



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY


DIVISION MEMORANDUM
No. 214, s. 2024

01 April 2024

**DEPLOYMENT SCHEDULE OF THE NON-TEACHING PERSONNEL
INTENDED FOR SCHOOLS**

To: Assistant Schools Division Superintendent
Curriculum and Implementation Division
Schools Governance and Operations Division
Public and Private School Heads/Administrators
Unit/Section Heads
All Others Concerned

1. In connection with **DM No. 148, s. 2024 on the Deployment of Non-Teaching Personnel to the Schools**, this Office hereby informs the field that the Deployment of all Non-Teaching Personnel to their respective stations shall be effective **April 3, 2024**, simultaneously.
2. Non-Teaching Personnel who were previously given additional school clusters to handle (more than three [3] schools) shall proceed to the SDO Administrative Office – Personnel Section on **April 2, 2024** to get the corrected copy of their Special Order.
3. Non-Teaching Personnel intended for schools who are coming from the Division Office shall coach/mentor the SDO non-teaching personnel under the SDO Transition Scheme during the period of six (6) months, or until the latter personnel are already found capable of delivering the tasks. Clearance for the outgoing Non-Teaching Personnel **may be secured** at the end of the technical assistance provision period.
4. School Heads are enjoined to submit a status report on the first day of service of the Non-Teaching Personnel deployed to their respective schools. The scanned copy of the signed Status Report with the First Day of Service Certification shall be uploaded to the URL: https://bit.ly/Report_NTP_FDS immediately.
5. Attached hereto is the copy of the **FINAL DEPLOYMENT MATRIX** of all Non-Teaching Personnel intended for Schools, this division.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MARGARITO A. CADAYONA, JR., PhD., CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

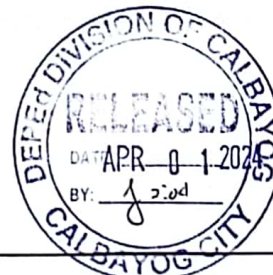
Encl.: As stated.

Reference: None

To indicated in the Perpetual Index
Under the following subjects:

ASSIGNMENT/REASSIGNMENT
OFFICIALS POSITIONS

OSDS-012/April 01, 2024



Address: P2 Brgy. Hamorawon, Calbayog City, Samar
Email Address: calbayogcity@deped.gov.ph


Website: <https://calbayogcity.deped.gov.ph/>


Page 1 of 1



 Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

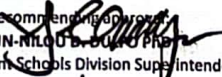
DEPLOYMENT MATRIX
 ADMINISTRATIVE ASSISTANT III AND ADMINISTRATIVE ASSISTANT II
 Per Proposed Allocation by the Regional Office 8 of Senior Bookkeeper and Disbursing Officer II for Central Schools
 SY 2017-2018

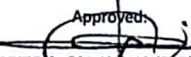
Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW STATION	District
Ma. Edelaine A. Sanchez	ADAS III		Carayman Elementary School	Calbayog I
Jun Carlo Dealagdon Gacola	ADAS II	Accounting Section	Rizal 1 Elementary School	
			Calucnayan Elementary School	
			Caballero Elementary School	
			Cagbanayacao Elementary School	
			Pinamurotan Elementary School	
			Cagboborac Elementary School	
			Naga Elementary School	
			Salvacion Elementary School	
			Olera Elementary School	
			Cogon Elementary School	
			Higasaan Elementary School	
			Mabini I Elementary School	
Charina Ebardone Balane	ADAS III	Calbayog II District	Calbayog Pilot Elementary School	Calbayog II
Charles Ivan Donel Baldomaro	ADAS II	Calbayog II District	Dagum Elementary School	
			Capoocan Elementary School	
			Dagum Elementary School	
			Carmen Elementary School	
			Matobato Elementary School	
			Cacaransan Elementary School	
			Rawis Elementary School	
			Obrero Elementary School	
			Pagbalican Elementary School	
Joel Muncada Nicolasora	ADAS III	Tinambacan I District	Calbayog City SPED Center	Calbayog III
Steven Mark Merencillo Joriza	ADAS II	Calbayog III District	Guinbaoyan Norte Elementary School	
			Guinbaoyan Sur Elementary School	
			Sinantan Elementary School	
			Alibaba Elementary School	
			Langoyan Elementary School	
			Villahermosa Elementary School	
			Esperanza Elementary School	
			San Antonio Elementary School	
			Tapae Elementary School	
Ivy Marquez Lentejas	ADAS III	Cashier	Calbayog East Central School	Calbayog IV
Annabel Boco Hermosa	ADAS II	Accounting Section	Giragaan Elementary School	
			Panonogon Elementary School	
			La Paz Elementary School	
			Osmeña Elementary School	
			Nijaga Elementary School	
			Migara Elementary School	
			Bagong Lipunan Elementary School	
			Hibatang Elementary School	
			Palanogan-Oriental Elementary School	
			Palanogan Occ. Elementary School	
			Hamorawon Elementary School	
			Guin-on Elementary School	
			Maybog Elementary School	
			Victory Elementary School	

