



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 389, s. 2024

TO: SGOD Chief
Planning and Research Section
Health and Nutrition Section
SBFP Focal Persons
Public School Heads

SUBJECT: **TAGGING OF SCHOOL BASED-FEEDING PROGRAM (SBFP)
BENEFICIARIES IN THE LIS FOR SY 2023-2024**

DATE: July 30, 2024

1. Attached please find Memorandum OM-OUOPS-2024-9-05523 issued by the Office of the Undersecretary for Operations re Reminder For the Tagging of School-Based Feeding Program (SBFP) Beneficiaries in the LIS.
2. Please follow these STEPS on HOW to TAG SBFP Beneficiaries in the LIS:
 - a. Log in to LIS and go to SY 2023-2024
 - b. View Enrolment
 - c. Select Tagging
 - d. Click "SBFP"
 - e. Click Not Tagged SBFP"
 - f. Proceed to tagging by clicking the pencil icon
 - g. Click YES or NO
 - h. Click SUBMIT button
3. Tagging facility will only be available until **August 16, 2024**.
4. For assistance, please contact the Planning and Research Office.
5. For dissemination and compliance of all concerned.

MARGARITO A. CADAYONA JR., PhD CESO VI
OIC- Schools Division Superintendent

SGOD-PRS-YENG

JUL 30 2024



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Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-9-05523

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

FROM : *[Signature]*
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

[Signature]
DR. BEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : REMINDER FOR THE TAGGING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) BENEFICIARIES IN THE LEARNER INFORMATION SYSTEM (LIS)

DATE : 4 July 2024

This has reference to the Memorandum OUOPS No. 2023-03-4363 regarding the request of the Bureau of Learner Support Services (BLSS), through the School Health Division (SHD), on the measurement of the retention rate of the SBFP beneficiaries for SY 2023-2024 and onwards through the Learner Information System (LIS), this will ensure tracking of the SBFP beneficiaries.

BLSS-SHD coordinated with the Planning Service-Education Management Information System Division (PS-EMISD) to retrieve the retention rate of the SBFP beneficiaries for SY 2023-2024. However, only 100,000 beneficiaries have been tagged.

Therefore, all SBFP Focal Persons are requested to coordinate with the schools to ensure that SBFP beneficiaries are tagged in the LIS school database at the Start of the School Year (SOSY) and again at the End of the School Year (EOSY) starting SY 2023-2024. For guidance, please refer to the attached SBFP Tagging Tutorial Guide to ensure that all schools tag their SBFP beneficiaries.

For further inquiries or clarification, please contact Dr. Maria Corazon C. Dumlao, Ms. Magdalene Portia T. Cariaga, or Ms. Mei-Ling V. Duhig, BLSS-SHD, at cell phone numbers 09175620849 or 09993056058, tel. no. 8632-9935/or via email at blss@deped.gov.ph.

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