of the 2024 Palarong Pambansa Competitions.
6. Each delegation must establish its own screening committee and conduct screening, interviews, and review of athlete records at the lower meets. No athlete must be permitted to participate in the 2024 School/District/City-Wide Meet without all the required documents. **Any individual found guilty of tampering with, altering, or impersonating athletes' records will be appropriately dealt with, even after the meet.**
7. All expenses related to these activities shall be charged against the School's MOOE and/or other available local funds, in accordance with standard accounting and auditing regulations.
8. **Service Credits/CTO** shall be granted to all the participants in the said activities who will render services on days that fall on weekends and holidays as stipulated in DepED Order No. 67, s. 1988 and CSC Memo Circular No. 09, s. 1988.
9. All sports officials, including coaches, assistant coaches, chaperones, tournament directors, officiating officials, and delegation officials, are expected to strictly adhere to DepED Order No. 40, s. 2012 regarding the DepED Child Protection Policy. They will be held accountable for any form of abuse, violence, exploitation, discrimination, bullying, and similar conduct.

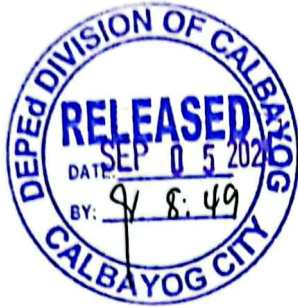


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In support of this mandate, a **Learner Rights and Protection (LRP) Desk** must be established for the duration of these events. **It is essential to prioritize the safety of our student-athletes before, during, and after the activities, as their well-being is our top priority.**

10. For strict compliance, information, and guidance of all concerned.




MARGARITO A. CADAYONA JR. PhD, CESO-VI
OIC-Schools Division Superintendent

Enclosure: *None*

To be indicated in the **Perpetual Index Under** the following subjects:

SGOD

SPORTS