



Republic of the Philippines
Department of Education
 Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

May 23, 2024

DIVISION MEMORANDUM

No. 297, s. 2024

**DIVISION TRAINING OF SCHOOL TRAINERS AND SCHOOL LEADERS
ON THE MATATAG CURRICULUM (DTOT)**

TO: Assistant Schools Division Superintendent
 CID and SGOD Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. This office, through the SGOD-Human Resource Development Section in collaboration with the Curriculum Instruction Division (CID) shall conduct the Division Training of School Trainers and School Leaders on the MATATAG Curriculum on July 1-5, 2023 at a venue to be announced later. This is in preparation for the commencement of the initial phase of the MATATAG Curriculum implementation.

2. The activity is designed to provide professional development support to teachers and school leaders by equipping them with the necessary knowledge, skills and competencies to ensure that they have an in-depth understanding of the general shape of the MATATAG Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to effectively implement the new curriculum in the coming school year, leading to better educational experiences for learners.

3. The participants of this DTOT are all the school heads and select teachers/master teachers teaching Kindergarten, Grade 1, Grade 4 & Grade 7 subjects. The participants are requested to bring Curriculum Guide in their respective grade level/subject areas to be used during Workshops on Unpacking of Competencies.

4. Enclosures of this Memorandum are the following:
- Enclosure No. 1: List of Division Program Management Team (DPMT);
 - Enclosure No. 2: Terms of Reference of the DPMT;
 - Enclosure No. 3: Shortlist of Participants; and
 - Enclosure No. 4: Indicative Program of Activities/Training Matrix).

5. The check-in/check-out time and first/last food serving are as follows:

| <i>Check-in</i> | <i>Check-out</i> | <i>First Food to be served</i> | <i>Last Food to be served</i> |
|---------------------------|----------------------------|--------------------------------|-------------------------------|
| July 1, 2024 @ 2:00 pm | July 5, 2024 @ 12:00 nn | July 1, 2024 - AM snack | July 5, 2024 - PM snack |



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Page 1 of 2

6. This Memorandum will serve as **Travel Authority** of the participants. The teacher-participants shall be granted a 5-day service credits for rendering service this year-end break.
7. The expenses incurred in the conduct of the activity shall be charged against MATATAG Curriculum Training (DTOT) Downloaded Fund with SUB-ARO No. RO-8-24-0372, subject to the usual accounting and auditing rules and regulations.
8. For immediate dissemination and guidance of all concerned.


MARGARITO A. CADAYONA, JR. PhD, CESO VI
S/OIC-Schools Division Superintendent



Enclosure: as stated
Reference: Unnumbered Memo from the Office of Undersecretary Wilfredo E. Cabral dated December 20, 2023, Memorandum DM-OUHROD-2024-0409, Memorandum DM-OUHROD-2024-015, RM 241, s. 2024

To be indicated in the Perpetual Index under the following subjects:

L&D

MATATAG Curriculum

SGOD/HRDS/mpsenolos



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure no. 1 of Div. Memo no. 297, s. 2024

