



Republic of the Philippines
Department of Education
Region VIII
SCHOOLS DIVISION OF CALBAYOG CITY
Calbayog City

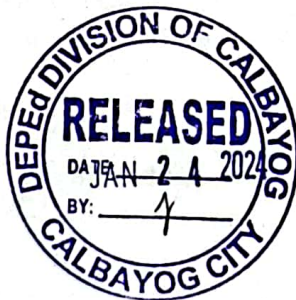
January 23, 2024

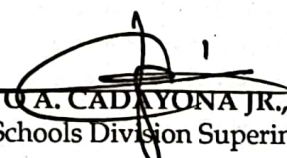
DIVISION MEMORANDUM
NO. 055, s. 2024

**UPDATES TO DM NO. 007, S. 2024 RE ADVANCED ORAL AND WRITTEN
COMMUNICATION SKILLS TRAINING FOR
NON-TEACHING PERSONNEL**

TO: SGOD/CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary/Secondary)
Unit/Section Heads
All Others Concerned

1. This Office, through the SGOD-HRDS, announces that the conduct of *Advanced Oral and Written Communication Skills Training for Non-teaching Personnel* per DM No. 007, s. 2024 is reset from January 23-25, 2024 to **April 16-19, 2024 at the same venue.**
2. As part of the L&D and onboarding requirement of the newly-hired personnel, the activity is retitled to *Advanced Oral and Written Communication Skills Training and Onboarding of Newly-hired Non-teaching Personnel.*
3. The participants to this activity are all the AO II and PDO I including the newly-hired personnel. Enclosed herewith is the revised list of participants.
4. The rest of the provisions stipulated in the previous issuances related to this Memorandum remain enforced.
5. Immediate dissemination and guidance of all concerned are desired.




MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC-Schools Division Superintendent



Project SHINES: *Care to Shine!*



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**ADVANCED ORAL AND WRITTEN COMMUNICATION SKILLS
TRAINING FOR NON-TEACHING PERSONNEL**

April 16-19, 2024

Division Office Conference Hall


List of Participants

- | | |
|-----------------------------------|--------------------------------|
| 1. Hermie F. Alcera | 25. Rochelle R. Dianito |
| 2. Naomi T. Bangcal | 26. Sharon M. Gonzalbo |
| 3. Maria Maritess A. Cailo | 27. Lilibeth G. Ortiz |
| 4. Mylyn S. Cano | 28. Marian C. Advincula |
| 5. Joseph J. Amita | 29. Leah D. Balane |
| 6. Dell Christine V. Aniban | 30. Joanna Lou V. Portura |
| 7. Mary Jane T. Bulan | 31. Anna Marie V. Refe |
| 8. Kristabel C. Notarte | 32. Kaye B. Mejica |
| 9. Alejandro Y. Cagomoc | 33. Jehra Mae S. Dagami |
| 10. Duane Tristan S. Callosa | 34. Jucelyn L. Bacalso |
| 11. Jennifer C. Alvarez | 35. Leviresa G. Barnizo |
| 12. Ronnel D. Clarido | 36. Carla Marie S. Sabañao |
| 13. Lloyd Martin A. Marcial | 37. Marjun R. Magistrado |
| 14. Jay-Ar John O. Panoy | 38. Aiza L. Balawing |
| 15. Marchel B. Picardal | 39. Roxanne J. Rosales |
| 16. Jennifer Z. Prudenciado | 40. Ma. Aleta Yvonne F. Guades |
| 17. Therence James D. Prudenciado | 41. Giovannie O. Desquitado |
| 18. Warlito D. Sabañao | 42. Rizalyn M. Marcial |
| 19. Mary Grace J. Garcia | 43. Genelyn C. Mancol |
| 20. Kristine G. Malinog | 44. Randy T. Muñoz |
| 21. Rica Monique D. Mancol | 45. Reggie C. Halabaso |
| 22. Mailyn M. Villanueva | 46. Aliza Borela-Roa |
| 23. Ma. Joan Tocayon | 47. Katherine A. Capalis |
| 24. Lorraine B. Calong | 48. Eliseo A. Amatosa |

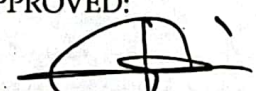
Resource Persons and TWG:

- | | |
|--|-----------------------------------|
| 1. Dr. Erwin L. Purcia, EPS-English | 5. Samuel A. Repelente, MT II |
| 2. Marita P. Senolos, SEPS-HRD | 6. Carlo A. Doinog, MT I/TIC |
| 3. Gary H. Ballon, ITO I | 7. Corie B. Senolos, MT III/RLMSF |
| 4. Fernando P. Medrina, P1-Cagmanipis N.ES | 8. Rosalia M. Rivera, EPS II-HRD |

Prepared by:


MARITA P. SENOLOS
SEPS-HRD

APPROVED:


MARGARITO A. CADAYONA JR., PhD, CESO VI
OIC-Schools Division Superintendent



Project SHINES: *Care to Shine!*