



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

January 16, 2024

DIVISION MEMORANDUM

No. 028, s. 2024

SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD) DAY

TO : Chief Education Supervisor (CID & SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public & Private Elementary and Secondary School Heads
All SGOD Personnel
All Others Concerned

1. For better and improved school governance and operations, and to ensure the sustainability of programs, projects, and activities of the division towards continuous improvement, this Office through the School Governance and Operations Division (SGOD) announces the conduct of **SGOD Day once a month**.
2. This activity aims to extend and provide technical assistance to schools in terms of:
 - 2.1 Support for School Management and Operations;
 - 2.2 Planning and Research Management;
 - 2.3 Community-Level Linkages and Partnerships;
 - 2.4 Human Resource Development;
 - 2.5 Quality Assurance;
 - 2.6 Office Administration and Performance Management;
 - 2.7 Health and Nutrition Services; and
 - 2.7 Education Facilities.
3. It is on this premise that this Office through SGOD shall select a school to be visited based on its needs as per quarterly Enhanced Progress Monitoring and Evaluation Data Sheet (EProMEDS) submitted to the Office of the School Management Monitoring and Evaluation (SMM&E) Section.
4. Once the school is identified, the SGOD shall schedule a visit with its Chief Education Supervisor, Education Program Supervisor, and the Section Heads or any representative of its six (6) functional sections.



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