**Division Training of School Trainers and School Leaders
on the MATATAG Curriculum (DTOT)
July 1-5, 2024**

**LIST OF DIVISION PROGRAM MANAGEMENT TEAM (DPMT)/
TECHNICAL WORKING GROUP**

| No. | Name | Position/Designation | Role | Office/School |
|-----|----------------------------|---|----------------------------------|--------------------|
| 1 | Margarito A. Cadayona, Jr. | OIC-Schools Division Superintendent | Over-all Lead | OSDS |
| 2 | Jun-Nilou D. Dulfo | OIC-Asst. Schools Division Superintendent | Over-all Lead | OSDS |
| 3 | Avelina P. Tupa | OIC-Chief, SGOD | Resource Manager/Resource Person | SGOD |
| 4 | Renato S. Cagomoc | Chief, CID | Learning Manager/Resource Person | CID |
| 5 | Marita P. Senolos | SEPS-HRD | Program Manager | SGOD-HRDS |
| 6 | Rosalia M. Rivera | EPS II-HRD | Co-Program Manager | SGOD-HRDS |
| 7 | Oscar D. Billate, Jr. | SEPS-M&E | M&E Lead | SGOD-SMME |
| 8 | Asther E. Bachar | EPS II-M&E | Co-M&E Lead | SGOD-SMME |
| 9 | Dr. Arlene C. Catalan | Medical Officer | Medics Chair | SGOD-H & N |
| 10 | Nikki S. Dollado | Division Nurse | Medics Member | SGOD-H & N |
| 11 | Gary H. Ballon | ITO | ICT Chair | OSDS-ICT Services |
| 12 | Drixel Idol R. Ortega | ADAS III | ICT Member | OSDS-ICT Services |
| 13 | Erwin L. Purcia | EPS-English | Resource Person | CID |
| 14 | Milaner R. Oyo-a | Principal 3 | Resource Person | Calbayog City NHS |
| 15 | Anabelle O. Yangzon | PSDS | Resource Person | CID |
| 16 | Noemi S. Castante | PSDS | Resource Person | CID |
| 17 | Ma. Teresa S. Simon | PSDS | Resource Person | CID |
| 18 | Benedicto M. Merales | PSDS | Resource Person | CID |
| 19 | Lourdes L. Matan | EPS-Filipino | Resource Person | CID |
| 20 | Melanie P. Enriquez | MT 4 | Resource Person | Calbayog City SPED |
| 21 | Chinky F. Baculanta | MT 1 | Resource Person | Calbayog City NHS |
| 22 | Samuel A. Repelente | MT II/TIC | Resource Person | CADSEV |
| 23 | Chona C. Valenzuela | Principal 1 | Resource Person | Cogon ES |
| 24 | Elbert G. Ongcal | PSDS | Resource Person | CID |
| 25 | Joy B. Saldaña | EPS-Science | Resource Person | CID |

| | | | | |
|-----------------------------------|---------------------------|----------------------|------------------------|-------------------|
| 26 | Joshua Sherwin T. Lim | EPS-Math | Resource Person | CID |
| 27 | Ricky S. Cano | EPS-ALS | Resource Person | CID |
| 28 | Zarrah V. Allego | Princlpal 1 | Resource Person | CID |
| 29 | Geraldine P. Sumbise | MT 2/ADM Coordinator | Resource Person | CID |
| 30 | Reynaldo T. Bernales | PSDS | Resource Person | CID |
| 31 | Noel E. Sagayap | EPS-LRMDS | Resource Person | CID |
| 32 | Rinalyn C. Beso | MT 2/TIC | Resource Person | Tarabucan NHS |
| 33 | Nora G. Capetllo | PSDS | Resource Person | CID |
| 34 | Jaime E. Sagayap, Jr. | Princlpal 2 | Resource Person | CID |
| 35 | Alma R. Caber | PSDS | Resource Person | CID |
| 36 | Normel John R. Manuales | HT 3 | Resource Person | Cabatuan NHS |
| 37 | Arnold M. Jaraba | EPS-TLE | Resource Person | CID |
| 38 | Ma. Liza T. San Pedro | HT 3 | Resource Person | Malaga NHS |
| 39 | Nelson R. Bello | EPS-Values | Resource Person | CID |
| 40 | Christopher D. Salino | Princlpal 1 | Resource Person | RLMF |
| 41 | Ester A. Siozon | PSDS | Resource Person | CID |
| | | | | |
| QAME TEAM | | | | |
| 42 | Teresa D. Villa | PSDS | M&E - Kinder/Grade 1 | CID |
| 43 | Jose O. Abon | PSDS | M&E - FILIPINO/ENGLISH | CID |
| 44 | Mercedita S. Garcia | EPS-MAPEH | M&E - MAPEH/ARAL. PAN | CID |
| 45 | Mark Anthony G. Bagaris | MT/Div. LF | M&E - SCIENCE/MATH | Calbayog City NHS |
| 46 | Gloria M. Rosillas | MT/Div. LF | M&E - TLE/GMRC | Calbayog City NHS |
| | | | | |
| DOCUMENTERS/CLASS MANAGERS | | | | |
| 47 | Ira Calaogan | MT/Div. LF | Kinder | |
| 48 | Jeneth Alfaro | MT/Div. LF | Grade 1 | |
| 49 | May P. Abad | MT/Div. LF | FILIPINO | |
| 50 | Jenelyn B. Tendido | MT/Div. LF | ENGLISH | |
| 51 | Remirose Doann G. Yu | MT/Div. LF | MATH | SPNHS |
| 52 | Meriam M. Calesa | MT/Div. LF | SCIENCE | Calbayog City NHS |
| 53 | Ana Margarita D. Bautista | MT/Div. LF | ARAL. PAN. | SPNHS |
| 54 | Corie B. Senolos | MT/Div. LF | MAPEH | RLMSF |
| 55 | Hazel C. Paghunasan | MT/Div. LF | TLE | Calbayog City NHS |
| 56 | Rina M. Aboganda | EPS II/Div. LF | GMRC | CID |