Prepared by:

JENNIFER C. ALVAREZ
 Administrative Officer II

Concurred by

GRACE S. PAGUNSAN
 Administrative Officer V


Reviewed by

GALINA M. PANELA
 Senior Education Program Specialist

Recommended by

JUN-ROLDO B. BULDO
 OIC - Assistant Schools Division Superintendent

Approved:

MARGARITO A. CADAYONA JR., PHD CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW STATION	District
Abegail Perito Dionisio	ADAS III	SDS Office	San Polcarpo Central Elementary School	Calbayog V
Neil Jose Anaviso Tangaran	ADAS II	Calbayog 5 District	Roxas I Elementary School	
			Jimaatan Elementary School	
			San Polcarpo Central Elementary School	
			Navarra Elementary School	
			Gellno Elementary School	
			Looc Elementary School	
			Saputan Elementary School	
			Gabuy Elementary School	
			Maysalong Elementary School	
			Dinawacan Elementary School	
			Nag-uma Elementary School	
			Tanval Elementary School	
			Bontay Elementary School	
Jay Carlo Dialino Prudenciano	ADAS III	Oquendo 3 District	Trinidad Central Elementary School	Calbayog VI
Girtie A. Salurio	ADAS II	Tinambacan 2 District	Cabadlangan Elementary School	
			Jacinto Elementary School	
			Cahumpun Elementary School	
			Anislag Elementary School	
			Calilhan Elementary School	
			Basud Integrated School	
			Buenavista Elementary School	
			Gasdo Elementary School	
			Cagsalaosao Elementary School	
			Tigbe Elementary School	
			Mancol Elementary School	
			Palanas Elementary School	
			Kill-Kill Elementary School	
VACANT	ADAS III		Oquendo Central Elementary School	Oquendo I
Jonathan Labrador Capalis	ADAS II	Oquendo NHS	Sinidman Occ. Elementary School	
			Sinidman Or. Elementary School	
			Libertad Elementary School	
			Nabang Elementary School	
			Cabugawan Primary School	
			Rizal II Elementary School	
			Catabunan Elementary School	
			Longsob Elementary School	
			Cagbilwang Elementary School	
VACANT	ADAS III		Mag-Ubay Elementary School	Oquendo II
Rachel Thyra Rono Logero	ADAS II	Oquendo 1 District	Dinabongan Elementary School	
			Cabacungan Elementary School	
			Hibabngan Elementary School	
			Talahiban Elementary School	
			Alang-Alang Elementary School	
			Hibuhatan Elementary School	
			Cag-Anahaw Elementary School	
			San Rufino Elementary School	
			Quezon Elementary School	
			Baja Elementary School	
			De Victoria Elementary School	
			San Isidro Elementary School	
			Capacuhan Elementary School	
			Tarabucan Central School (District Center)	

Prepared by:


JENNIFER C. ALVAREZ
Administrative Officer II

Concurred by


GRACE S. PAGUNSAN
Administrative Officer V

Reviewed by

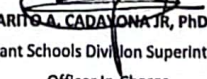

GALINA Y. PANELA
Senior Education Program Specialist

Recommending approval


JUN-NILOU D. BULAGA

OIC - Assistant Schools Division Superintendent


Approved:


MARGARITO A. CADAVONA JR., PhD CESO VI
Assistant Schools Division Superintendent
Officer In-Charge


Office of the Schools Division Superintendent

Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW STATION	District
VACANT NO ALLOCATION	ADAS III ADAS II		Pilar Elementary School	Oquendo III
			Panlayahan Elementary School	
			Bayo Elementary School	
			Roxas II Elementary School	
			Manuel Barral Sr. Elementary School	
			Cabatuan ES	
			Martaong Elementary School	
VACANT Maria Liza Dagohoy Teves	ADAS III ADAS II		Tinmbacan Central ES	Tinambacan I
			Salhag ES	
			Malopalo Elementary School	
			Marcatubig Elementary School	
			Danao I Elementary School	
			Amampacang Elementary School	
VACANT Queenie Cabonegro Allequir	ADAS III ADAS II		San Joaquin Central Elementary School	Tinambacan II
			Baay Elementary School	
			Bantian Elementary School	
			Binaliw Elementary School	
			Cag-olango Elementary School	
			Cagnipa Elementary School	
VACANT Vacant	ADAS III ADAS II		Manguino-o Elementary School	Tinambacan III
			Tinaplacan Elementary School	
			Cagmanipis Sur Elementary School	
			Malaga Central Elementary School	
			Peña II Elementary School	
			Bugtong Elementary School	
			Peña 1 Elementary School	
			Danao II Elementary School	
			Malayog Elementary School	
			Cangomaod Elementary School	
Maria Ulra Baysa Catalan	ADAS III	Oquendo National High School	Accounting Section	

Prepared by:


JENNIFER C. ALVAREZ
Administrative Officer II

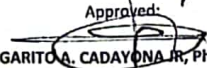
Concurred by


GRACE S. PAGUNSAN
Administrative Officer V

Reviewed by


4/1/2024
GALINA V. PANELA
Senior Education Program Specialist


Recommending Approval
JUN-RICARDO D. UBES, PhD
OIC - Assistant Schools Division Superintendent

Approved:

MARGARITO A. CADAYONA JR., PhD CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

DEPLOYMENT MATRIX

ADMINISTRATIVE ASSISTANT III AND ADMINISTRATIVE ASSISTANT II

Per Proposed Allocation by the Regional Office 8 of Senior Bookkeeper and Disbursing Officer II for Junior High School to Handle Cluster of Schools

SY 2017-2018

Name of Incumbent	Position ADAS II/ADAS III	CURRENT STATION	NEW STATION Name of Schools	District
Glendo Nacionales Albelda	ADAS III	Accounting Section	Himalandrog-Seven Hills Integrated School	Calbayog I
Roxannie Ayong Rosales	ADAS II	Calbayog IV District	Carayman National High School	Calbayog I
			Bagacay Integrated School	Calbayog II
			Calbayog City Night High School	Calbayog III
			San Jose Integrated School	Calbayog III
Patricia Gemma Guades	ADAS III	Accounting Section	Migara National High School	Calbayog IV
May Tomalon Saldana	ADAS II	Oquendo 3 District	Tabawan Integrated School	Calbayog IV
			Patong-Happy Valley Integrated School	Calbayog IV
			Canjumadac Integrated School	Calbayog V
			Gadgaran Integrated School	Calbayog V
			Calbayog Arts & Design School of EV	Calbayog V
			Acedillo Integrated School	Calbayog V
			Limarayon Integrated School	Calbayog VI
			Lonoy Integrated School	Calbayog VI
			Basud Integrated School	Calbayog VI
Vacant	ADAS III		Mag-ubay National High School	Oquendo II
Maribel P. Abayon	ADAS II	CID Office	Panopoy Integrated School	Oquendo II
			Cabicahan Integrated School	Oquendo II
			Lapaan Integrated School	Oquendo II
			Cagbayang Integrated School	Oquendo II
			Tarabucan National High School	Oquendo II
			Macatingog Integrated School	Oquendo III
			Pilar National Agricultural High School	Oquendo III
			Dawo Integrated School	Oquendo III
			Mawacat Integrated School	Oquendo III
			Cabatuan National High School	Oquendo III
			Mawacat Integrated School	Oquendo III
			Cabatuan National High School	Oquendo III
VACANT	ADAS III		Mabini II Integrated School	Oquendo I
Vincent Versoza Mancol	ADAS II	Accounting Section	Malajog Integrated School	Tinambacan I
			Tomalgues Integrated School	Tinambacan I
			San Joaquin NHS - Manguino-o Annex School	Tinambacan II
			Cagmanipis Norte Integrated School	Tinambacan III
			Caglanipao Sur Integrated School	Tinambacan III
			Pena I National High School	Tinambacan III

