



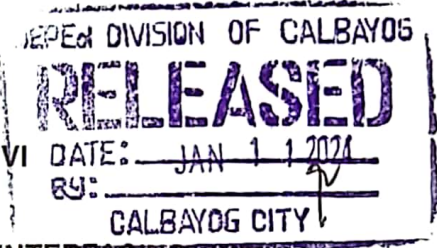
Republic of the Philippines
Department of Education
Region VIII - Eastern Visayas
SCHOOLS DIVISION OF CALBAYOG CITY
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DIVISION MEMORANDUM
 No. 017, s. 2024

To: Chiefs CID and SGOD
 Education Program Supervisors
 Public School District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM: **MARGARITO A. CADAYONA, JR. PhD, CESO VI**
 OIC - Schools Division Superintendent



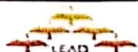
SUBJECT: **CATCH-UP FRIDAY ORIENTATION CUM INTERFACING WITH THE DIVISION KEY OFFICIALS**

DATE: January 10, 2024

- There will be a **Division District-based Catch-up Friday Orientation Interfacing with the Division Key Officials** on the following specific schedules as listed below:

Date	District	Venue
January 24, 2024, AM	Calbayog 1 and 2	Capoocan ES
January 24, 2024, PM	Calbayog 3	CCSPED Center
January 25, 2024, AM	Calbayog 4	Calbayog East CS
January 25, 2024, PM	Calbayog 5	San Policarpo CES
January 26, 2024, AM	Tinambacan 2 and 3	San Joaquin NHS
January 26, 2024, PM	Calbayog 6 and Tinambacan 1	RLMSF
January 29, 2024, AM	Oquendo 2	Cabacungan IS
January 29, 2024, PM	Oquendo 1 and 3	Oquendo CES

- The purpose of this activity are: a) orient participants of the Cath-up Friday program; and b) disseminate updates on the strategic direction of the division.
- The participants of this activity are the district/school personnel and teachers, PSDSs, EPSs, Division Administrative Officer, CID and SGOD Chiefs, SDS, and other division key officials.
- All expenses incurred relative to the conduct of this activity shall be charged to the Division/School MOOE fund subject to the usual government accounting and auditing rules and regulations.
- This memorandum shall serve as **Travel Authority** of the participants.
- Immediate and wide dissemination of this memorandum are desired.



Project SHINES:

Care to Shine!