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure No. 2 to Division Memo No. 291, s. 2024

**TERMS OF REFERENCE OF THE DIVISION PROGRAM
MANAGEMENT TEAM (DPMT)**

| ROLE | TERMS OF REFERENCE |
|--|--|
| Overall Lead | <ul style="list-style-type: none"> ➤ Oversees the implementation of the entire program. |
| Resource Manager | <ul style="list-style-type: none"> > Organizes and supervises the PMT to ensure that all processes are carried out and outputs delivered according to NEAP standards. > In collaboration with CID chief, ensure the availability of resources (human and material) for the conduct of the DTOT. > Orients the PMT and the resource persons/subject matter experts on their terms of reference and the details of the program design. > Leads in conducting debriefing with the PMT. > Suggests and decides on matters that need interventions or solutions for the issues and concerns met in the delivery of the activity during the conduct of the debriefing. |
| Learning Manager | <ul style="list-style-type: none"> > Ensures that the program is carried out based on the detailed design. > In collaboration with the resource persons/ subject- matter experts. > Monitors the daily attendance of all the learning experts/resource persons. > Suggests and decides on matters that need interventions or solutions for the issues and concerns met in the delivery of the activity during the conduct of the debriefing. |
| Program Manager/Co-Program Manager/Secretariat | <ul style="list-style-type: none"> • Distributes to Class Managers/Documenters the Registration/Attendance Sheets and Training Kits/supplies/materials of the participants • Retrieves from Class Managers/Documenters the Registration/Attendance Sheets, and Training |



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Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

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| | <p>reports/supplies/materials.</p> <ul style="list-style-type: none"> • Collects and records the daily submission of reports from the class managers/documenters, M&E Lead, and QAME Team. • Oversees the daily proceedings of the activity. • Assists the resource manager in supervising the PMT to ensure that all processes are carried out and outputs delivered according to NEAP standards. • Assists the resource manager in the orientation of the PMT and the resource persons/subject-matter experts on their terms of reference and the details of the program design. • Ensures the quality, adequacy, and availability of facilities, equipment, supplies and materials, vehicles, and other resources to support the successful implementation of the program. • Leads ocular inspection of venues to ensure adherence to standards and specifications. • Checks that plenary rooms, break-out/session rooms are ready for use and conducive to learning. • Prepares activity programs and certificate of participation, recognition/appreciation/appearance. • Suggests and decides on matters that need interventions or solutions for the issues and concerns met in the delivery of the activity during the conduct of the debriefing. • Leads in crafting the Program Completion Report. |
| <p>M&E Lead/Co-Lead</p> | <ul style="list-style-type: none"> > Prepares the pre/post-test of the program. • Prepares and implements the Monitoring and Evaluation Plan in collaboration with the PMT. • Assists the Program Manager in accomplishing the Program Delivery Readiness Checklist. • Applies process observation and prescribed tools to monitor and evaluate program delivery. • Administers and analyzes the results of Level 1 evaluation which is to be presented during debriefing. • Reports the overall incidence/happening of everyday sessions during debriefing. • Assists the Program Manager (PM) in administering and analyzing the results of Level 2 evaluation. • Prepares the Post-Program Delivery M and E Report and submits to PM for inclusion in the Program Completion Report. |



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Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