Prepared by:

JENNIFER C. ALVAREZ
 Administrative Officer II

Concurred by

GRACE S. PAGUNSAN
 Administrative Officer V

Reviewed by

GALINA N. PANELA
 Senior Educational Program Specialist

Recommending approval:


JUN NILOU D. DULFO PhD
 OIC - Assistant Schools Division Superintendent

Approved:


MARGARITO A. CADAYONA JR, PhD CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Name of Incumbent	Position ADAS II/ADAS III	CURRENT STATION	NEW STATION Name of Schools	District
STATION SPECIFIC				
MARIBEL DEGUINO BONGOYAN	ADAS III	Accounting Section	Calbayog City National High School	Calbayog III
CHRISTINE MAY VELASCO ROA	ADAS II	Malaga NHS		
MONA LIZA AYOHAN ERENCIO	ADAS III	Malaga NHS	Malaga National High School	Tinambacan III
ABEGAIL SALVEDIA SORILO	ADAS II	CCNHS		
DAVE MARK SERVA CELUM	ADAS III	Admin-Personnel Section	Oquendo National High School	Oquendo I
DARYL SORILO ALEGRIA	ADAS II	Calbayog 1 District		
JOSE GELICAME YGRUBAY III	ADAS III	San Joaquin NHS	San Joaquin National High School	Tinambacan II
MAE ANGELICA ROMA COMOTA	ADAS II	Cashier Section		
MARY NOELLE JUMANTOC DOCONG	ADAS III	San Policarpo NHS	San Policarpo National High School	Calbayog V
JEAN DIONGON OYAO	ADAS II	Newly Hired		
VACANT	ADAS III		Trinidad National High School	Calbayog VI
JONNEL OSTULANO	ADAS II	San Policarpo NHS		


Prepared by:


JENNIFER C. ALVAREZ
Administrative Officer II


Concurred by


GRACE S. PAGUNSAN
Administrative Officer V

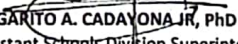
Reviewed by


GALINA V. PANELA
Senior Education Program Specialist

Recommending approval:


JUN-MILOU D. DULFO PhD
OIC - Assistant Schools Division Superintendent

Approved:


MARGARITO A. CADAYONA JR, PhD CESO VI
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

