



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

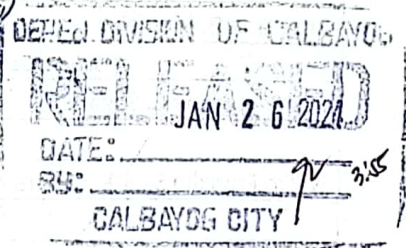
No. **045** s. 2024

TO : Public Schools District Supervisors
 School Heads
 All Others Concerned

FROM : **MARGARITO A. CADAYONA, Jr. PhD CESO VI**
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

M. Salazar
ATTY: MARIA CATHERINE S. BARANDINO
 Legal Officer / Office In -Charge



SUBJECT : **DIVISION DISTRICT-BASED READINESS ON CATCH - UP FRIDAYS PROGRAM CUM INTERFACING WITH THE KEY OFFICIALS**

DATE : January 26, 2024

1. There will be Division District-based Catch-up Friday Orientation Interacing with the Division Key Officials on the following specific schedules as listed below:

Date	District	Venue
January 29, 2024, 8:00 AM	Calbayog 4,5 and 6	SPNHS Covered Court
January 29, 2024 1:00 PM	Tinambacan 1, 2 and 3	Tinambacan Covered Court

- The purpose of this activity are: a) to present the Readiness on Catch-Up Friday program; and b) disseminate updates on the strategic direction of the division.
- The participants of this activity are the district/school personnel and teachers, PSDSs, EPSs, Division Administrative Officer, CID and SGOD Chiefs, SDS, and other division key officials.
- Each district shall prepare a 3-minute video presentation on Readiness of school/district on Catch-up Friday implementation.
- All expenses incurred relative to the conduct of this activity shall be charged to the Division/School MOOE fund subject to the usual government accounting and auditing rules and regulations.
- This memorandum shall serve as Travel Authority of the participants.
- Immediate dissemination and compliance with this memorandum are desired.



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