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| | <ul style="list-style-type: none"> • Prepares Post-Program Delivery M and E Report and submits to PM for inclusion in the Program Completion Report. |
| QAME Team | <ul style="list-style-type: none"> • Assists the M&E Lead in monitoring the delivery of the program. • Monitors the daily class attendance and outputs of the participants. (morning & afternoon). • Documents the critical incidence of the learning sessions using the prescribed documentation template. • Reports critical incidence of the learning sessions during the daily debriefing. • Attends daily debriefing. |
| Documenters/Class Managers | <ul style="list-style-type: none"> • Attends to the registration needs of participants. • Ensures that participants fill up attendance sheets every day (morning & afternoon). • Distributes and accounts the training kit for every participant. • Conducts the daily Management of Learning (MOL). • Introduces the learning facilitators or resource persons for every session. • Facilitates in collecting expected session outputs. • Checks and records the daily expected outputs of the participants. (morning & afternoon). • Posts on the strategic area of the session room the Checklist of Outputs and the "Parking Zone" for Queries, Issues and Concerns of the participants. • Facilitates class management especially on the cleanliness, organize, quiet and peaceful class room. • Attends to the needs of the participants on learning materials and other matters concerning the daily delivery of sessions. • Prepares directory of participants based on registration forms. • Assists in the distribution of learning materials and supplies. • Compiles session documents and learning resource materials. • Documents the proceedings of the learning sessions using the prescribed documentation template. • Takes photos of the different parts of the program delivery. • Submits to the Secretariat daily reports on the status of attendance of the participants. • Attends daily debriefing. |
| Medics Team | <ul style="list-style-type: none"> • Ensures that provisions for inclusion, safety, security, health, |



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Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

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| | <p>and wellness of participants, PMT, and resource persons are adequate and available at all times in the venue.</p> <ul style="list-style-type: none">• Attends to emerging inclusion, safety, security, health, and wellness concerns of participants, PMT, and resource speakers/ subject-matter experts (including incidents of social exclusion, sexual harassment, etc.).• Attends daily debriefing. |
| ICT Team | <ul style="list-style-type: none">• Facilitates the preparation of ppt and other multimedia for every session rooms.• Assists the resource persons in the running of ppt & other resource materials to be used.• Assists the program manager in the drafting of the advocacy materials (tarpaulin), activity programs and certificate of participation, recognition/appreciation/appearance• Attends daily debriefing. |
| Learning Facilitators | <ul style="list-style-type: none">• Applies effective presentation and facilitation techniques in conducting assigned sessions.• Provides expert content input during learning sessions.• Applies effective presentation and facilitation techniques in conducting assigned sessions.• Provides expert content input during learning sessions. |

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Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure no. 3 of Div. Memo no. 297, s. 2024

**Division Training of School Trainers and School Leaders
on the MATATAG Curriculum (DTOT)
July 1-5, 2024**

SHORTLIST OF PARTICIPANTS BY GRADE LEVEL/SUBJECT AREAS

| No. | Grade/Participants | No. | Grade/Participants |
|---------------------|------------------------|----------------|-----------------------|
| KINDERGARTEN | | GRADE 1 | |
| 1 | Ma. Salma Ortiz | 36 | Rosalita Data |
| 2 | Bonifacio Pondang | 37 | Carmen Lourdes Tan |
| 3 | Cresenciano Llego | 38 | Lorna Yulo |
| 4 | Julieta Monar | 39 | Josephine Magbutay |
| 5 | Lorna Ogawa | 40 | Wilfredo Managaysay |
| 6 | Barbara Relampago | 41 | Rodrigo Ventures, Jr. |
| 7 | Nelson Managaysay | 42 | Norman Sagayap |
| 8 | Merlinda Elbano | 43 | Enrico Tomalon |
| 9 | Sheryl Jean Garcia | 44 | Monalyn Sarmiento |
| 10 | Jeffrey Llaneta | 45 | Lope Locaya |
| 11 | Merlita Anora | 46 | Dondon Ale |
| 12 | Merardo Comayingking | 47 | Loridel Obinguar |
| 13 | Arsenio Sintos | 48 | Marianita P. Bejasa |
| 14 | Nova S. Gaspan | 49 | Robert Ornopia |
| 15 | Jaysam Casaljay | 50 | Eliseo Sintos |
| 16 | John Michael Jalayajay | 51 | Blesildo A. Orquin |
| 17 | Gerardo Domayan | 52 | Maximo T. Pacho |
| 18 | Crisanto T. Pacho | 53 | Sara Demit |
| 19 | Leilani G. Apes | 54 | Maychie Batulat |
| 20 | Janice Jose | 55 | Malvin Regulacion |
| 21 | Berly C. Manzanero | 56 | Ruel Yongotyongot |
| 22 | Nimfa Doroja | 57 | Dioleriano Y. Cacait |
| 23 | Sol T. Abad | 58 | Maricel Merencillo |
| 24 | Marlynda A. Pacheco | 59 | Marian Cui |
| 25 | Nerefe Eclipse | 60 | Paulette Ayong |
| 26 | Marcia Tocayon | 61 | Randy Nable |

