



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF CALBAYOG CITY

DIVISION MEMORANDUM

No. 467, s. 2022

TO: Chief Education Supervisors
Unit Heads
All other Concerned

FROM: **MOISES D. LABIAN JR. PhD, CESO VI**
OIC- Schools Division Superintendent

SUBJECT: **Regional Evaluation of Entries and Validation of Documents of 2022 Search for Innovative, Effective and Best Practices on Division Technical Assistance Provision and 4th Quarter RFTACT Deployment to SDO Calbayog City**

Date: November 5, 2022



1. Relative to the conduct of the 2022 Search for the Most Innovative, Effective and Best Practices on Technical Assistance (TA) Provision, the regional team will be conducting the validation of documents on **November 14-15, 2022**. It will be conducted at the division office conference hall. Further, the RFTACT deployment will likewise commence on **November 15-16, 2022** respectively.
2. A technical committee is stipulated in **Enclosure No. 1**. They are expected to perform the following functions:
 - a. Report to office for the completion of needed documents from **November 8-11, 2022**;
 - b. Provide necessary documents and other mode of verifications;
 - c. Coordinate with other committees in the preparation of documents needed;
 - d. Assist the DFTAC team in the presentation and validation of the MOVs;
 - e. Do relative tasks if deemed necessary.
3. Moreover, participants to the Regional Validation and the RFTACT deployment are likewise listed in **Enclosure No. 2 and 3**. Attached is Regional Memorandum No. 1153, dated October 12, 2022 for specific provisions of the RFTACT deployment.
4. Expenses incurred in the said activities shall be charged against the School/Division MOOE which are subject to the availability and auditing rules and procedures.
5. For immediate dissemination and compliance.



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Enclosure No. 1 Memorandum No. _____ s. 2022

Terms of Reference of Concerned Personnel on the Validation of 2021 Division TA Plan

CORE TEAM

Chairman : **Dr. Moises D. Labian Jr. PhD, CESO VI**
Schools Division Superintendent

Co-Chairman : **Dr. Renato S. Cagomoc**
Chief ES, CID

Mr. Ubaldo D. Diomangay
Chief ES, SGOD

Members : **Ms. Edita S. Cano**
Administrative Officer V

Dr. Avelina P. Tupa
EPS/Division TA Coordinator

Dr. Joy B. Saldaña
EPS/Alternate Division TA Coordinator

Technical Working Group: Drixel Idol Ortega
Gary H. Ballon
Rina M. Aboganda
Mariel Abayon

Personnel In-Charge	Area of Concern/Task	MOVs	Remarks
Dr. Avelina P. Tupa Dr. Joy Saldana Sub-Chair DFTACT	Conceptual Framework	2021 Division TA Plan	
Noel E. Sagayap Beverly Longcop Lilibeth Ortiz	Methods and Resources	LRs Supply records	
Dr. Geraldine Sumbise Oscar Billate Asther Batchar	M & E Mechanisms and Tools	M&E Tools	
Elbert Ongcal Carren Cabadsan Sharon Balza Drixel Idol Ortega	Advocay & Implementation	Advocay Materials Innovative Campaign Materials	



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Anabelle O. Yangzon Benedicto Merales Marlie Mendoza	Key Performance Indicators	Promeds	
Jose O. Abon Ma. Teresa Simon Mariel Abayon	Instructional Supervision	Promeds DISAR DISP	
Mercedita Garcia Oscar Billate Asther Batchar Medical Unit	School Based Management SBM WINS	SBM Level of Practice	
Nora G. Capetillo Noemi Castante Rosalia Rivera Drixel Idol Ortega	Awards and Recognition	AAR	
Ricky S. Cano Rina Aboganda Marita Senolos Marilyn S. Tahil	Participatory activities relative to TA TA Status Report Performance Management/Human resource	DTAPE DTAP DISAR Accomplishment reports	
Arnold M. Jaraba Ma. Gina U. Moreno Sharon Balza	Inclusion of Stakeholder	Attendance Sheet MOA/MOU Resolutions USUFRACT others	
Dr. Nelson Bello Pedro Montecillo	Inclusion in the DEDP	DEDP and its accomplishment (AAR)	
Reynaldo Bernales Ester A. Siozon	Schools with Improved Performance	Promeds	
Teresa D. Villa Alma Caber All Unit Heads/ Representative	Division Performance Periodic MPS MPS SBM Level of Practice 2&3 Dropout rate (SARDO/PARDO) Cohort Survival Rate Completion Net Enrolment Rate	SY 2019-2021 2021-2022	

