



Republic of the Philippines  
**Department of Education**  
Region VIII  
**SCHOOLS DIVISION OF CALBAYOG CITY**  
Calbayog City


January 16, 2024

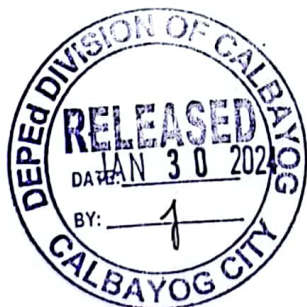
**DIVISION MEMORANDUM**  
NO. 053, s. 2023

**UPDATES ON THE DIVISION ROLL-OUT OF INSTRUCTIONAL LEADERSHIP  
TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS  
FOR EARLY LITERACY PER DM NO. 515, S. 2023**

TO: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. This Office, through the School Governance and Operations Division-Human Resource Development Section (SGOD-HRDS) announces that due to the Continuing Professional Development Accreditation System (CPDAS) processing timeline and requirements, the conduct of the *Division Roll-out of Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy* is reset from January 23-26, 2024 to **March 5-8, 2024** at a venue to be announced later.
2. Relative to this, all members of the Training Team are requested to attend a planning and coordination meeting on **February 28, 2024** (8:00 am - 5:00 pm) at the Division Conference Hall.
3. The rest of the provisions stipulated in DM No. 515, s. 2023 are still enforced.
4. Immediate dissemination and guidance of all concerned are desired.

  
MARGARITO A. CABAYONA JR., PhD, CESO VI  
OIC-Schools Division Superintendent



**Project SHINES:** *Care to Shine!*