| No. | Grade/Participants | No. | Grade/Participants |
|-----|------------------------|-----|----------------------------|
| 27 | Samila Advincula | 62 | Normel Gallas |
| 28 | Manuel Y. Sapinit, Jr. | 63 | Bernie Abing |
| 29 | Danilo Mirales | 64 | Maria Teresa D. Macabidang |
| 30 | Gerome C. Silva | 65 | Maria Rose Ibajo |
| 31 | Herman T. Verano | 66 | Omar Comonical |
| 32 | Eunice Mendoza | 67 | Jacinto Refuncion, Jr, |
| 33 | Dina Alva J. Marcial | 68 | Evelyn A. Misolas |
| 34 | Ma. Rhoda C. Cruda | 69 | Emelie Grafil |
| 35 | Marion Kay N. Dean | 70 | Gloria R. Diomangay |
| | | 71 | Martina M. Prudenciado |

| No. | Grade Level/Subject Areas/Participants | No. | Grade Level/Subject Areas/Participants |
|-----|--|-----|--|
| | GRADE 4 | | GRADE 7 |
| | FILIPINO | | FILIPINO |
| 72 | Alma Rojas | 108 | Vivencia Escareal |
| 73 | Emmalyn Tan | | ENGLISH |
| 74 | Elisa M. Cambaya | 109 | Carlo A. Doinog |
| 75 | Louie M. Termo | 110 | Robert Anthony Ygrubay |
| | ENGLISH | 111 | Sonia C. Cupla |
| 76 | Jovie Bido | | MATHEMATICS |
| 77 | Dioleriano Y. Cacait, Jr. | 112 | Virginia A. Millares |
| 78 | Lindy Lou L. Ayong | 113 | Wilma Reyes |
| 79 | Fernando P. Medrina | 114 | Romeo Castante |
| | MATHEMATICS | 115 | Danilo S. Jadulco |
| 80 | Leonida Siago | 116 | Rolando M. Lacbo |
| 81 | Langie Boy Enriquez | 117 | Benedicto Sildo, Jr. |
| 82 | Michael Buenaventura | | SCIENCE |
| 83 | Michael V. Pernia | 118 | Ma. Rona Delos Reyes |
| | SCIENCE | 119 | Rafael Mente |
| 84 | Adora Montañez | 120 | Nelca Cababat |
| 85 | Myrna Resulta | 121 | Ma. Luz C. Murillo |
| 86 | Benjie A. Beduya | 122 | Myrna C. Pecayo |
| 87 | Arnulfo Abellar | 123 | Elizabeth B. Lumod |

| No. | Grade Level/Subject Areas/Participants | No. | Grade Level/Subject Areas/Participants |
|-----|--|-----|--|
| | ARALING PANLIPUNAN | | ARALING PANLIPUNAN |
| 88 | Zenaida Saavedra | 124 | Valentino Galban, |
| 89 | Lea Jordan | 125 | Maricel C. Cabrillas |
| 90 | Bartolome R. Doroja | | MAPEH |
| 91 | Wilfredo Tozon | 126 | Mylene T. Ballon |
| 92 | Heidi S. Sale | 127 | Cora Ruth S. Getigan |
| | MAPEH | | TLE |
| 93 | Alma Pajarito | 128 | Luz Uy |
| 94 | Norman Cabugawan | 129 | Emelie Tarrayo |
| 95 | Joey Catampo | 130 | Herminia Balanay |
| 96 | Kristian Aldrin Cruda | 131 | Lorna Tarrayo |
| 97 | Nicolas B. Tarrayo, Jr. | | GMRC |
| 98 | Natividad Delos Santos | 132 | Jacintha Madrid |
| | TLE | 133 | Maricel P. Alegria |
| 99 | Nieves Javines | 134 | Rowena L. Oyo-a |
| 100 | Mary Jane Lim | | |
| 101 | Lolita Labian | | |
| 102 | Sonia M. Cuizon | | |
| 103 | Carren Julaton | | |
| | GMRC | | |
| 104 | Cynthia D. Pagatpat | | |
| 105 | Maria Gina Adizas | | |
| 106 | Bernardo Tahil, Jr. | | |
| 107 | Elizabeth T. Domanog | | |
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Republic of the Philippines
Department of Education
Region VIII

