



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

April 22, 2024


DIVISION MEMORANDUM

No. 253 s., 2024

PLANNING CONFERENCE WITH THE BOOKKEEPERS AND DISBURSING OFFICERS OF THE WINNING SCHOOLS FOR THE 2024 REGIONAL FESTIVAL OF TALENTS (RFOT)

To : Assistant Schools Division Superintendent
Public School Districts Supervisors
Head, Public & Private Elementary/Secondary & Senior High Schools
Accounting Unit Head

1. In reference to the DM-226, s. 2024 re: Official Delegates for the 2024 Regional Festival of Talents and Conduct of Concentration Training in Preparation for the RFOT, this office through the Curriculum Implementation Division (CID) a planning conference with the Bookkeepers and Disbursing Officers of the winning schools for the 2024 RFOT will be held on **April 23, 2024, Tuesday, 9:00 AM** at the Division Library, Calbayog City.
2. The participants of the said planning conference are the **Bookkeepers and Disbursing Officers** of the following schools:
 - a. Calbayog City NHS
 - b. RLMSF
 - c. San Policarpo NHS
 - d. San Joaquin NHS
 - e. Carayman NHS
 - f. Malajog IS
 - g. Calbayog City SPED Center
 - h. Anislag ES
 - j. Pena ES
 - k. Calbayog Pilot CES
 - l. Binaliw ES
 - m. Matobato ES
 - n. Calbayog East CES
3. The agenda aims to discuss the source of funds, allowable expenditures and method of payments relative to expenses in the RFOT 2024.
4. This Memorandum shall serve as Travel Authority of the participants.
5. Immediate dissemination of and compliance with this Memorandum are desired.


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