Note: For specific MOVs and tasks, please refer to RM 849, dtd July 29, 2022 for your guidance



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Enclosure No.n2

**List of Participants to the Validation of the Regional Evaluation of Entries to the
Search for the Innovative, Effective and Best Practices on Technical Assistance Provision of
SDO Calbayog City
November 14 -15, 2022, Division Office Conference Hall**

Participants	Position	Area of Concern/Task
Dr. Renato S. Cagomoc Ubaldo D. Diomangay	Chief CID Chief SGOD	Core Team
Dr. Avelina P. Tupa	EPS/ TA Coordinator	Division TA Coordinator
Dr. Joy Saldana	EPS / Alternate TA Coordinator	Alternate TA Coordinator
Noel E. Sagayap	EPS -LR	Methods and Resources
Dr. Geraldine Sumbise	EPS-Designate	M & E Mechanisms and Tools
Carren Meryl A. Cabadsan	SEPS-SocMob	Advocay & Implementation
Benedicto Merales	PSDS/Research Coordinator	Key Performance Indicators
Jose O. Abon	PSDS	Instructional Supervision
Mercedita Garcia	EPS MAPEH	School Based Management
Adrienne Marie Nuevo	Division Nurse	SBM WINS
Nora G. Capetillo	PSDS	Awards and Recognition
Ricky S. Cano	EPS- ALS	Participatory activities relative to TA
Arnold M. Jaraba	EPS-EPP/TLE	Inclusion of Stakeholder
Dr. Nelson Bello	EPS-EsP	Inclusion in the DEDP
Reynaldo Bernales	PSDS	Schools with Improved Performance
Teresa D. Villa	PSDS	Division Performance
Drixel Idol Ortega Mariel Abayon Beverly Longcop		Technical Working Group/ Secretariat/ Documentation



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Enclosure No. 3

List of Participants to the Focused Group Discussion on the
Quarter 4 Deployment of Regional Field Technical Assistance Composite Team (RFTACT)
November 16, 2022

No.	Name of Participant	Position	DFTACT Role
1	Dr. Renato S. Cagomoc	Chief, CID	Member (Core Team)
2	Ubaldo D. Diomangay	Chief SGOD	Member (Core Team)
3	Dr. Avelina P. Tupa	EPS	Division TA Coordinator
4	Dr. Joy B. Saldana	EPS	Division TA Alternate
5	Alma R. Caber	PSDS	DFTACT Sub team 1
6	Christine G. Malinog	Administrative section	
7	Sophia Monteron	Medical Unit	
8	Arnold M. Jaraba	EPS	Sub Team 2
9	Kristabel Cabral	Administrative section	
10	Teresa D. Villa	PSDS	
11	Nora Capetillo	PSDS	Sub Team 3
12	Dr. Nelson R. Bello	EPS	
13	Ester Siozon	PSDS	
14	Beverly Longcop	Librarian	Sub Team 4
15	Noel E. Sagayap	EPS	
16	Ricky S. Cano	PSDS	
17	Ma. Gina U. Moreno	PSDS Designate	
18	Jose O. Abon	PSDS	Sub Team 5
19	Dr. Geraldine P. Sumbise	EPS Designate	
20	Noemi S. Castante	PSDS Designate	
21	Reynaldo T. Bernales	PSDS	Sub Team 6
22	Pedro Montecillo	PSDS Designate	
23	Benedicto Merales	PSDS/ Research Unit	
24	Eric Doroja	DRRMO	