SCHOOLS DIVISION OF CALBAYOG CITY

Enclosure no. 4 of Div. Memo no. 297, s. 2024

**Division Training of Trainers and School Leaders
on the MATATAG Curriculum (DTOT)**

Date: July 1-5, 2024

INDICATIVE PROGRAM OF ACTIVITIES

DAY 1 (July 1, 2024)

| Time | Activities/Sessions | Resource/Responsible Person |
|------------------------|---|--|
| 07:30 am - 08:00 am | Arrival and Registration of Participants | <ul style="list-style-type: none"> ▪ Class Managers ▪ TWGs |
| 08:01 am - 10:00 am | <ul style="list-style-type: none"> ▪ Opening Program ▪ Pre-test | <ul style="list-style-type: none"> ▪ Class Managers ▪ TWGs |
| 10:01 am - 12:01 pm | Session 1: Plenary The General Shape of the MATATAG Curriculum | Renato S. Cagomoc, CID Chief |
| 12:02 pm - 01:00 pm | LUNCH BREAK | |
| 01:01 pm - 03:00 pm | Session 2: Plenary 21 st Century Skills in the MATATAG Curriculum | Milaner R. Oyo-a, Principal 3 |
| 03:01 pm - 04:00 pm | Session 3: Break-out Walkthrough of the Shaping Paper (by Learning Area) | <p style="text-align: center;">Kindergarten Anabelle O. Yangzon Noemi S. Castante</p> <p style="text-align: center;">Grade 1 Ma. Teresa S. Simon Benedicto M. Merales</p> <p style="text-align: center;">Grade 4 English Chona C. Valenzuela</p> <p style="text-align: center;">Mathematics Joshua T. Lim Ricky S. Cano</p> <p style="text-align: center;">Science Milaner R. Oyo-a Elbert G. Ongcal</p> <p style="text-align: center;">Filipino Lourdes L. Matan Melanie P. Enriquez</p> |



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| | | <p>Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego</p> <p>MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr.</p> <p>TLE Alma R. Caber Normel John A. Manuales</p> <p>Values Education Renato S. Cagomoc Ester A. Siozon</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilia L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> <p>TLE Arnold M. Jaraba Ma. Liza T. San Pedro</p> <p>Values Education Christopher D. Salino Nelson R. Bello</p> |
| <p>04:01 pm – 05:00 pm</p> | <p>Session 4: Break-out Curriculum Standards and Unpacking/Clustering of Learning Competencies for Quarter 1 (by Learning Area)</p> | <p>Kindergarten Anabelle O. Yangzon Noemi S. Castante</p> <p>Grade 1 Ma. Teresa S. Simon Benedicto M. Merales</p> |



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Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

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| | | <p>Grade 4 English Chona C. Valenzuela</p> <p>Mathematics Joshua T. Lim Ricky S. Cano</p> <p>Science Milaner R. Oyo-a Elbert G. Ongcal</p> <p>Filipino Lourdes L. Matan Melanie P. Enriquez</p> <p>Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego</p> <p>MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr.</p> <p>TLE Alma R. Caber Normel John A. Manuales</p> <p>Values Education Ester A. Siozon Renato S. Cagomoc</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilla L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> |
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| | | TLE Arnold M. Jaraba Ma. Liza T. San Pedro Values Education Christopher D. Salino Nelson R. Bello |
| 05:01 pm – 05:30 pm | Debriefing | CID Chief, SGOD Chief, HRD SEPS, HRD EPS II, Class Managers, Documenters, M&E Team |
| Officer of the Day | Nora G. Capetillo PSDS, Calbayog 1 District | |

DAY 2 (July 2, 2024)

| Time | Activities/Sessions | Resource/Responsible Person |
|---------------------|--|---|
| 07:30 am - 08:00 am | Checking of Attendance and Management of Learning | <ul style="list-style-type: none"> ▪ Class Managers ▪ TWGs |
| 08:01 am - 09:00 am | <i>Continuation of</i> Session 4: Break-out Curriculum Standards and Unpacking/ Clustering of Learning Competencies for Quarter 1 (by Learning Area) | Kindergarten Anabelle O. Yangzon Noemi S. Castante Grade 1 Ma. Teresa S. Simon Benedicto M. Merales Grade 4 English Chona C. Valenzuela Mathematics Joshua T. Lim Ricky S. Cano Science Milaner R. Oyo-a Elbert G. Ongcal Filipino Lourdes L. Matan Melanie P. Enriquez Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr. |