DEPLOYMENT MATRIX FOR ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I

PER RM. 392 S. 2020, RM. 129 S. 2021, RM. 1025 S. 2023

Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW POSITION	NEW STATION	District
Mary Grace Juanerio Garcia	Administrative Officer II	Carayman Elementary School	Administrative Officer II	Carayman Elementary School	Calbayog I
				Rizal 1 Elementary School	
				Cagbaborac Elementary School	
Hermie Francisco Alcera	Administrative Officer II	Tinambacan III District	Administrative Officer II	Seven Hills National High School	Calbayog I
				Caballero Elementary School	
				Cagbanayacao Elementary School	
Anna Marie V. Refe		Newly Hired	Administrative Officer II	Pinamurotan IS	Calbayog I
				Calucnayan Elementary School	
				Naga Elementary School	
Kaye B. Mejica		Newly Hired	Administrative Officer II	Salvacon ES	Calbayog I
				Olera Elementary School	
				Cogon Elementary School	
Duane Tristan Santiago Callosa	Administrative Officer II	Calbayog 5 District	Administrative Officer II	Carayman National High School	Calbayog I
				Higasaan Elementary School	
				Mabini I Elementary School	
Kristine Guades Malinog	Administrative Officer II	Calbayog 2 District	Administrative Officer II	Calbayog Pilot Elementary School	Calbayog II
Reggie C. Halabasa	ADAS III	Admin Section	PDO I	Calbayog Pilot Elementary School	Calbayog II
Jennifer Carig Zamora	Administrative Officer II	Dagum Elementary School	Administrative Officer II	Dagum Elementary School	Calbayog II
				Capoocan Elementary School	
Eliseo Amatosa	ADAS I	Budget Section	PDO I	Dagum Elementary School	Calbayog II
Dell Christine Villocero Aniban	Administrative Officer II	Accounting Section	Administrative Officer II	Carmen Elementary School	Calbayog II
				Tabawan Integrated School	Calbayog IV
Rocelle Charisma R. Dianito	Administrative Officer II (Senior High)	Accounting Section	Administrative Officer II	Bagacay Integrated School	Calbayog II
Jay-ar John Ong Panoy	Administrative Officer II	Admin-Payroll Section	Administrative Officer II	Matobato Elementary School	Calbayog II
Jehra Mae S. Dagami	ADAS III	Calbayog I District	Administrative Officer II	Cacaranan Elementary School	Calbayog II
				Pagballcan Elementary School	
				Rawis Elementary School	
Mary Jane Toribio Bulan	Administrative Officer II	Calbayog 3 District	Administrative Officer II	Obrero Elementary School	Calbayog II
				Guinbaayan Norte Elementary School	Calbayog III
				Guinbaayan Sur Elementary School	

Prepared by:

JENNIFER C. ALVAREZ
 Administrative Officer II

Concurred by

GRACE S. PAGUNSAN
 Administrative Officer V

Reviewed by

GALINA V. PANELA
 Senior Education Program Specialist

Recommendation approval:


JOHN-MELOU B. BULFO PhD
 OIC - Assistant Schools Division Superintendent

Approved:


MARGARITO A. CADAYONA JR, PhD CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Incumbent	CURRENT POSITION	CURRENT STATION	NEW POSITION	NEW STATION	District
Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW POSITION	NEW STATION	District
Kristabel Cabral-Notarte	Administrative Officer II	Calbayog SPED Center	Administrative Officer II	Calbayog City SPED Center	Calbayog III
Sharon Mancol Gozalbo	Administrative Officer II (Senior High)	Accounting Section	Administrative Officer II	Calbayog City National High School	Calbayog III
Ma. Joan Lentejas Tocayon	Administrative Officer II	Calbayog East Central School	Administrative Officer II	Calbayog East Central School	Calbayog IV
Rica Monique Durmiendo Mancol	Administrative Officer II	Calbayog 4 District	Administrative Officer II	Calbayog City Night High School Villahermosa Elementary School Esperanza Elementary School	Calbayog III
Mallyn Mirhan Villanueva	Administrative Officer II	Calbayog 1 District	Administrative Officer II	Nijaga Elementary School Guln-on Elementary School Maybog Elementary School Migara Elementary School	Calbayog IV
Jucelyn L. Bacalso	ADAS III	Calbayog 4 District	Administrative Officer II	Palanogan-Oriental Elementary School Palanogan Occ. Elementary School Hamorawon Elementary School	Calbayog IV
Lorraine Baylon Calong	Administrative Officer II	San Policarpo Elementary School	Administrative Officer II	San Policarpo Central Elementary School Roxas I Elementary School Jimautan Elementary School	Calbayog V
Aliza Barela Roa	ADAS II	SGOD	PDO I	San Policarpo Central Elementary School	Calbayog V
Leah D. Balane	Administrative Officer II (Senior High)	SDS Office	Administrative Officer II	San Policarpo National High School	Calbayog V
Warlito Delmiguez Sabanao	Administrative Officer II	San Policarpo NHS	Administrative Officer II	Gadgaran Integrated School Gabay Elementary School Maysalong Elementary School	Calbayog V
Marjun R. Magistrado	ADAS III	Tinambacan II District	Administrative Officer II	Dinawacan Elementary School Nag-uma Elementary School Acedillo Integrated School	Calbayog V
Ma. Aleta Yvonne F. Guades	ADAS III	Calbayog 5 District	Administrative Officer II	Tanval Elementary School Gelino Elementary School Trinidad National High School	Calbayog V Calbayog VI
Maria Marites Arangorin Callo	Administrative Officer II	Calbayog 2 District	Administrative Officer II	Trinidad Central Elementary School Cahuman Elementary School Buenavista Elementary School	Calbayog VI
Leviresa G. Barniso	ADAS III	Accounting Section-PRE AUDIT	Administrative Officer II	Anislag Elementary School- Palanas Elementary School Jacinto Elementary School	Calbayog VI
Carla Marie S. Sabaño	ADAS III	Oquendo 2 District	Administrative Officer II	Callihhan Elementary School Nabang Elementary School	Calbayog VI Oquendo I
Alza L. Balawing	ADAS III	Oquendo 2 District	Administrative Officer II	Gasdo Elementary School Cagsalaosao ES Longsob Elementary School	Calbayog VI Oquendo I

