



DIVISION MEMORANDUM

No. 058, s. 2024

TO: Public School District Supervisors  
Public Secondary and Elementary School Heads  
All Others Concerned

FROM: <sup>for:</sup> **MARGARITO A. CADAYONA, JR. PhD, CESO VI**  
OIC - Schools Division Superintendent

SUBJECT: **URGENT CONFERENCE WITH THE PARTICIPANTS TO THE 2024 NATIONAL ASEP CONTEST**

DATE: February 2, 2024



1. There will be an urgent conference with all the participants to the 2024 National ASEP Contests on February 2, 2024 to start at one o'clock in the afternoon at the Division Library Hub, Division Office, Calbayog City.
2. The objectives of the conference are but not limited to the following:
  - a) pre-planning for ASEP participation;
  - b) other matters.
3. The participants of this conference are all the following:
  - a) all district Science and Math Coordinators; and
  - b) school heads of the participating schools
4. This memorandum shall serve as **Travel Authority** of the participants.
5. All expenses relative to the conduct of this activity shall be charged to respective school MOOE fund subject to the usual government accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