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| | | <p>TLE Alma R. Caber Normel John A. Manuales</p> <p>Values Education Ester A. Siozon Renato S. Cagomoc</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilia L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> <p>TLE Arnold M. Jaraba Ma. Liza T. San Pedro</p> <p>Values Education Christopher D. Salino Nelson R. Bello</p> |
| 09:01 am - 11:00 am | Session 5: Break-out Curriculum Standards and Unpacking/ Clustering of Learning Competencies for Quarter 2 (by Learning Area) | <p>Kindergarten Anabelle O. Yangzon Noemi S. Castante</p> <p>Grade 1 Ma. Teresa S. Simon Benedicto M. Merales</p> <p>Grade 4 English Chona C. Valenzuela</p> <p>Mathematics Joshua T. Lim</p> |



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| | | <p>Ricky S. Cano</p> <p>Science Milaner R. Oyo-a Elbert G. Ongcal</p> <p>Filipino Lourdes L. Matan Melanie P. Enriquez</p> <p>Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego</p> <p>MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr.</p> <p>TLE Alma R. Caber Normel John A. Manuales</p> <p>Values Education Ester A. Siozon Renato S. Cagomoc</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilla L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> <p>TLE Arnold M. Jaraba Ma. Liza T. San Pedro</p> <p>Values Education Christopher D. Salino Nelson R. Bello</p> |
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| 11:01 am – 12:01 pm | Session 6: Plenary MATATAG Curriculum: Instructional Design Framework | Avelina P. Tupa, OIC-Chief, SGOD |
| 12:02 pm – 01:00 pm | LUNCH BREAK | |
| 01:01 pm – 02:00 pm | <i>Continuation of</i> Session 6: Plenary MATATAG Curriculum: Instructional Design Framework | Avelina P. Tupa, OIC-Chief, SGOD |
| 02:01 pm - 04:00 pm | Session 7A: Break-out MATATAG Instructional Design Framework: Assessment & Pedagogy | <p>Kindergarten Anabelle O. Yangzon Noemi S. Castante</p> <p>Grade 1 Ma. Teresa S. Simon Benedicto M. Merales</p> <p>Grade 4 English Chona C. Valenzuela</p> <p>Mathematics Joshua T. Lim Ricky S. Cano</p> <p>Science Milaner R. Oyo-a Elbert G. Ongcal</p> <p>Filipino Lourdes L. Matan Melanie P. Enriquez</p> <p>Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego</p> <p>MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr.</p> <p>TLE Alma R. Caber Normel John A. Manuales</p> |



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| | | <p>Values Education Ester A. Siozon Renato S. Cagomoc</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilia L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> <p>TLE Arnold M. Jaraba Ma. Liza T. San Pedro</p> <p>Values Education Christopher D. Salino Nelson R. Bello</p> |
| <p>04:01 pm – 05:00 pm</p> | <p>Session 7B: Break-out MATATAG Walkthrough of Learning Resources (by Learning Area)</p> | <p>Kindergarten Anabelle O. Yangzon Noemi S. Castante</p> <p>Grade 1 Ma. Teresa S. Simon Benedicto M. Merales</p> <p>Grade 4 English Chona C. Valenzuela</p> <p>Mathematics Joshua T. Lim Ricky S. Cano</p> |



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| | | <p>Science Mllaner R. Oyo-a Elbert G. Ongcal</p> <p>Filipino Lourdes L. Matan Melanle P. Enriquez</p> <p>Araling Panlipunan Reynaldo T. Bernales Zarrah B. Allego</p> <p>MAPEH Nora G. Capetillo Jaime E. Sagayap, Jr.</p> <p>TLE Alma R. Caber Normel John A. Manuales</p> <p>Values Education Ester A. Siozon Renato S. Cagomoc</p> <p>Grade 7 English Erwin L. Purcia Samuel A. Repelente</p> <p>Mathematics Dr. Lilia L. Adel</p> <p>Science Joy B. Saldaña</p> <p>Filipino Chinky F. Baculanta</p> <p>Araling Panlipunan Avelina P. Tupa Geraldine P. Sumbise</p> <p>MAPEH Rinalyn C. Beso Noel E. Sagayap</p> <p>TLE Arnold M. Jaraba Ma. Liza T. San Pedro</p> <p>Values Education Christopher D. Salino</p> |
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| | | Nelson R. Bello |
| 05:01 pm – 05:30 pm | Debriefing | CID Chief, SGOD Chief, HRD SEPS, HRD EPS II, Class Managers, Documenters, M&E Team |
| Officer of the Day | | Ma. Teresa S. Simon PSDS, Calbayog 2 District |

DAY 3 (July 3, 2024)

| Time | Activities/Sessions | Resource/Responsible Person |
|---------------------|---|--|
| 07:30 am- 08:00 am | Checking of Attendance and Management of Learning | <ul style="list-style-type: none"> Class Managers TWGs |
| 08:01 am - 10:00 am | Session 8: Plenary Integrating 21 st Skills in Classroom-based Assessment | Erwin L. Purcia , EPS-English |
| 10:01 am - 12:01 pm | Session 9: Plenary Classroom Practices to Promote Inclusion for Special Needs Education (SNED) Learners | Anabelle O. Yangzon , PSDS |
| 12:02 pm – 01:00 pm | LUNCH BREAK | |
| 01:01 pm – 03:00 pm | Session 10: Plenary Collaborative Expertise (CE) | Joy B. Saldaña , EPS-Science |
| 03:01 pm - 05:00 pm | Session 11: Plenary Classroom Observation in the Context of MATATAG Curriculum | Ma. Teresa S. Simon , PSDS |
| 05:01 pm – 05:30 pm | Debriefing | CID Chief, SGOD Chief, HRD SEPS, HRD EPS II, Class Managers, Documenters, M&E Team |
| Officer of the Day | | Jose O. Abon PSDS, Calbayog 4 District |

DAY 4 (July 4, 2024)

| Time | Activities/Sessions | Resource/Responsible Person |
|---------------------|---|--|
| 07:30 am- 08:00 am | Checking of Attendance and Management of Learning | <ul style="list-style-type: none"> Class Managers TWGs |
| 08:01 am - 10:00 am | <i>Continuation of</i> | Observers/Critiques: |



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Region VIII

SCHOOLS DIVISION OF CALBAYOG CITY

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| | Session 11: Break-out Classroom Observation in the Context of MATATAG Curriculum – Demo Teaching (By Grade Level/Subject Area) | Subject Area EPSs/PSDSs |
| 10:01 am - 12:01 pm | Session 12: Plenary Management of School-based Professional Development Programs (by grade level) | Lourdes L. Matan, EPS-Filipino |
| 12:02 pm – 01:00 pm | LUNCH BREAK | |
| 01:01 pm – 05:00 pm | Plenary Development of the Workplace Application Plan focused on the Application of L&D by Job Groups and/or Governance Levels | Avelina P. Tupa, OIC-Chief, SGOD |
| 05:01 pm – 05:30 pm | Debriefing | CID Chief, SGOD Chief, HRD SEPS, HRD EPS II, Class Managers, Documenters, M&E Team |
| Officer of the Day | Teresa D. Villa PSDS, Calbayog 6 District | |

DAY 5 (July 5, 2024)

| Time | Activities/Sessions | Resource/Responsible Person |
|---------------------|---|--|
| 07:30 am- 08:00 am | Checking of Attendance and Management of Learning | <ul style="list-style-type: none"> ▪ Class Managers ▪ TWGs |
| 08:01 am - 10:00 am | Session 13: Plenary Facilitation Skills | Milaner R. Oyo-a, Principal 3 |
| 10:00 am – 11:00 am | Post Test | <ul style="list-style-type: none"> ▪ Class Managers ▪ TWGs |
| 11:01 am - 12:01 pm | Next Steps: Planning for the conduct of SBTT | CID Chief, SGOD OIC-Chief, Cluster EPSs-Adopter, PSDs, HRD SEPS, HRD EPS II |
| 12:02 pm – 01:00 pm | LUNCH BREAK | |



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Region VIII

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| 01:01 pm – 02:00 pm | Agreement/Commitment | CID Chief, SGOD OIC-Chief, Cluster EPSs-Adopter, PSDs, HRD SEPS, HRD EPS II |
| 03:01 pm - 05:00 pm | Closing Program | <ul style="list-style-type: none">▪ Class Managers▪ TWGs |
| 05:01 pm – 05:30 pm | Home Bound | |
| Officer of the Day | | Alma R. Caber PSDS, Tinambacan 1 District |

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