



Republic of the Philippines  
Department of Education  
REGION VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**

**DIVISION MEMORANDUM**

No. 288 s. 2024

**TO :** OIC-Assistant Schools Division Superintendent  
CID and OIC SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads (Public & Private schools)  
All Others Concerned



**FROM :** **MARGARITO A. CADAYONA JR., PhD., CESO VI**  
OIC-Schools Division Superintendent

**SUBJECT :** **THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL YEAR RITES FOR THE SCHOOL YEAR 2023-2024**

**DATE :** May 20, 2024

1. With reference to DepEd Order No. 003, s. 2024, Amendments to DepEd Order No. 022, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024), this Office announces the conduct of the **K to 12 Basic Education Program End-Of-School-Year Rites for the School Year 2023-2024** on any of the dates from **May 29 to 31, 2024**.
2. The theme of the SY 2023-2024 EOSY rites shall be *“Kabataang Pilipino Para sa Matatag na Kinabukasan ng Bagong Pilipinas” (Filipino Youth: Building a Stronger Future for a New Philippines)*.
3. The Assignment of Division Key Officials, PSDSs, EPS District Adopters and School Heads as “Confirming Officers” are as follows:

<b>ASSIGNMENTS OF DIVISION OFFICE PERSONNEL IN THE CONDUCT OF END-OF-SCHOOL YEAR RITES</b> <i>May 29-31, 2024</i>	
OIC-SDS MARGARITO A. CADAYONA JR., PhD, CESO VI	Any preferred school
OIC-ASDS JUN-NILOU D. DULFO, PhD	CALBAYOG 6 Schools
CID CHIEF RENATO S. CAGOMOC, EdD., DM	TINAMBACAN 3 Schools
OIC-SGOD CHIEF AVELINA P. TUPA, EdD.	OQUENDO 3 Schools
AOV GRACE S. PAGUNSAN	CALBAYOG 5 Schools
NORA G. CAPETILLO, Dr. GERALDINE P. SUMBISE and School Heads	CALBAYOG 1
MA. TERESA S. SIMON, JOSHUA SHERWIN T. LIM and School Heads	CALBAYOG 2



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ANABELLE O. YANGZON, JOY B. SALDANA and School Heads	CALBAYOG 3
JOSE A. ABON, NELSON R. BELLO and School Heads	CALBAYOG 4
GRACE S. PAGUNSAN, REYNALDO BERNALES, and School Heads	CALBAYOG 5
Dr. JUN-NILOU D. DULFO, ESTHER A. SIOZON, and School Heads	CALBAYOG 6
NOEMI CASTANTE, RICKY S. CANO and School Heads	OQUENDO 1
BENEDICTO MERALES, LOURDES L. MATAN and School Heads	OQUENDO 2
DR. AVELINA P. TUPA, GINA U. MORENO and School Heads	OQUENDO 3
ALMA R. CABER, ERWIN L. PURCIA and School Heads	TINAMBACAN 1
ELBERT ONGCAL, ARNOLD A. JARABA and School Heads	TINAMBACAN 2
DR. RENATO S. CAGOMOC, NOEL E. SAGAYAP and School Heads	TINAMBACAN 3

- The presence of the Schools Division Superintendent and the Assistant Schools Division Superintendent in any of their preferred schools shall not affect the assignments of other DO personnel in the EOSY rites.
- The respective Public Schools District Supervisor (PSDS) and Education Program Supervisor (EPS) District Adopter shall be the official representative of the Schools Division Superintendent who shall serve as confirming officer.
- The PSDS and EPS District adopter can also make arrangements with school heads within the district to attend the EOSY rites of schools if both the PSDS and EPS District adopter cannot attend or as guest speakers, if desired. (0643 – Memorandum – JUL-12-21-358).
- To ensure the safety and protection of learners, teachers and attendees, schools are advised to hold their EOSY Rites in indoor venues with proper ventilation or covered courts to avoid exposure to the extreme heat of the sun.
- Schools should avoid scheduling their EOSY Rites during the time of the day when temperatures are at their highest, if possible, it shall be conducted from 7:30 -11:00 am; and 3:00 pm onwards.
- Travelling and other related expenses of school heads during the conduct of EOSY rites are chargeable to the Local School MOOE, while the Division Personnel is chargeable to the Division MOOE Funds, subject to its availability and the usual accounting and auditing rules and regulations.
- This Memorandum serves as Authority to Travel for all participants.
- Immediate dissemination of and compliance with this Memorandum is desired.



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