



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY

01 April 2024

DIVISION MEMORANDUM
No. 216, s. 2024

**UPDATING OF SCHOOL SITE INVENTORY FOR PURPOSES
OF SURVEY/RELOCATION SURVEY**

To: Assistant Schools Division Superintendent
Curriculum and Implementation Division
Schools Governance and Operations Division
Public School Heads/Administrators
All Others Concerned

1. This Office announces that the Geodetic Engineers of the Philippines, Inc., Regional Division 8 (GEPI-08) in partnership with the Department of Education Region VIII offers free surveying services for selected school sites in the Region.
2. Attached hereto is the copy of Regional Memorandum No. 347, s. 2024 dated March 25, 2024, directing the Schools Division Offices to identify priority school sites that are ready for survey or relocation survey and to submit the data on or before April 5, 2024.
3. Thus, this office requires all school heads to submit an updated data on school site inventory particularly the legal ownership issue/s concerning the school site which may either be any of the following, to wit:
 - a. Adverse Claim: refers to a written statement setting forth claim to the title or right to possession over a registered property, alleging how and under whom such alleged right was acquired.
 - b. Encroachment: refers to unlawful interference or gaining upon the land, property, or other possession, or the rights of another.
 - c. With Informal Settlers: refers to groups of housing units illegally constructed on a land that the occupants have no legal claim.
4. The abovementioned data must be submitted thru the link below on or before **April 4, 2024**, and shall be the basis for the prioritization of requests.

<https://forms.office.com/r/qtah0ttFBD>




Address: P2 Brgy. Hamorawon, Calbayog City, Samar
Email Address: calbayogcity@deped.gov.ph

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Website: <https://calbayogcity.deped.gov.ph/>

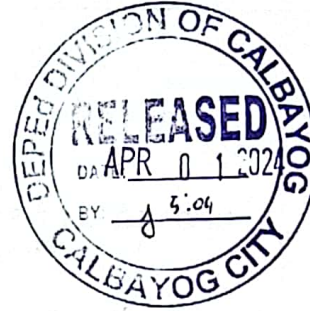
5. Immediate dissemination of and compliance with this memorandum are desired.


MARGARITO A. CADAYONA, JR., PhD., CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated.
Reference: N o n e
To indicated in the Perpetual Index
Under the following subjects:

REPORTS	SURVEY	RECORDS
SCHOOLS	FORMS	

OSDS-011/April 01, 2024



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