



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY
Calbayog City

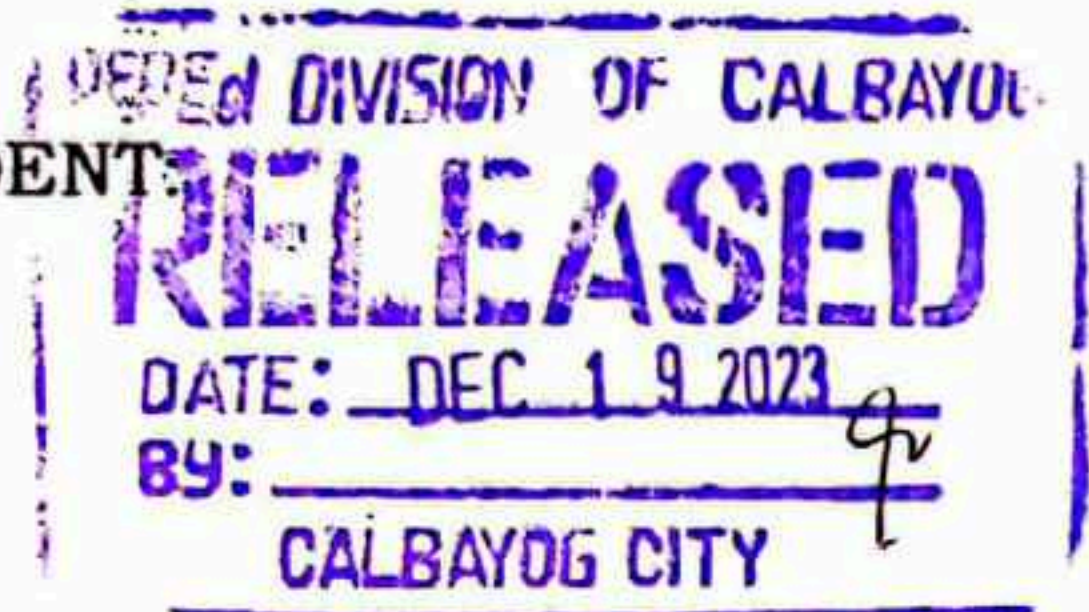
DIVISION MEMORANDUM
NO. 522, s. 2023

TO: SGOD/CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary/Secondary)
Unit/Section Heads
All Concerned

FROM: **SHERLITA A. PALMA EdD, CESO VI**
OIC-Schools Division Superintendent

FOR THE SCHOOLS DIVISION SUPERINTENDENT


ATTY. MARIA CATHERINE S. BARANDINO
Legal Officer/Office-In-Charge



SUBJECT: **UPDATES IN THE CONDUCT OF CAPACITY BUILDING ON ROLES AND FUNCTIONS OF NON-TEACHING PERSONNEL IN NATION BUILDING AS CIVIL SERVANTS**

DATE: 19 December 2023

1. This Office informs the concerned participants and other personnel that the conduct of Capacity Building on Roles and Functions of Non-Teaching Personnel in Nation Building as Civil Servants scheduled on December 20, 2023 is postponed to a later date due to supervening activities.
2. The participants are the division office (main) non-teaching and the school/district AO II personnel.
3. The rest of the provisions stated in the previous issuance of this Memorandum is still in effect.
4. Immediate dissemination of and compliance with this Memorandum of all concerned are desired.

SGOD/hrds-mps