Prepared by:


JENNIFER C. ALVAREZ
Administrative Officer II

Concurred by:


GRACE S. PAGUNSAN
Administrative Officer V

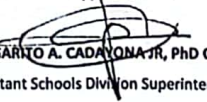
Reviewed by:

 4/1/2024
GALINA M. PANELA
Senior Education Program Specialist

Recommending approval:


JUNNILO B. DULOD
OIC - Assistant Schools Division Superintendent

Approved:


MARGARITO A. CADAYONA JR., PhD CESO VI
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Incumbent	CURRENT POSITION	CURRENT STATION	NEW POSITION	NEW STATION	District
Name of Incumbent	CURRENT POSITION	CURRENT STATION	NEW POSITION	NEW STATION	District
Roxanne J. Rosales	ADAS III	Oquendo National High School	Administrative Officer II	Mancol Elementary School Cabadiangan Elementary School Lonoy Integrated School	Calbayog VI
Mylyn Santiso Cano	Administrative Officer II	Oquendo 1 District	Administrative Officer II	Oquendo Central Elementary School Sinidman Occ. Elementary School Mabini II Integrated School	Oquendo I
Rizalyn M. Marcial	ADAS III	Oquendo 1 District	Administrative Officer II	Libertad Elementary School Sinidman Or. Elementary School Mag-ubay National High School	Oquendo I Oquendo II
Clarido, Ronnel Domayan	Administrative Officer II	Oquendo 3 District	Administrative Officer II	Pilar Elementary School Cag-anibong Elementary School Manuel Barral Sr. Elementary School	Oquendo III
Bangcalle, Naomi Talahiban	Administrative Officer II	Tinambacan II District	Administrative Officer II	Dawo Integrated School Mawacat Integrated School Macatingog Integrated School	Oquendo III
Giovannie O. Desquitado	ADAS III	Calbayog City High	Administrative Officer II	Cabatuan National High School Cabatuan Elementary School Mantaong Elementary School	Oquendo III
Genelyn C. Mancol	ADAS III	Trinidad NHS	Administrative Officer II	Salhag ES Malajog Integrated School Tomaligues Integrated School	Tinambacan I
Marchel Picardal	Administrative Officer II	Calbayog 6 District	Administrative Officer II	Tinambacan Central Elementary School Malopalo Elementary School Marcatubig Elementary School	Tinambacan I
Katherin Asoy Capalis	ADAS III	Calbayog 3 District	PDO I	Tinambacan Central Elementary School	Tinambacan I
Therence James Prudenciado	Administrative Officer II	Accounting Section-PRE AUDIT	Administrative Officer II	Danao I Elementary School Amampacang Elementary School Bante Elementary School	Tinambacan I
Alejandro Cagomoc	Administrative Officer II	Calbayog City High	Administrative Officer II	San Joaquin Central Elementary School Binaliw Elementary School	Tinambacan II
Lloyd Martin Marcial	Administrative Officer II	Oquendo 2 District	Administrative Officer II	Cagnipa ES San Joaquin NHS - Manguino-o Annex School Manguino-o Elementary School	Tinambacan II
Randy T. Muñoz	ADAS III	Tinambacan 3 District	Administrative Officer II	Tinaplacan ES Cagmanlpls Norte Integrated School Cagmanlpls Sur Elementary School	Tinambacan III
Joseph Amita	Administrative Officer II	Tinambacan I District	Administrative Officer II	Peña I Elementary School Peña I National High School Peña II Elementary School Danao II Elementary School Cangomaod Elementary School	Tinambacan III

Prepared by:

JENNIFER C. ALVAREZ
Administrative Officer II

Concurred by

GRACE S. PAGUNSAN
Administrative Officer V

Reviewed by

GALINA Y. PANELA
Senior Education Program Specialist

Recommended by:

JUN-NILO B. PUENTE, PhD
OIC - Assistant Schools Division Superintendent

Approved:

MARGARITO A. CADAVERA JR., PhD CESO VI
Assistant Schools Division Superintendent
Officer In Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

DEPLOYMENT MATRIX
 ADMINISTRATIVE ASSISTANT II (Senior High)

Per Proposed Allocation by the Regional Office 8 of Administrative Assistant II (Clerk IV) to Handle Secondary School with Senior High School
 SY 2016

Name of Incumbent	Position ADAS II/ADAS III (SENIOR HIGH)	CURRENT STATION	NEW STATION	District
CAILO, MARY GRACE MONERA	ADMINISTRATIVE ASSISTANT II	Division Office - Personnel Section	Carayman NHS	Calbayog 1
BASBAS, COMILANG JONELYN	ADMINISTRATIVE ASSISTANT II	Bagacay IS	Bagacay IS	Calbayog 2
YAUDER, BERNARDO JR. DULTRA	ADMINISTRATIVE ASSISTANT II (CLERK IV)	Calbayog City National High School	Calbayog City National High School	Calbayog 3
BOLASA, KATRINA MAY AGOSTO	ADMINISTRATIVE ASSISTANT II	San Policarpo National High School	Migara NHS	Calbayog 4
ALCERA ATHENA RAE AURELIO	ADMINISTRATIVE ASSISTANT II	Tabawan IS	Tabawan IS	Calbayog 4
FERMILAN, MARGIELYN ANDRADE	ADMINISTRATIVE ASSISTANT II	Calbayog Arts and Design School of Eastern Visayas	Calbayog Arts and Design School of Eastern Visayas	Calbayog 5
SABELLANO, LOWELA CRISOLOGO	ADMINISTRATIVE ASSISTANT II	Division Office-Personnel Section	Trinidad NHS	Calbayog 6
EMAN, MARIA NANNETTE TANGARAN	ADMINISTRATIVE ASSISTANT II	Division Office-Supply Section	San Policarpo NHS	Calbayog 6
TOMENES, MARIA KRISTINE MERENCILLO	ADMINISTRATIVE ASSISTANT II	Oquendo National High School	Oquendo National High School	Oquendo 1
NABUAL, GENNERSON TIBO	ADMINISTRATIVE ASSISTANT II	Division-SDS Office	Mag-Ubay NHS	Oquendo 2
MENDOZA, JUDITH	ADMINISTRATIVE ASSISTANT II	Division Office-Personnel Section	Cabatuan NHS	Oquendo 3
BAGALLON, EDNA GABEJA	ADMINISTRATIVE ASSISTANT II	Division Office-Admin. Section	Rafael Lentejas Memorial School of Fisheries	Tinambacan 1
GAVIOLA, FREDILIZA SANTIAÑEZ	ADMINISTRATIVE ASSISTANT II	San Joaquin National High School	San Joaquin National High School	Tinambacan 2
GENSIS, JOEL AMOTO	ADMINISTRATIVE ASSISTANT II	Office of the SDS	Pena I NHS	Tinambacan 3
Tarabucan NHS	vacant			Oquendo 2
Malaga National High School	vacant			Tinambacan 3
Pilar National Agricultural High School	vacant			Oquendo 3
Patong-Happy Valley Integrated School	no item			Calbayog 4
Himalandrog-Seven Hills Integrated School	no item			Calbayog 1

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 Administrative Officer II

Concurred by

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 Administrative Officer V

Reviewed by

GALINA V. PANELA
 Senior Education Program Specialist

JUNILDA D. DULTRA

OIC - Assistant Schools Division Superintendent

Approved:

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 Assistant Schools Division Superintendent
 Officer In Charge
 Office of the Schools Division Superintendent