



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

August 12, 2024

DIVISION MEMORANDUM
 OCID-2024- 422

**ACCOMPLISHMENT OF THE SCHOOL LIBRARY
 COLLECTION FORM**

To : Assistant Schools Division Superintendent
 SGOD and CID Chiefs
 Public Elementary and Secondary School Heads
 All Others Concerned

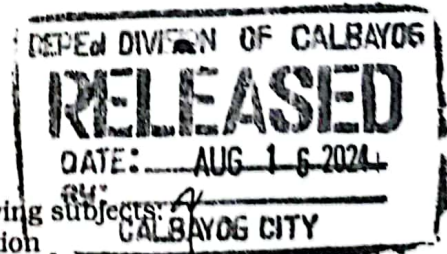
1. In reference to DepEd Memorandum BLR-2024-08 No. 1568, s. 2024, re: "**Accomplishment of the School Library and Library Hub Collection Form**", this Office requires the school with school libraries to submit the inventory report on or before **August 16, 2024**.
2. Attached is the list of schools to submit. The template for the report can be downloaded through this link: <https://bit.ly/4dICqAN>.
3. Immediate dissemination of and compliance with this Memorandum are desired.

MARGARITO A. CALAYONA JR. CESO VI
 Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure:
 Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
 School Library Library Collection



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
 Email Address: calbayogcity@deped.gov.ph
 Website: <https://calbayogcity.deped.gov.ph/>

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List of Schools with School Libraries

- i. Calbayog Pilot Central Elem. School
- ii. Calbayog East Central Elem. School
- iii. San Policarpo Central Elem. School
- iv. San Policarpo National High School
- v. Trinidad Central Elem. School
- vi. Cagsalaosao Elementary School
- vii. Anislag Elem. School
- viii. San Joaquin Central Elementary School
- ix. CADSEV
- x. Macatingog Integrated School
- xi. Malajog Integrated School
- xii. Cagmanipis Norte Integrated School
- xiii. Gadgaran Integrated School
- xiv. Trinidad National High School
- xv. Oquendo National High School
- xvi. Calbayog City National High School
- xvii. San Joaquin National High School
- xviii. Peña I National High School
- xix. Pilar Nat'l Agricultural High School
- xx. Cabatuan National High School
- xxi. Cagmanipis Sur Elementary School



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM
BLR-2024-08-1568

TO : REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : REGIONAL LIBRARIANS
 SCHOOLS DIVISION OFFICE LIBRARIANS
 LIBRARY HUB LIBRARIANS
 SCHOOL LIBRARIANS/LIBRARY-IN-CHARGE

FROM : ARIZ DELSON ACAY D. CAWILAN
 Director IV

SUBJECT : ACCOMPLISHMENT OF THE SCHOOL LIBRARY AND LIBRARY HUB COLLECTION FORM

DATE : August 7, 2024

This has reference to the virtual orientation conducted on August 6, 2024 which was attended by the regional, Schools Division Office (SDO), and library hub librarians relative to the accomplishment of school library and library hub collection form. This form shall serve as inventory to further strengthen program and policy development on school library and library hubs and aims to create a comprehensive database of school library and library hub collections.

In this regard, the respective school libraries and library hubs are requested to submit the inventory of the following supplementary learning resources (SLRS) by accomplishing the template with the following categories:

No.	Types of Supplementary Learning Resources (SLR)	Publication Year
1.	Storybooks	No minimum Publication Year
2.	Fiction Book/Creative Works	
3.	Learning Area References	2014 to present
4.	General References	

The template shall be provided by the Bureau of Learning Resources (BLR) to the regional librarians. Likewise, the respective regional offices (ROs) shall prepare the following folders where the accomplished forms will be submitted by the SDOs:

DIVISION COG



BLR Ground, Purifico Building, Deyda Complex, Marikina Avenue, Parañaque City (02) 8534-0272; 8534-0712; 8534-0711
 (BLR) Banting Compound Station, La Mesa, Quezon City (02) 250-7518; (02) 250-7799
 Email Address: (1) ldr@deped.gov.ph; (2) ldr@deped.gov.ph; (3) ldr@deped.gov.ph; (4) ldr@deped.gov.ph

DepEd Philippines @depedphilippines @deped_ph www.deped.gov.ph

Major Folders		Description
Folder A.	Region ____ Library Hubs	Accomplished library hub inventory forms are uploaded here.
Folder B.	School Level	Description
1.	Elementary Library	Accomplished forms submitted by stand-alone schools and integrated schools with individual library (individual elem., junior, and senior high school library) are uploaded here.
2.	Junior High School Library	
3.	Senior High School Library	
4.	Integrated Elementary and Junior High School Library	Accomplished forms submitted by integrated schools with integrated library are uploaded here.
5.	Integrated Elementary, Junior, and Junior High School Library	
6.	Integrated Junior and Senior High School Library	

For integrated schools, the filename convention shall bear the name of the school together with the school level. Here are the examples:

Integrated Schools Filename Convention	
Individual Library	Integrated Library
BLR_Integ.School_ES_Lib	BLR_Integ.School_ES&JHS_Lib
BLR_Integ.School_JHS_Lib	BLR_Integ.ESJHS&SHS_Lib
BLR_Integ.School_SHS_Lib.	BLR_Integ.JHS&SHS_Lib.

➔ Deadline of submission is on or before August 16, 2024. However, an initial data shall be collected by the BLR on August 9, 2024.

Mr. Marlon G. Ompos, Librarian II of the BLR-Quality Assurance Division (BLR-QAD) will coordinate with the respective Learning Resource Management Section (LRMS) offices on the said matter. For any query or clarification, you may email Mr. Ompos at marlon.ompos@deped.gov.ph copy furnished blr.lrqad@deped.gov.ph or contact him at telephone numbers (02) 8631-9294 or (02) 8634-1054.

For your information and guidance.

Attached: as stated

Copy furnished

REVEREN A. ESCOBEDO
Office of the Undersecretary for Field Operations

GENA G. GONZALEZ
Undersecretary for Curriculum and Teaching

ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching