



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY



**DIVISION MEMORANDUM**

No. 315 s. 2024

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public School District Supervisors  
School Heads  
All Others Concerned

FROM : **MARGARITO A. CADAYONA Jr. PhD, CESO VI**  
OIC - Schools Division Superintendent

For the Schools Division Superintendent:

  
**GRACE S. PAGUNSAN**  
Administrative Officer V  
Office In-Charge 

Office of the Schools Division Superintendent



SUBJECT : **Planning Conference on the Writeshop of Lesson Exemplars in EPP 4 and TLE 7 of the MATATAG Curriculum**

DATE : June 11, 2024

1. This Office, through the Curriculum and Implementation Division- Learning Resources and Management Section shall conduct the Planning Conference on the Writeshop of EPP 4 and TLE 7 of the MATATAG Curriculum, on June 14 2024, Friday, at 1:00 o'clock in the afternoon, venue: Division Conference Hall, Old Bldg., SDO Calbayog City. This is in connection with the transition of learning materials to MATATAG in which the division's assignment by the regional office should be submitted on or before June 28, 2024 for final quality assurance.

2. The activity aims to:  
a. plan out immediate compliance of the assigned subjects for MATATAG transition learning materials;



P2 Brgy. Hamorawon, Calbayog City, Samar

Website: <https://calbayogcity.deped.gov.ph>

Email: [calbayogcity@deped.gov.ph](mailto:calbayogcity@deped.gov.ph) / [sdo@calbayog.ph.education](mailto:sdo@calbayog.ph.education)



DEPARTMENT OF EDUCATION

REGION VIII

SCHOOLS DIVISION OF CALBAYOG CITY

b. finalize the assignment of unpacked MATATAG learning competencies to writers and;

c. schedule internal Quality Assurance of the outputs.

3. The participants to this activity who will serve as the Development Team are the following:

<b>Technical Working Group</b>		
<b>Participants</b>	<b>Position</b>	<b>Role</b>
1. Dr. Renato S. Cagomoc	CID Chief	Over-All Chairperson
2. Arnold M. Jaraba	EPS I – EPP/TLE	Chairperson Dev./QA/Content
3. Noel E. Sagayap DHC	EPS I - LRMS	Co-Chairperson Dev./QA/Instructional Design
4. Anabelle O. Yangzon	PSDS	Head TWG/QA
5. Luz T. Uy	School Principal	Sec. Content QA/TWG/Writer
6. Dr. Maria Liza T. San Pedro	Head Techer	Sec. Content QA/TWG/Writer
7. Enrico Tomalon	Head Teacher	Sec. Content QA/TWG/Writer
8. Nieves Javines	School Principal	Elem Content QA /TWG/Writer
9. Janice Jose	School Head	Elem Content QA /TWG/Writer
10. Maximo T. Pacho	School Head	Elem Content QA /TWG/Writer
11. Dr. Erwin L. Purcia	EPS I - English	QA/Language English
12. Dr. Lourdes L. Matan DHC	EPS I - Filipino	QA/Language Filipino
13. Dr. Jaime E. Sagayap Jr.	P3	QA/Layout/Illustrator
14. Manuel Sapinit Jr.	P2	QA/Layout/Illustrator
15. Dr. Geraldine P. Sumbise	EPS Designate/MT2	QA/Language English/Content-ICT
16. Ma. Teresa S. Simon	PSDS	QA/Language Filipino
<b>EPP 4 WRITER</b>		
<b>Name</b>	<b>Position/Designation</b>	<b>School/District</b>
1. Malvin Regulacion	TIC	Cahumpan ES/C6
2. Sheryl Jean Garcia	TIC	Panoytoy Is/O2
3. Maricel G. Merencillo	HT	Bagong Lipunan ES/C
4. Randy A. Nable	TIC	Esperanza ES/C
5. Blesildo Orquin	P2	Macatingog IS/O3
6. Kristian Aldrin Cruda	HT	Panlayahan ES/O2
7. Normel Galias	HT	Cag-olango ES/T2
8. Sarah Allego	P1	Cagnipa ES/T2
<b>TLE 7 WRITER</b>		
<b>Name</b>	<b>Position/Designation</b>	<b>School/District</b>
1. Rolando Lacbo	P2	Pilar NAHS/O3

P2 Brgy. Hamorawon, Calbayog City, Samar  
 (055) 530-0059 | [bit.ly/depedcalbayog](http://bit.ly/depedcalbayog)  
[calbayogcity.division@deped.gov.ph](mailto:calbayogcity.division@deped.gov.ph)

DEPARTMENT OF EDUCATION  
REGION VIII  
SCHOOLS DIVISION OF CALBAYOG CITY

2. Rona Delos Reyes	HT	Mag-ubay NHS/O2
3. Robert Ygrubay	TIC	Himalandrog IS/C
4. Carlo Dionog	TIC	Patong-Happy Valley IS/C
5. Samuel Repelente	TIC	CADSEV/C5
6. Luz Murillo	P1	Oquendo NHS/O1
7. Rowena Oyo-a	P1	Acedillo IS/C5
8. Nicolas B. Tarrayo	HT	Dawo IS/O3
<b>SECRETARIAT</b>		
<b>Name</b>	<b>Position/Designation</b>	<b>School/District</b>
1. Lilibeth G. Ortiz	PDO II - LR	CID -LRMS
2. Beverly C. Longcop	Div. Librarian	CID -LRMS

4. Immediate dissemination of and compliance with this Memorandum are desired.

P2 Brgy. Hamorawon, Calbayog City, Samar  
(055) 530-0059 | [bit.ly/depedcalbayog](http://bit.ly/depedcalbayog)  
[calbayogcity.division@deped.gov.ph](mailto:calbayogcity.division@deped.gov.ph)