



Republic of the Philippines  
**Department of Education**  
Region VIII (Eastern Visayas)  
**SCHOOLS DIVISION OF CALBAYOG CITY**

April 5, 2024


**DIVISION MEMORANDUM**  
NO. 229, s. 2024

**ORIENTATION OF TEACHER I APPLICANTS FOR SCHOOL YEAR 2024-2025**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, CID/SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors  
Section and Unit Heads  
Human Resource Merit, Promotion and Selection Board  
Public Elementary and Secondary School Heads  
All others concerned

1. Relative to Division Memorandum No. 206, Series 2024, issued March 25, 2024, entitled "Recruitment, Evaluation, and Selection for Teacher 1 Position for School Year 2024-2025, this Office requests all interested applicants for Teacher I positions to attend the orientation on April 23, 2024, 1:00 p.m. at the SDO Calbayog Conference Hall.
2. The activity aims to guide and inform the Teacher I applicants on the requirements, processes, and criteria for recruitment, selection and appointment adhering to DepEd Order No. 007, s. 2023.
3. The orientation shall commence at 8:30 a.m. for the Division Evaluation and Selection Committee composed of supervisors (EPS & PSDS/DIC), school heads, HRMPSB members, and other SDO officials to discuss and plan the conduct of demonstration teaching and other important concerns, making the evaluation and selection process seamless through the implementation of Project CHRESP using the electronic application and open ranking and evaluation system.
4. All teacher-applicants including those in the RQA for SY 2023-2024 but are not yet hired as permanent teachers are advised to participate in this orientation and shall be at the venue on or before 1:00PM.
5. Immediate dissemination of and compliance with this Memorandum are desired.



  
**MARGARITO A. CADAYONA, Jr. PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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